

## **BOARD OF COUNTY COMMISSIONERS BRIEFING**

### **EXECUTIVE SUMMARY**

#### **Jefferson County Human Services**

**February 28, 2023**

#### **1. CONSENT TO PLACE ON BUSINESS/HEARING AGENDA:**

##### **Single Entry Point Contract Renewal**

**ISSUE:** The Department of Human Services is requesting approval to extend the existing Single-Entry Point (SEP) contract with the Colorado Department of Health Care Policy and Financing (HCPF) through June 2023.

**RECOMMENDATIONS:** That the Board of County Commissioners (a) approves the execution by the Chairman of Amendment 3 to the Single Entry Point contract with the Colorado Department of Health Care Policy and Finance, to renew the contract from July 1, 2022 to June 2023, and make other revisions, upon approval as to form by the County Attorney's Office; and (b) approves Human Services to accept revenue of up to \$2,500,000 under this contract during the term set forth above.

#### **2. FOR DISCUSSION/BOARD DIRECTION:**

##### **Child Abuse Prevention Treatment Act Community-Based Child Abuse Prevention Funding**

**ISSUE:** The federal Child Abuse Prevention and Treatment Act (CAPTA) supports local child abuse prevention plans to strengthen and support families through community-based child abuse prevention funding.

**RECOMMENDATIONS:** The Board of County Commissioners (a) approves the Department of Human Services' acceptance of \$49,999.00 in federal CAPTA community-based child prevention treatment funds from the Colorado Department of Early Childhood, in its capacity as the fiscal agent for JeffCo Connections, subject to the negotiation of agreement terms acceptable to the County Attorney's Office; and (b) directs that these funds be included in a supplemental appropriation to Human Services' 2023 budget.

### **3. FOR DISCUSSION/BOARD DIRECTION:**

#### **Colorado Youth Detention Continuum Funds**

**ISSUE:** Request for approval to accept up to \$40,000.00 in funds from Colorado Youth Detention Continuum (CYDC) pursuant to cooperation agreement.

**RECOMMENDATIONS:** **The Board of County Commissioners approves the Jefferson County Children, Youth, Families and Adult Protection Division's acceptance of up to \$40,000 in State Marijuana Tax revenue funds from Colorado Youth Detention Continuum, subject to negotiation of an agreement with Trestle Programs, Inc., that's acceptable to the County Attorney's Office.**

### **4. FOR DISCUSSION/BOARD DIRECTION:**

#### **Chafee Program Comparison Site Funding**

**ISSUE:** Jefferson County's Chafee Foster Care Independence Program offers support to current and former foster care youth to achieve self-sufficiency. The Colorado Department of Human Services (CDHS) has entered into an agreement with the Center for Policy Research to complete an evaluation of the Chafee program and to develop an evidence-based program.

**RECOMMENDATIONS:** **The Board of County Commissioners: (a) approves the Jefferson County Department of Human Services' acceptance of \$10,000.00 in State funds from the Center for Policy Research to serve as a comparison site for the YARH-3 summative evaluation; and (b) directs that these funds be included in a supplemental appropriation to Human Services' budget.**

### **5. CONSENT TO PLACE ON BUSINESS/HEARING AGENDA:**

#### **Colorado Foster Youth Successful Transition to Adulthood Grant Program**

**ISSUE:** Jefferson County's Chafee Foster Care Independence Program offers support to current and former foster care youth to achieve self-sufficiency. The Colorado Department of Human Services (CDHS) has developed the Colorado Foster Youth Successful Transition to Adulthood Grant Program funding for Federal Fiscal Year 2022-2023.

**RECOMMENDATIONS:** **The Board of County Commissioners: (a) approves the Department of Human Services to apply for and, if awarded, accept up to**

**\$130,000.00 in Colorado Foster Youth Successful Transition to Adulthood Grant funds from the Colorado Department of Human Services; (b) authorizes the Chairman to sign an agreement with the Colorado Department of Human Services accepting such funds, following approval as to form by the County Attorney's Office; and (c) directs that any funds received be included in a supplemental appropriation to Human Services' budget.**

