

**BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER**

**Topic: 2025 Pre-Approval of Certain Items for the Department of Human Services**

**Presented by: Mary C. Berg, Human Services Department**

**Executive Director**

**Date: 10/22/2024**

- For Information
- For Discussion/Board Direction
- Consent to Place on Business/Hearing Agenda

**Issue:** Pre-approval of recurring 2025 Human Services Department contracts and other items.

**Background:** The Department of Human Services enters into approximately 200 agreements annually with various service providers and vendors, some of which must be approved by the Board of County Commissioners under County policy. To streamline the approval process and ensure that services continue without disruption, the Department of Human Services requests that the Board of County Commissioners pre-approve the recurring annual agreements and other items listed in Attachment A.

**Discussion:** The agreements and other items scheduled for renewal in 2025 for all Divisions under the Human Services Department are outlined in Attachment A.

**Fiscal Impact:**  yes  no  
(If “yes”, include bulleted list below with concise descriptions for each. If “no”, then the bulleted list may be removed).

- Year of impact: 2025
- Existing grant or project: Yes, included in 2025 budget.
- Requested in adopted budget: These are included in the 2025 Proposed Budget.
- Ongoing or one-time: Ongoing

**Revenue Limits Impact:**  yes  no

**SPA Review:** Support with no concerns, Sherry Wilger, 10/15/2024

**County Attorney Review:** Jean Biondi, 10/15/2024

**Facilities Review:** N/A

**BIT Review:** No fiscal impact, Andy Corbett, 10/14/2024

**Fleet Review:** N/A

**Human Resources Review (new FTE only):** N/A

**Recommendations:** That the Board of County Commissioners approves the 2025 agreements and other items listed in Attachment A, substantially in the amounts specified, and authorizes the Chairman, or such other person designated in Attachment A, to sign those agreements or other items following approval as to form by the County Attorney's Office at a future hearing.

**Originator:** Mary C. Berg, Human Services Department Executive Director (x4163)

**Contacts for Additional Information:** N/A