

BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

Topic: Designated Election Official for 2024 Ballot Measure

Presented by: Kate Newman

Date: 7/30/2024

- For Information
- For Discussion/Board Direction
- Consent to Place on Business/Hearing Agenda

Issue: Designate Kate Newman, Deputy County Manager, as the Designated Election Official for the County’s referral of the ballot measure to the November 5, 2024, election.

Background: On July 9, 2024, the Board of County Commissioners passed resolution CC24-204 which referred a ballot measure to the November 5, 2024, election regarding revenue retention.

As the County’s Governing Body under the Election Code, the Board of County Commissioners is required to designate a “Designated Election Official” responsible for ensuring that all requirements for placing the referred ballot measure on the November ballot are accomplished.

Discussion: Among other things, the Designated Election Official would be responsible for collecting and summarizing pro and con statements received by the public for each referred ballot measure, providing the Clerk and Recorder’s Election Division with the ballot certification and other required content, and serving as the BCC’s primary liaison with the Clerk and Recorder with respect to the ballot measures. The County Manager’s Office proposes that Kate Newman, Deputy County Manager, be designated as the County’s Designated Election Official and be responsible for these duties.

Fiscal Impact: yes no

Revenue Limits Impact: yes no

SPA Review: Support with no concerns

County Attorney Review: Jean Biondi, July 17, 2024

Facilities Review: not applicable

BIT Review: not applicable

Fleet Review: not applicable

Human Resources Review (new FTE only): not applicable

Recommendations: Direct staff to bring a resolution to a future hearing to designate Kate Newman as the Designated Election Official.

Originator: Kate Newman, Deputy County Manager

Contacts for Additional Information: Kym Sorrells, County Attorney; Carey Markel, Deputy County Attorney; Jean Biondi, Assistant County Attorney