**6. CONSENT TO PLACE ON BUSINESS/HEARING AGENDA:**

**Emergency Solutions Grant**

**ISSUE:** Approval to accept the Emergency Solutions Grant award from Department of Local Affairs (DOLA).

**RECOMMENDATIONS:** **The Board of County Commissioners (a) authorizes the Department of Human Services to accept the Emergency Solutions Grant (ESG) from the Colorado Department of Local Affairs in the amount of \$275,000.00; (b) authorizes the Chairman to sign the ESG grant agreement, following approval as to form by the County Attorney's Office; (c) directs that the ESG funds be included in a supplemental appropriation to Human Services' budget; and (d) authorizes the Department of Human Services to create one Grant Funded Position for a Family Homeless Navigator from a portion of the ESG grant.**

**7. CONSENT TO PLACE ON BUSINESS/HEARING AGENDA:**

**Emergency Shelter Grant Award Extension  
of White Swan Motel Shelter Agreement**

**ISSUE:** Approval to extend Shelter Agreement with The Sursy Denver, LLC, to continue leasing space at the White Swan Motel.

**RECOMMENDATIONS:** **The Board of County Commissioners (a) authorizes the Department of Human Services to amend its Shelter Agreement with Sursy Denver, LLC, to extend its lease of a block of rooms at the White Swan hotel through March 2024 at a maximum cost of approximately \$470,000; and (b) authorizes the Chairman to sign an amendment to the Shelter Agreement to effectuate the extension, following approval as to form by the County Attorney's Office.**

# BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

## Single Entry Point Contract Renewal

**February 28, 2023**

☐ For Information

☐ For Discussion/Board Direction

☒ Consent to  
Place on Business/  
Hearing Agenda

**Issue:** The Department of Human Services is requesting approval to extend the existing Single-Entry Point (SEP) contract with the Colorado Department of Health Care Policy and Financing (HCPF) through June 2023.

**Background:** Human Services has administered the SEP program for county residents for over 20 years. The SEP program provides residents who need long-term care with access to programs designed to help such individuals continue to live in their own homes or in other community settings, as alternatives to nursing home care. As the SEP provider in the local area, Human Services provides assessment and ongoing case management to older and disabled low-income individuals who need long-term care services in their own homes or alternative care facilities and provides assessment for people in need of placement in a skilled facility.

**Discussion:** The renewal would be accomplished through Amendment 3 to the SEP contract. This amendment would extend the contract term from July 1, 2022, through June 30, 2023, and make some revisions to the Statement of Work and other contract exhibits. Human Services receives revenue from HCPF for performing its services under the contract. By design, the contract does not list a specific not-to-exceed amount, but Human Services anticipates receiving revenue of no more than \$2,500,000 for the full term. The revenue for SEP is a 50/50 mix of federal and state funds. No match is required. These funds were included in Human Services' 2022 and 2023 budget adopted by the BCC.

**Fiscal Impact:**

- Year of impact: 2022-2023
- TABOR impact: Yes (2022: \$631,945; 2023: \$631,945)
- Existing grant or project: Yes
- New grant or project: No
- Requested in adopted budget: Yes
- Ongoing or one-time: One-time as this program will cease to exist in its current capacity as of July 1, 2023
- General Fund impact: No
- Staffing impact: No

- ARPA impact: No
- Match requirements: No
- Mandate/Contractual obligation: No

**Revenue Limits Impact:** ☒yes ☐no

- Half of the revenue received for this grant is from a state source and therefore impacts the TABOR Fiscal Year Spending (FYS) limit. The amount \$631,945 will impact the 2023 TABOR FYS Limit.

**CAO Review:** Approve.

**SPA Review:** Support with no concerns. The state revenue portion is included in the 2023 Adopted Budget and accounted for in 2023 TABOR FYS limit projections.

**Facilities Review:** No fiscal impact.

**BIT Review:** No fiscal impact.

**Fleet Review:** No fiscal impact.

**Recommendations:** That the Board of County Commissioners (a) approves the execution by the Chairman of Amendment 3 to the Single Entry Point contract with the Colorado Department of Health Care Policy and Finance, to renew the contract from July 1, 2022 to June 2023, and make other revisions, upon approval as to form by the County Attorney's Office; and (b) approves Human Services to accept revenue of up to \$2,500,000 under this contract during the term set forth above.

