

# 2025 Pre-Approval of Certain Items for the Department of Human Services Briefing

## ATTACHMENT A 2025

### Case Management Agency

1. Colorado Department of Health Care Policy and Financing Contract: This contract authorizes Jefferson County to serve as a Case Management Agency to perform case management activities such as intake, screening, referral, disability determination, delay determination, waiting list management, Level of Care assessments, and needs assessment, and to administer three State General Fund programs within Jefferson and Gilpin Counties. Revenue for this contract is anticipated to be approximately \$12,300,000 (\$5,400,000 Federal/\$6,900,000 State) in 2025.
2. Colorado Community Health Alliance (CCHA) Incentive Program: This MOU with CCHA, the Regional Accountable Entity for the county, seeks to coordinate the care provided to individuals enrolled in Health First Colorado, Colorado's Medicaid program. CCHA also has an incentive program that provides certain MOU partners with an opportunity to earn financial incentives by meeting certain performance standards as determined by Health Care Policy and Financing (HCPF). Jefferson County can earn up to \$15,000.00 in federal incentives in State Fiscal Year 2025-2026 through this program.

### Children, Youth, Families and Adult Protection

1. Chafee Foster Care Independence Plan with Colorado Department of Human Services: Jefferson County receives an annual Chafee Foster Care Independence allocation upon submittal of a plan to the Colorado Department of Human Services (CDHS) designed to provide emancipation services to adolescents 16 to 21 years of age. As part of this plan, Fostering Success funds are allocated by CDHS for housing assistance to adolescents 18 to 21 years of age who have been involved in the foster care system. Revenue for this plan and Fostering Success in 2025 will be approximately \$160,000.00 in federal funds.
2. Child Welfare Staff Funding Allocation: Pursuant to C.R.S. 26-5-104(8), the State of Colorado annually allocates funds to counties to pay for new and existing child welfare staff. For Jefferson County, this allocation requires a ten percent (10%) match. The total revenue generated in 2025 would be up to \$2,500,000.00 in state and federal funds, and the match requirement would be approximately \$250,000.00.

3. Collaborative Foster Care Program Intergovernmental Agreement with Arapahoe County and Douglas County: This intergovernmental agreement establishes a partnership among Jefferson, Arapahoe and Douglas Counties in an effort to improve and expand foster and foster-to-adopt services to children of the three counties who are in need of out-of-home care. Jefferson County's contributions are limited to in-kind contributions, including program, IT and business/finance staff support.
4. Collaborative Management Program Memorandum of Understanding: This multi-party MOU reauthorizes JeffCo Connections, an interagency oversight group that coordinates and manages the provision of services to children and families who would benefit from integrated multi-agency services through the Collaborative Management Program, which is governed by Colorado statute and monitored by CDHS. Per the terms of the MOU, the Department of Human Services serves as fiscal agent for JeffCo Connections, requiring Human Services to accept and assume financial risk for funds contributed to JeffCo Connections and incentive funds received from CDHS, which could impact the County's TABOR limit. The amount of state incentive funds received varies year by year but can be as much as \$350,000. Human Services' contributions to JeffCo Connections are limited to in-kind contributions.
5. Collaborative Management Program-Community Based Child Abuse Prevention Funding (CBCAP): The Federal Child Abuse Prevention and Treatment Act (CAPTA) supports local child abuse prevention plans to strengthen and support families through community-based child abuse prevention funding. Jeffco Connections, our local Collaborative Management Program, was selected as a pilot organization. CBCAP funding provides access to prosocial activities and programming to increase knowledge and resources to foster strong family and social connections within the Jefferson County community. Many children and youth involved with systems in our community need additional support to identify and access prosocial activities and programming to increase their connectedness to their community, peers, and trusted adults. In addition, connections of children and youth to these supports in the community increases engagement, wellness, and connectedness. These connections can help decrease additional systems involvement. Human Services will receive federal pass-through funding of up to \$50,000 from the Colorado Department of Early Childhood as the fiscal agent for JeffCo Connections.
6. Core Services Plan with Colorado Department of Human Services: Jefferson County receives an annual Core Services allocation upon submittal of a plan to CHDS, which includes both mandated and County-designed programs for children at imminent risk of out-of-home placement, or to facilitate reunification of children with their families. Revenue for this plan in 2025 will be approximately \$4,000,000.00 in state and federal funds.
7. Maple Star Colorado Contract: Human Services contracts with Maple Star Colorado, a nonprofit corporation, to provide behavioral healthcare, supervised

