



Elected Officials and Personnel Board Minutes

**December 8, 2022, 9:00 a.m.
WebEx Events Virtual Meeting**

Present:

- Commissioner Tracy Kraft-Tharp
- Commissioner Andy Kerr
- Commissioner Lesley Dahlkemper
- Scot Kersgaard, Assessor
- George Stern, Clerk & Recorder
- Annette Cannon, Coroner
- Sheriff Jeff Shrader
- Holly Ryan, Deputy Treasurer Public
- Trustee
- Alexis King, District Attorney
- Jody Erwin, Public Health Deputy Director
- Donna Walker, Library Director
- Kate Newman, Acting County Manager

1. Call to Order

The Elected Officials met in regular session via WebEx Events on Thursday, December 8, 2022. Jody Erwin, Chair, called the meeting to order at 9:02 am.

2. Approval of Minutes Dated November 10, 2022

The minutes of November 10, 2022 were approved by unanimous vote.

Motioned by Alexis King, District Attorney

Seconded by Commissioner Lesley Dahlkemper

3. Agenda

3.1 Budget Process Debrief

Departments will fill out questionnaires and return to Dan Conway.

3.2 Resolution PB22-004 2022 Vacation & PTO Leave Balances

Motioned by Sheriff Jeff Shrader

No second, a vote was not held

Resolution PB22-004 did not pass.

3.3 Employer of Choice Next Steps

Department heads will spread the word to see if anyone is interested in the specific workgroups that still need members.

4. Elected Officials Update

Assessor's Office:

The Assessor's Office is completing year end processes.

Clerk & Recorder's Office:

George Stern was pleased to announce after four years of work, and as of yesterday the last decade of recording documents are now online. The new payment system will be online in the next couple of days. This is George's final Elected Officials meeting, he thanked everyone he worked with throughout the years. He also thanked the Sheriff for all his service, he has great respect for the way he leads.

Commissioner, District One:

Commissioner Kraft-Tharp let everyone know about the swearing in ceremony which takes place on January 10th at 8am.

Commissioner, District Two:

Commissioner Kerr gave an update on the continuing County Manager recruitment process, which will hopefully be concluded sooner rather than later. He also spoke of the Jefferson Center ground breaking in Lakewood which is a

service for those experiencing homelessness. Lastly Commissioner Kerr brought up the passing of John Stone, the services were last Saturday, and there was a moment of silence held on this past Tuesdays Hearing.

Commissioner, District Three:

Commissioner Dahlkemper met this morning with the Legislative Delegation, and discussed how 2023 will be a very tough budget year.

Coroner

The Coroner's office is very busy, and trying to fill empty roles. Their Sr investigator is retiring at the end of this month. Annette Cannon let everyone know January 11th is the swearing in of new deputies at 10 am. She would love to see members of this board in attendance.

County Manager:

Acting County Manager Kate Newman wished everyone a Happy Holidays, and gave a big thank you to Sheriff Shrader, and County Clerk George Stern.

District Attorney:

Alexis King thanked everyone who came out to the Pathways open house this week. She was also pleased to announce they are streamlining evaluations in the DA office. Lastly, Alexis mentioned Sr Investigator David Lynn will be retiring, and there will be a celebration on the 16th of this month.

Library:

Donna Walker informed on the Family Leadership Training Institute Graduation, which happens next Thursday at the Edgewater Library. It is a wonderful program, and the youth worked very hard for 6 weeks to complete the training.

Public Health:

Jody Erwin is feeling optimistic about 2023, it is feeling a little more normal. He also gave thanks to Sheriff Shrader and County Clerk George Stern.

Sheriff's Office:

Sheriff Shrader let everyone know they provided Honor Guards at John Stone's grave. He also informed about Academy Graduation which happens this afternoon. There will be 17 deputies graduating for Jeffco Sheriff Department. Sheriff Shrader also updated on the many retirements which are happening in the Sheriff's Department. Lastly, he thanked everyone, and wished all leaders success.

Treasurer/Public Trustee's Office:

No updates.

5. Adjournment

Chair, Jody Erwin, adjourned the meeting at 9:47 am.

Motioned by Commissioner Kerr

Seconded by Commissioner Lesley Dahlkemper

Julia Sorensen, County
Manager's Office