**Originator:** Wanda Cowart, Community Assistance Division Director (x4350)

**Contacts for Additional Information:** Mary C. Berg, Human Services Executive Director, (x4163)

# BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

## Child Abuse Prevention Treatment Act Community-Based Child Abuse Prevention Funding

February 28, 2023

☐ For Information

☒ For Discussion/Board Direction

☐ Consent to  
Place on Business/  
Hearing Agenda

**Issue:** The federal Child Abuse Prevention and Treatment Act (CAPTA) supports local child abuse prevention plans to strengthen and support families through community-based child abuse prevention funding.

**Background:** Jeffco Connections is our local Collaborative Management Program (CMP) that was created via the execution of a memorandum of understanding between the County and other area partners, as contemplated by HB04-1451. Per the terms of this MOU, the Human Services Department serves as the fiscal agent for JeffCo Connections. Jeffco Connections has seven subcommittees, one is the child welfare subcommittee. In 2020, with technical assistance from the Colorado Department of Human Services, this subcommittee in partnership with community members created a robust local child abuse prevention plan. The prevention plan includes four strategic goal areas: increasing home visitation programs, access to housing and community influences of health, increasing knowledge and resources to foster strong family and social connections.

**Discussion:** The new Colorado Department of Early Childhood (CDEC) now houses the family strengthening and support programs that includes the development and implementation of local child maltreatment prevention plans. CDEC has awarded JeffCo Connections \$49,999.00 in federal CAPTA community-based child abuse prevention funds to support implementation of the plan. The funds need to be expended by September 30, 2023.

### **Fiscal Impact:**

- Year of impact: 2023
- TABOR impact: No
- Existing grant or project: No
- New grant or project: Yes
- Requested in adopted budget: No
- Ongoing or one-time: One-time
- General Fund impact: None
- Staffing impact: None

- ARPA impact: None
- Match requirements: None
- Mandate/Contractual obligation: None

**Revenue Limits Impact:**   ☐ **yes**        ☒ **no**

There is no impact to the county's TABOR Fiscal Year Spending Limit because the revenue source is a federal grant.

**CAO Review:**

**SPA Review:** Support with no concerns.

**Facilities Review:** No fiscal impact.

**BIT Review:** No fiscal impact.

**Fleet Review:** No fiscal impact.

**Human Resources Review (new FTE only):** N/A

**Recommendations:** The Board of County Commissioners (a) approves the Department of Human Services' acceptance of \$49,999.00 in federal CAPTA community-based child prevention treatment funds from the Colorado Department of Early Childhood, in its capacity as the fiscal agent for JeffCo Connections, subject to the negotiation of agreement terms acceptable to the County Attorney's Office; and (b) directs that these funds be included in a supplemental appropriation to Human Services' 2023 budget.

**Originator:** Mary Berg, Human Services Executive Director, (x4163)

**Contacts for Additional Information:** Lindsey Jones, Jeffco Connections Program Manager, (x4372)

# BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

## Colorado Youth Detention Continuum Funds

**February 28, 2023**

☐ For Information

☒ For Discussion/Board Direction

☐ Consent to  
Place on Business/  
Hearing Agenda

**Issue:** Request for approval to accept up to \$40,000.00 in funds from Colorado Youth Detention Continuum (CYDC) pursuant to cooperation agreement.

**Background:** Children, youth and families in Jefferson County benefit from integrated multi-agency services and access to contracted services available through the Jefferson County Department of Human Services, Division of Children, Youth, Families and Adult Protection. CYDC serves youth who are not on probation, parole or committed, and are at imminent risk of being placed or remaining in detention and youth who have been adjudicated delinquent and at imminent risk of being placed in detention or committed to DYS without the use of CYDC intervention services. CYDC has limited resources to provide needed services to these youth and their families. Services include family preservation, family stabilization, prevention, and intervention and services for children at imminent risk of out of home placement.

**Discussion:** Jefferson County Children, Youth, Families and Adult Protection Division (CYFAP) seeks to allow CYDC access to its contracted service providers and to commit \$100,000.00 in Child Welfare Block Grant Funds to support these children, youth and families, in exchange for CYDC agreeing to reimburse CYFAP in an amount up to \$40,000.00 for services provided through CYFAP contracts. The agreement would be with Trestle Programs, Inc., CYDC's fiscal agent, and all funds received would be State Marijuana Tax Revenue funds.

