


M E M O R A N D U M

TO: Honorable Chairman and Members of the Board of County Commissioners

FROM: Kate Newman, Acting County Manager 

RE: 2023 Budget – February Supplementary Budget and Appropriation

DATE: February 28, 2023

Staff Recommendation:

RESOLVED, that the 2023 Budget adopted by the Board of County Commissioners on November 15, 2022, is hereby amended as follows:

1. The budget and appropriation of the General Fund for the Development and Transportation Department are hereby increased in the amount of \$65,000 for administrative adjustments for credit card transaction fee charges; to be offset by a like amount of credit card transaction fee revenue.
2. The budget and appropriation of the General Fund for the Human Services Department are hereby increased in the amount of \$226,416 for personnel expenses for PorchLight; to be offset by a like amount of reimbursement revenue from the organization PorchLight, a Family Justice Center.
3. The budget and appropriation of the Solid Waste Emergency Reserve Fund for the Operations Department are hereby increased in the amount of \$42,745 for administrative adjustments to the recycling program expense; to be offset by a like amount of unrestricted fund balance from the Solid Waste Emergency Reserve Fund.
4. The authorization of the General Fund for the Human Services Department, is hereby increased by 3.0 regular positions.

FURTHER RESOLVED, that a copy of this Resolution shall be transmitted immediately to the affected spending agencies; and

FURTHER RESOLVED, that a certified copy of this Resolution shall be filed by the Director of Strategy, Planning, and Analysis with the Division of Local Government in the State of Colorado Department of Local Affairs.

Resolution No. CC23-039

Background: Departments have identified and briefed programs or grants that were not identified or awarded prior to budget adoption.

BCC Briefing Presented on: August 30, 2022; January 10, 2023; and February 21, 2023.

Fiscal Impact: This resolution would increase the 2023 budget and appropriation in various funds by a net total of \$334,161. This supplemental identifies \$291,416 in increased expenditures with offsetting revenues, and \$42,745 in the use of available fund balance (Solid Waste Emergency Reserve Fund). The specific funds and departments are identified on the Supplemental Appropriation Summary attachment.

Original returned to:

Micah Badana, Strategy, Innovation & Finance, x8594

Distribution:

Phillip Pappas, Strategy, Innovation & Finance, x8558

Daniel Conway, Strategy, Innovation & Finance, x8507

Stephanie Corbo, Strategy, Innovation & Finance, x8542

Jean Biondi, County Attorney's Office, x8963

BCC HEARING ROUTING FORM (non-purchasing items)

Contacts: Originating Division and Contact: SPA / Micah Badana Phone: x8594
County Attorney Contact: Jean Biondi Phone: x8963

Agenda Placement: Hearing Consent

Item Title: 2023 Budget – February Supplementary Budget and Appropriation

ROUTING					
O R D E R	Division	Authorized Signatures	Date Rec'd	Date Frw'd	Comments
		Name / Initials			
(1)	Originator	Micah Badana / MB	02/15/23	02/15/23	Initiator
(2)	Division Director	Daniel Conway / DC (*)	02/15/23	02/15/23	* Approved via email (attached)
(3)	Department Director	Stephanie Corbo / SC (*)	02/15/23	02/15/23	* Approved via email (attached)
(4)	County Attorney	Jean Biondi / JB (*)	02/15/23	02/16/23	* Approved via email (attached)
()	Elected Official				
(5)	BCC Agenda Coordinator	Janice Mayer / () JCM	02/16/23		