

M E M O R A N D U M

TO: Honorable Chairman & Members of the Board of County Commissioners

FROM: Joe Kerby, County Manager

RE: Third Amendment to Contract for Janitorial Services - Facilities

Date: 9/10/2024

Staff Recommendation: WHEREAS, the Board of County Commissioners (BCC) finds that aligning the county-wide custodial contract with Kleen-Tech Services, Inc., to the County's fiscal year will allow more efficient coordination with the custodial vendor and annual budget development cycles under the remaining terms of this Contract.

NOW THEREFORE BE IT RESOLVED, that the Board of County Commissioners approves an amendment to the contract between Jefferson County and Kleen-Tech Services, LLC for \$428,847.03 to extend the current contract term to December 31, 2024, so that it aligns with the County's fiscal year

Resolution No: CC24-262

Background: Facilities Management (FM) has a County-wide Custodial Services contract that includes annual renewals for 4 additional years. The current contract expires September 8, 2024. Due to coordination and timing challenges with vendor and annual budget development cycles, we would like to amend the contract to follow the fiscal/ budget year, (Jan 1 - Dec 31).

Fiscal Impact: Included in the approved 2024 Budget

BCC Briefing Presented on: 8/20/2024

Originator: Agenda memo prepared by Olen Riseng, Purchasing, EXT. 8595

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