

BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

**Topic: Evergreen Park & Recreation District – Kittredge Park
Improvements Community Partnership Program Award**

Presented by: Hillary Merritt, Deputy Director, Open Space

Date: 10/15/2024

For Information

For Discussion/Board Direction

Consent to
Place on Business/
Hearing Agenda

Issue:

In 2021, the Board of County Commissioners (BCC) approved the Community Partnership Program (CPP) and allocated 7% of the County’s annual Colorado Lottery proceeds, held in the County’s Conservation Trust Fund (CTF), for this purpose. Evergreen Park & Recreation District (EPRD) has submitted a proposal for improvements for Kittredge Park which has been reviewed by Jeffco Open Space (JCOS) and will be presented to the BCC for consideration and action.

Background:

Adopted August 31, 2021, the Administrative Policy Conservation Trust Fund allocates 7% annual Colorado Lottery proceeds for the CPP. The CPP provides funding to 501(c)(3) nonprofit or governmental entities for up to 25% of local or up to 50% of regional conservation, park, and recreation projects in unincorporated Jefferson County. As of September 1, 2024, the CPP had a balance of \$776,287.89 for these purposes.

Through awards approved by the BCC, funding can be used for the acquisition, development, and maintenance of new conservation properties, for capital improvements, or for the maintenance of recreational amenities on publicly owned sites. CPP proposals are accepted at any time, evaluated by JCOS, and approved by the BCC.

Discussion:

EPRD has submitted a proposal requesting \$50,000 for the improvements to Kittredge Park to support a new bathroom, parking improvements and preservation of a nature trail. The application for Kittredge Park improvements is a local project with an estimated total cost of \$162,700. EPRD will meet the 50% required matching contributions which are estimated at \$112,700 or 69%.

Fiscal Impact: yes no

\$50,000 from the Jefferson County Conservation Trust Fund CPP fund balance which is

\$ 776,287.89 as of September 1, 2024. This project qualifies for use of CTF dollars.

- Year of impact: 2024
- TABOR impact: None, county will not be receiving any funds
- Existing grant or project: N/A
- New grant or project: New
- Requested in adopted budget: No
- Ongoing or one-time: One-time
- General Fund impact: None
- Staffing impact: None
- ARPA impact: None
- Match requirements: N/A
- Mandate/Contractual obligation: N/A

Revenue Limits Impact: yes no

There is no impact to the county's TABOR Fiscal Year Spending Limit because the county will not be receiving any funds, and the Conservation Trust Fund is exempt from TABOR.

SPA Review: Support, no concern.

County Attorney Review: Anthony Chambers, October 1, 2024

Facilities Review: Support, no concern.

BIT Review: Support, no concern.

Fleet Review: Support, no concern.

Human Resources Review (new FTE only): N/A

Recommendations:

That the Board of County Commissioners consider the recommendation made by JCOS Staff to approve the \$50,000 Community Partnership Program grant request from Evergreen Park & Recreation District for improvements to Kittredge Park and authorize the grant of these funds and a supplemental budget increase of \$50,000 at a future hearing.

Originator:

Hillary Merritt, Deputy Director

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