family time, home study and other services to meet the needs of children and youth with mental illnesses so severe that they are at imminent risk of out-of-home placement. The total cost of this contract for 2025 will be approximately \$2,050,000.00.

8. Savio House Contract: Human Services contracts with Savio House, a nonprofit corporation, to provide a variety of behavioral healthcare services to children and adolescents with problem sexual behaviors, including in-home behavioral healthcare/treatment services, day treatment and residential treatment. The total cost of this contract for 2025 will be approximately \$1,000,000.00.
9. Chafee Program Comparison Site Funding: Through its agreement with the Center for Policy and Research, a nonprofit corporation, Human Services will receive \$10,000 in funding under the Youth At-Risk of Homelessness (YARH) grant, known as “Pathways to Success,” which is used to prevent and address homelessness among Colorado’s eligible youth (ages 14 to 23) who are homeless or at-risk of becoming homeless. Jefferson County was selected as a comparison site for the evaluation of this evidence building activity. This funding is entirely federal.

### **Community Assistance**

1. Health Care Policy and Finance (HCPF) Medicaid Processing Incentive Contract: This contract with HCPF provides Jefferson County with an opportunity to earn financial incentives by meeting certain performance standards for determining and redetermining Medicaid eligibility within Jefferson County. Jefferson County may earn up to \$600,000.00 in federal incentives in State Fiscal Year 2025-2026.
2. Low-income Energy Assistance Program (LEAP) Incentive Outreach Program: The State LEAP program provides assistance with heating costs and other energy assistance needs. By agreement with CDHS, Discover Goodwill administers LEAP on behalf of Jefferson County, but CDHS provides Jefferson County with an allocation of federal pass-through funds to provide public outreach to increase LEAP applications and reduce denials. For State Fiscal Year 2025-2026, Jefferson County could receive as much as \$65,000 in federal outreach dollars, which would cover the costs of hiring a temporary outreach employee.

### **Head Start**

1. Colorado Department of Early Childhood: Jefferson County Head Start contracts with the Colorado Department of Early Childhood (CDEC) to provide Universal Pre-Kindergarten services for children aged 4 – 5. Head Start anticipates that this contract will generate up to \$2 million in state funded

revenue during the 2025–26 school year. The Department of Human Services also requests authorization for the Human Services Executive Director to sign this contract.

2. Jefferson County Public Schools: Jefferson County Head Start contracts with the Jefferson County R-1 School District to provide Universal Pre-Kindergarten services for children 3 years old. Head Start anticipates that this contract will generate up to \$500,000 in state funded revenue during the 2025-26 school year. The Department of Human Services also requests authorization for the Human Services Executive Director to sign this contract.