- **Fiscal Impact:**
- Year of impact: 2023.
- TABOR impact: Yes \$40,000.00
- Existing grant or project: N/A
- New grant or project: New project
- Requested in adopted budget: No
- Ongoing or one-time: One-Time
- General Fund impact: None

- Staffing impact: None.
- APRA impact: None.
- Match requirements: None.
- Mandate/Contractual obligation: None

**Revenue Limits Impact:** ☒yes ☐no

An estimated amount of \$40,000.00 or state revenue will count toward the County's 2023 TABOR Fiscal Year Spending Limit.

**CAO Review:** Approve to move forward with accepted edits.

**SPA Review:** Support with an estimated 2023 TABOR FYS impact in the amount of \$40,000.00.

**Facilities Review:** No fiscal impacts.

**BIT Review:** No fiscal impacts.

**Fleet Review:** No fiscal impacts.

**Human Resources Review (new FTE only):** N/A

**Recommendations:** The Board of County Commissioners approves the Jefferson County Children, Youth, Families and Adult Protection Division's acceptance of up to \$40,000 in State Marijuana Tax revenue funds from Colorado Youth Detention Continuum, subject to negotiation of an agreement with Trestle Programs, Inc., that's acceptable to the County Attorney's Office.

**Originator:** Barb Weinstein, Director, Division of Children, Youth, Families and Adult Protection, (x4138)

**Contacts for Additional Information:** Mary C. Berg, Human Services Department Executive Director, (x4163)

# BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

## Chafee Program Comparison Site Funding

**February 28, 2023**

☐ For Information

☒ For Discussion/Board Direction

☐ Consent to  
Place on Business/  
Hearing Agenda

**Issue:** Jefferson County's Chafee Foster Care Independence Program offers support to current and former foster care youth to achieve self-sufficiency. The Colorado Department of Human Services (CDHS) has entered into an agreement with the Center for Policy Research to complete an evaluation of the Chafee program and to develop an evidence-based program.

**Background:** As a comparison site, Jefferson County commits to required training, technical assistance, participate in evaluation activities and to operate the Chafee program as is without substantial changes throughout the evaluation process. Jefferson County will be compensated \$10,000.00 for participation as a comparison site.

**Discussion:** The funding will support youth involved in the Chafee program with needed supports with employment, education, access to health care, transportation, and housing.

- **Fiscal Impact:** Year of impact: 2023.
- TABOR impact: Yes; \$10,000.00
- Existing grant or project: Yes
- New grant or project: No
- Requested in adopted budget: No.
- Ongoing or one-time: Ongoing
- General Fund impact: None.
- Staffing impact: None.
- APRA impact: None.
- Match requirements: None.
- Mandate/Contractual obligation: None.

**Revenue Limits Impact:**    ☒ **yes**            ☐ **no**

Revenue received is from a state source and therefore counts toward the county's 2023 TABOR fiscal year spending limit.

**CAO Review:** Approve.

**SPA Review:** Supported with an estimated 2023 TABOR FYS impact in the amount of \$10,000.00.

**Facilities Review:** No fiscal impacts.

**BIT Review:** No fiscal impacts.

**Fleet Review:** No fiscal impacts.

**Human Resources Review (new FTE only):** N/A

**Recommendations:** The Board of County Commissioners: (a) approves the Jefferson County Department of Human Services' acceptance of \$10,000.00 in State funds from the Center for Policy Research to serve as a comparison site for the YARH-3 summative evaluation; and (b) directs that these funds be included in a supplemental appropriation to Human Services' budget.

**Originator:** Barb Weinstein, Director, Division of Children, Youth, Families and Adult Protection, (x4138)

**Contacts for Additional Information:** Mary C. Berg, Human Services Executive Director, (x4163)

# BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

## Colorado Foster Youth Successful Transition to Adulthood Grant Program

February 28, 2023

☐ For Information      ☐ For Discussion/Board Direction      ☒ Consent to  
Place on Business/  
Hearing Agenda

**Issue:** Jefferson County's Chafee Foster Care Independence Program offers support to current and former foster care youth to achieve self-sufficiency. The Colorado Department of Human Services (CDHS) has developed the Colorado Foster Youth Successful Transition to Adulthood Grant Program funding for Federal Fiscal Year 2022-2023.

