

**M E M O R A N D U M**

**TO:** Honorable Chairman and Members of the Board of County Commissioners

**FROM:** Joe Kerby, County Manager

**RE:** Funding Transfer – American Rescue Plan fund to Rescue Plan Project Fund – Assessor/Treasurer Software Solution – Federal Grants Program

**Date:** 4/30/2024

---

**Staff Recommendation:** WHEREAS, on March 11, 2021, the United States Congress adopted the American Rescue Plan Act of 2021, Pub. L. No. 117-2, H.R. 1319, 117<sup>th</sup> Cong. (“ARPA”), a \$1.9 trillion stimulus fund of which \$130 billion was established for a Coronavirus Local Fiscal Recovery Fund, including approximately \$65 billion for payment to counties; and

WHEREAS, Jefferson County has been awarded \$113.2 million in ARPA funds from the United States Department of Treasury; and

WHEREAS, each of the projects listed in Table 1 below has been determined by the County to be eligible under ARPA and has received all required preliminary County approvals; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners approves the following to ensure completion of previously approved Assessor/Treasurer software solution funded at a dollar amount of \$3.92M through the American Rescue Plan.

**Resolution CC24-130**

**Background:** The Jefferson County Board of County Commissioners previously approved (CC22-218) the use of \$2M in American Rescue Plan funding for the purchase of a new software solution for the Assessor and Treasurer (“Project”). The actual cost for the Project is projected to be \$3.92M, over a four-year period, 2024 – 2028.

Costs	2024	2025	2026	2027	2028	Total
Implementation	\$820,447	\$837,440	\$1,283,778	\$0	\$0	\$2,941,665
Ongoing	\$0	\$0	\$0	\$467,319	\$507,157	\$974,476
Total Cost	\$820,447	\$837,440	\$1,293,778	\$467,319	\$507,157	\$3,916,141

During the March 5, 2024, briefing, the Board expressed concern that additional funding needed for the Project over and above the originally approved \$2M had not been identified in advance. In response to the Board's concern, staff recommended transferring up to a total of \$3.92M from the American Rescue Plan fund to the Rescue Plan Project Fund, increasing the Project budget by \$1.92M, bringing the total set aside to \$3.92M to ensure its completion. The \$3.92M will be set aside in the Rescue Plan Project Fund to be available to pay for the Project in the upcoming years, through 2028.

**Fiscal Impact:** \$3.92M of the county's direct American Rescue Plan award.

**BCC Briefing Presented on:** 3/5/2024

**Originator:** Mary O'Neil, Strategy, Innovation & Finance

**Distribution:** Scot Kersgaard, Assessor  
Angela Clark, Assessor's Office  
Stephanie Corbo, CFO  
Patrick Mayne, County Attorney's Office  
Carey Markel, Deputy County Attorney  
Joy Hiraki, Sr. Grants Analyst  
Andrea Niedziela, Grants Manager  
Rebecca Hascall, CIO  
Sherry Wilger, Budget & Strategy

## Pre-Approved Routing form

**Contacts:**                      Originating Division and Contact:    SIF/GMT Mary O'Neil                      Phone:    X8570  
    County Attorney Contact:                      Patrick Mayne                      Phone:    X8592

Item Title: What is it: Funding for the Assessor/Treasurer Software Solution Who is it with: Strategy, Innovation & Finance/Grants Management Team

ROUTING					
O R D E R	Division	Authorized Signatures	Date Rec'd	Date Frw'd	Comments
		Name/Initials			
( )	Originator	<i>Mary O'Neil</i>	04/18/2024	04/18/2024	
( )	Division Director	<i>Mary O'Neil</i>	04/18/2024	04/18/2024	
( )	Budget	<i>Sherry Wiger</i>	04/22/2024	04/22/2024	
( )	Department Director	<i>Stephanie Corbo</i>	04/18/2024	04/18/2024	
( )	County Attorney	<i>Patrick Mayne</i>	04/18/2024	04/18/2024	
( )	Elected Official				
( )	BCC Agenda Coordinator				