### **Housing, Economic and Employment Services**

1. Colorado Department of Human Services - Colorado Works: This Memorandum of Understanding (MOU) between CDHS and Jefferson County fulfills the statutory responsibility for annual performance of the Colorado Works program. The purpose of the MOU is to ensure effective provision of services based on local needs, allowing counties more local control without wavering from the overall goals of the Colorado Works program. Services and assistance under this MOU are subject to available appropriations by the Colorado General Assembly and Jefferson County. This MOU is non-financial, but this program generates revenue to Jefferson County of approximately \$8.3 million in federal Temporary Assistance to Needy Families (TANF) funds.
2. Temporary Assistance to Needy Families Allocation Transfer Requests: Per CDHS's Colorado Works Allocation Committee (WAC) policies, counties can request a transfer of TANF fund allocation between counties. The process to complete these transfers requires counties to submit a letter to the WAC signed by either a Commissioner or the Human Services Director requesting approval from the WAC for the transfer. The Department of Human Services anticipates requesting up to \$750,000 in additional federal TANF funds from other counties through this process in 2025.
3. Colorado Department of Early Childhood – Child Care Assistance Program: This Memorandum of Understanding (MOU) between CDEC and Jefferson County fulfills the statutory responsibility for administration and annual performance of the Child Care Assistance Program (CCAP). The purpose of the MOU is to identify each party's responsibilities to work collaboratively to administer, support and implement the CCAP. This MOU ensures that counties have flexibility in determining approaches to meet local needs while achieving federal and state requirements. This MOU is non-financial, but the Department of Human Services anticipates that this program will generate revenue to Jefferson County of approximately \$7.7 million in federal CCAP funds and \$3 million in state funds in State Fiscal Year 2025-26.
4. Community Development Grant and Subgrant Agreements: The Department of

Human Services receives federal Community Development Block Grant (CDBG) funding and HOME Investment Partnership Program (HOME) funding from the United States Department of Housing and Urban Development, as the lead agency of a broader coalition of local area governments. This item (1) authorizes the Chairman to sign the Federal Grant Agreements and Funding Approvals for both the CDBG and HOME programs in an aggregate amount of up to \$4 million, the certifications associated with CDBG and HOME funding, the intergovernmental agreements and amendments required for these funds, and any project documents affecting real property; (2) authorizes the Director of Human Services, or the Director's designee, to sign subgrant agreements between Jefferson County and CDBG and HOME grant subrecipients for projects recommended by Community Development staff and other participating jurisdictions, and any amendment or modifications to these agreements, when prepared and approved as to form by the County Attorney's Office, and to adjust funding for projects and approve action plan changes as necessary; and (3) authorizes the Division Director of Housing, Economic and Employment Services, or the Director's designee, to sign project-related Environmental Review documents and other documents that are necessitated by or intended to implement the CDBG or HOME grant or subgrant agreements, but which do not alter the terms of the agreements, as the Certifying Official and on behalf of the County. Such documents shall include, but not be limited to, assignments, allonges, releases, consents, amendments and other modifications to promissory notes or deeds of trusts related to a CDBG or HOME grant or subgrant.

5. Community Services Block Grant Agreements: The Department of Human Services receives Community Services Block Grant (CSBG) funds from the State Department of Local Affairs (DOLA) to help alleviate the causes and conditions of poverty. This item authorizes (1) the Director of Human Services to sign the three-year CSBG Application & Plan, the CSBG grant agreement between DOLA and Jefferson County, and any amendments or modifications to the above, in an aggregate amount of up to \$1 million in federal funds, after approval as to form by the County Attorney's Office; (2) the Director of Human Services, or the Director's designee, to sign each individual CSBG agreement with the grant subrecipients and any amendments or modifications to the agreements, when prepared and approved as to form by the County Attorney's Office and as recommended by staff and the Community Services Advisory Board; and (3) the Director of Human Services, or the Director's designee, to adjust funding for projects based on the County's final funding allocation from DOLA.
6. Colorado Department of Labor & Employment (CDLE) Workforce Development Program Agreement, Four-Year Regional and Local Plans and Individual Work Plans: Jefferson County, in collaboration with the Tri- County Workforce Development Board, serves as the Chief Elected Official the Tri-County Workforce Area, consisting of Jefferson, Clear Creek and Gilpin counties, and receives approximately \$10 million per year in federal Workforce Innovation and Opportunity Act (WIOA) funds from CDLE to administer the program. This item

(1) authorizes the Chairman to sign the multi-year Workforce Development Programs agreement with CDLE, and any amendments thereto, following approval as to form by the County Attorney's Office, the four-year Local Workforce Investment Plan outlining the services that will be delivered in the Tri-County Workforce Area, and the four-year Regional Workforce Investment Plan outlining the delivery of workforce services in the broader workforce region; and (2) authorizes the Director of Human Services to sign the individual work plans, and any modifications thereto, required to be provided to CDLE to receive state and federal program funding up to a total of \$10 million.