**Background:** House Bill 21-1094 was enacted into law on June 25, 2021. House Bill 21-1094 provided funding to ensure eligible youth have access to services that enable them to successfully transition to adulthood as well as supplemental funding for existing Chafee programs.

**Discussion:** Jefferson County Children, Youth, Families and Adult Protection Division (CYFAP) seeks to apply for \$130,000.00 in funds, to be used for two purposes: 1. Developing self-sufficiency skills groups to include financial literacy, educational support, career preparation, health education and risk prevention, employment and vocational training and housing education. 2. Coaching for youth services through the Foster Youth to Independence voucher program. A requirement of the voucher program is coaching services. This provides youth self-sufficiency skills specific to living in their own apartment.

These funds are a combination of state general funds and federal funds and do not require a local match.

### Fiscal Impact:

- Year of impact: 2023.
- TABOR impact: Yes. \$130,000.00
- Existing grant or project: N/A.
- New grant or project: New grant.
- Requested in adopted budget: No.
- Ongoing or one-time: One-Time.
- General Fund impact: None.
- Staffing impact: None.
- APRA impact: None.

- Match requirements: None.
- Mandate/Contractual obligation: None.

**Revenue Limits Impact:**    ☒ **yes**            ☐ **no**

An estimated amount of \$130,000.00 is state revenue and will therefore count against the county's 2023 TABOR Fiscal Year Spending Limit.

**CAO Review:** Approve.

**SPA Review:** Supported with an estimated 2023 TABOR FYS impact of \$130,000.00.

**Facilities Review:** No fiscal impacts.

**BIT Review:** No fiscal impacts.

**Fleet Review:** No fiscal impacts.

**Human Resources Review (new FTE only):** N/A

**Recommendations:** The Board of County Commissioners: (a) approves the Department of Human Services to apply for and, if awarded, accept up to \$130,000.00 in Colorado Foster Youth Successful Transition to Adulthood Grant funds from the Colorado Department of Human Services; (b) authorizes the Chairman to sign an agreement with the Colorado Department of Human Services accepting such funds, following approval as to form by the County Attorney's Office; and (c) directs that any funds received be included in a supplemental appropriation to Human Services' budget.

**Originator:** Barb Weinstein, Director, Division of Children, Youth, Families and Adult Protection, (x4138)

**Contacts for Additional Information:** Mary C. Berg, Human Services Department Executive Director, (x4163)

# BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

## Emergency Solutions Grant Award

**February 28, 2023**

☐ For Information

☐ For Discussion/Board Direction

☒ Consent to  
Place on Business/  
Hearing Agenda

**Issue:** Approval to accept the Emergency Solutions Grant award from Department of Local Affairs (DOLA).

**Background:** The Emergency Solutions Grant is a one-year, \$275,000.00 grant that will support the costs for sheltering families at the White Swan Hotel for another year and to hire a full-time Family Homeless Navigator grant-funded position (GFP).

**Discussion:** Human Services is seeking approval to accept the Emergency Solutions Grant (\$275,000.00) and add 1.0 GFP through a budget supplemental.

The Emergency Solutions Grant has a 25% match requirement (\$68,750) which would be met with General Assistance funds. The General Assistance funding is already included in the 2023 budget and will be included in the 2024 budget if approved.

- Year of impact: 2023 & 2024
- TABOR impact: No
  - The Emergency Solutions Grant funds are 100% federal and do not impact TABOR.
  - General Assistance funds are county funds and do not impact TABOR.
- Existing grant or project: No
- New grant or project: Yes, the Emergency Solutions Grant is new
- Requested in adopted budget:
  - Yes for General Assistance funds.
  - No for Emergency Solutions Grant.
- Ongoing or one-time: one time request
- General Fund impact: N/A
- Staffing impact: 1.0 Grant Funded Position
- ARPA impact: N/A
- Match requirements: 25% (\$68,750.00). Match is covered with existing General Assistance funds.
- Mandate/Contractual obligation: No

**Revenue Limit Impacts:** ☒yes    ☐no

**CAO Review:** Approve.

**SPA Review:** Support with no concerns.

**Facilities Review:** Does not apply/no fiscal impact.

**BIT Review:** Does not apply/no fiscal impact.

**Fleet Review:** Does not apply/no fiscal impact.

**Human Resources Review (New FTE Only):** Human Resources is aware of the request for a 1.0 GFP, Homeless System Navigator (HHHSY1) and has collaborated with Human Services on the position's pay (HH210H) and the fringe benefits should it be approved.

**Recommendation:** The Board of County Commissioners (a) authorizes the Department of Human Services to accept the Emergency Solutions Grant (ESG) from the Colorado Department of Local Affairs in the amount of \$275,000.00; (b) authorizes the Chairman to sign the ESG grant agreement, following approval as to form by the County Attorney's Office; (c) directs that the ESG funds be included in a supplemental appropriation to Human Services' budget; and (d) authorizes the Department of Human Services to create one Grant Funded Position for a Family Homeless Navigator from a portion of the ESG grant.

**Originator:** Kat Douglas, Housing, Economic and Employment Services Division Director, (x 8372)

**Contacts for Additional Information:** Mary C. Berg, Human Services Executive Director, (x 4163)

# BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

## Extension of White Swan Motel Shelter Agreement

**February 28, 2023**

☐ For Information      ☐ For Discussion/Board Direction      ☒ Consent to  
Place on Business/  
Hearing Agenda

**Issue:** Approval to extend Shelter Agreement with The Sursy Denver, LLC, to continue leasing space at the White Swan Motel.

**Background:** On January 10, 2023, the Board approved an amendment of the Shelter Agreement with The Sursy Denver, LLC, to lease a minimum of 20 rooms at the White Swan Motel on West Colfax Avenue in Lakewood through April 2023, to provide extensive support to families experiencing homelessness in a safe environment. Human Services would like to further extend the Shelter Agreement through March 2024. Having a safe environment, partnered with family homeless navigation is a critical component to moving families out of homelessness.

**Discussion:** Human Services is seeking approval to extend the White Swan Shelter Agreement through March 2024. Since there are no shelters in Jefferson County, motel rooms serve as the only option to house families safely. During the winter months additional strain exists due to the higher utilization of motel rooms by many Jefferson County residents. Extending this agreement continues to guarantee these rooms are available for families in need of housing.

**Fiscal Impact:** Extending the Shelter Agreement through March 2024 would cost approximately \$36,666.00 per month, or approximately \$439,992.00 for 12 months, in lease costs, with additional funds (for a total not to exceed amount of \$470,000.00) set aside to cover the cost of potential damage to the leased space that the County is responsible for. The extension term would be funded with the Emergency Solutions Grant (\$275,000.00) if approved by the BCC, Child Welfare Block Grant (\$50,000.00), and General Assistance (\$145,000.00) funds. Child Welfare Block Grant and General Assistance funding is already included in the 2023 budget and will be included in the 2024 budget if approved. Emergency Solutions Grant funds are not included in the 2023 budget.

- Year of impact: 2023 & 2024
- TABOR impact: No
- Existing grant or project: Yes.
- New grant or project: The White Swan motel utilization is not new.
- Requested in adopted budget: N/A

- Ongoing or one-time: one time request
- General Fund impact: N/A
- Staffing impact: N/A
- ARPA impact: N/A
- Match requirements: N/A
- Mandate/Contractual obligation: No

**Revenue Limit Impacts:**    **yes**    ☒ **no**

**CAO Review:** Approve.

**SPA Review:** Support with no concerns.

**Facilities Review:** Does not apply/no fiscal impact.

**BIT Review:** Does not apply/no fiscal impact.

**Fleet Review:** Does not apply/no fiscal impact.

**Human Resources Review (New FTE Only):** Does not apply/no fiscal impact.

**Recommendation:** The Board of County Commissioners (a) authorizes the Department of Human Services to amend its Shelter Agreement with Sursy Denver, LLC, to extend its lease of a block of rooms at the White Swan hotel through March 2024 at a maximum cost of approximately \$470,000; and (b) authorizes the Chairman to sign an amendment to the Shelter Agreement to effectuate the extension, following approval as to form by the County Attorney's Office.

**Originator:** Kat Douglas, Housing, Economic and Employment Services Division Director, (x 8372)

**Contacts for Additional Information:** Mary C. Berg, Human Services Executive Director, (x 4163)