7. Memorandum of Understanding (MOU) with WIOA One-Stop Partners: WIOA requires the County to enter into MOUs with each one-stop partner who provides workforce services to job seekers and employers within the Tri-County Workforce Area, as well as Clear Creek County and Gilpin County and the Tri-County Workforce Development Board. This item authorizes (1) the Chairman to sign each one-stop partner MOU and any modifications thereto (including supplemental MOUs entered into with new one-stop partners), following approval as to form by the County Attorney's Office; and (2) the Director of Human Services to sign each MOU on behalf of the divisions within the County that are listed as one-stop partners to this MOU.
8. Re-Designation of Local Workforce Development Area: Section 106 of WIOA requires the Governor, with the assistance of the Colorado Workforce Development Council (CWDC), to designate Local Workforce Development Areas throughout the State of Colorado every two years. As an existing Local Workforce Development Area, the Tri-County Workforce Area (which consists of Jefferson, Clear Creek and Gilpin Counties) is eligible to be approved by the Governor for subsequent designation, upon request, if it has performed successfully, sustained fiscal integrity and met the requirements for involvement in WIOA regional planning. This item authorizes the Chairman to sign a letter addressed to the CWDC, which will be submitted to the Governor, requesting that the Tri-County Workforce Area be re-approved for subsequent designation as a Local Workforce Development Area.
9. Wagner-Peyser Merit System Certification: The United States Department of Labor's (USDOL) final rule regarding Wagner-Peyser Act staffing requires that all States use State merit staff to provide Employment Service services, except three States—Colorado, Massachusetts, and Michigan—that have longstanding reliance on and interests in using alternative staffing models. To ensure that Colorado is in compliance with the final USDOL rule and verify that counties operating the Wagner-Peyser program are doing so with merit staff, the Colorado legislature passed SB23-233, which requires counties to certify that they meet certain merit staffing requirements every two years. This item authorizes the Chairman to sign the County Personnel and Merit Staffing Certification from the Colorado Department of Labor and Employment every two years.

10. Disability Program Navigator: Under the Disability Program Navigator program, which was authorized by the Colorado General Assembly in 2024, the Business & Workforce Center, in partnership with the Colorado Department of Labor and Employment's Division of Vocational Rehabilitation (DVR), will coordinate employment services for individuals with disabilities. Both the Colorado Public Workforce System and DVR provide employment and training services, however coordinating services can sometimes be complex. This item would authorize the Executive Director of Human Services to sign an agreement with the Colorado Department of Labor and Employment to reimburse all costs associated with the Disability Program Navigator position and related services, following approval as to form by the County Attorney's Office. The anticipated federal revenue for this program in 2025 is \$120,000.

### **Human Services Administration**

1. Temporary Staffing Service Purchase Orders: The Department of Human Services issues purchase orders to procure temporary staffing services from three companies who were awarded master contracts by the County in 2022: Allegiant Utility Management, LLC, BuzzClan LLC, and Athena Consulting LLC. These temporary staff assist Human Services with a variety of programs and serve as a bridge for vacant positions. Human Services anticipates spending up to \$2,000,000.00 on temporary staffing services in 2025, which can be divided up among these vendors as needed.
2. Rocky Mountain Microfilm and Imaging Purchase Orders: The Department of Human Services contracts with Rocky Mountain Microfilm and Imaging LLC (RMMI) to provide document scanning services. The County has a master contract with RMMI, and Human Services anticipates issuing one or more purchases orders in an amount of up to \$500,000 in 2025 for these services.
3. CDHS County Personnel and Merit System Certification: The Department of Human Services is required by 9 CCR 2502-1, Rule 2.210 to annually submit to the Colorado Department of Human Services a certification that the County Department of Services meets the minimum employee merit system criteria set forth in Rule 2.200. This certification must be received as prescribed by the Department by January 1 of each year. The certification must be validated by the County Board of Commissioners or their designee, with the authorization of the Human Services Director as the designee.