


MEMORANDUM

TO: Honorable Chairman and Members of the Board of County Commissioners

FROM: Kate Newman, Acting County Manager 

RE: Reappointment and Appointment of Veterans Service Officers

DATE: December 6, 2022

Staff Recommendation: That the Board of County Commissioners reappoints Peter P. Mortaro and Diane C. Ricci and appoints Kevin Ashcraft to serve as Jefferson County's Veterans Service Officers, each to serve a two-year term commencing January 1, 2023, and expiring December 31, 2024 (with possible future reappointments), with compensation to be set by the Human Services manager pursuant to Human Resources' recommendations.

Resolution No. CC22-311

Background: Colorado law requires the board of county commissioners of each county to establish a county veterans service office and to appoint one or more county Veterans Service Officers to two-year terms to assist veterans and other qualifying persons file claims for insurance, pensions, disability compensation or other benefits they may be entitled to under the law. Colorado law requires Veterans Service Officers to (a) be residents of the State (b) have served in the U.S. military and have been honorably discharged or be a discharged LGBT veteran; and (c) be well-qualified to perform the duties of the office based on their education and experience. Colorado law also requires the board of county commissioners to seek the advice of the chief officer of each post of the regularly established veterans' organizations in the county prior to appointing a Veterans Service Officer. All such requirements have been satisfied.

Fiscal Impact: Fiscal Impact:

- Year of impact: 2023-2024
- TABOR impact: \$28,979
- Existing grant or project: Continued mandated service
- New grant or project: NA
- Requested in adopted budget: included in 2023 budget package
- Ongoing or one-time: Ongoing
- General Fund impact: \$264,896
- Staffing impact: 2.5 FTE
- APRA impact: NA
- Match requirements: Yes, \$264,896

- Mandate/Contractual obligation: Colorado Revised Statutes (C.R.S. 28-5-801)

BCC Briefing Presented on: November 15, 2022, by Kat Douglas

Originator: Kat Douglas, Housing, Economic and Employment Services
Division Director (x 8372)

Distribution: Mary Berg, Executive Director of Human Services (x4163)

Human Services Routing Form

Title of Contract or Briefing	December 6, 2022 Hearing – Agenda Memo – Reappointment and Appointment of Veterans Service Officers	
Approvals	Kat Douglas, Director HEES Jean Biondi, Assistant County Attorney Gena Sagen, Budget and Finance Manager Lynnae Flora, Deputy Director Human Services Janice Mayer, BCC Agenda Coordinator JCM	11/15/2022 11/16/2022 11/01/2022 11/16/2022
Final Signatory	BCC	
Vendor/Provider Name		
End User	Housing, Economic and Employment Services Division	
Type (Contract, PO, etc.)	Agenda Memo	
Dollar Value	This agreement would result in state revenue to the County of approximately \$350,000 in CPP funds which were already included in JCHS's 2022 budget based on anticipated enrollment.	
Term	January 1, 2023 to December 31, 2024	
Description/Service	Requesting that the Board of County Commissioners reappoints Peter P. Mortaro and Diane C. Ricci and appoint Kevin Ashcraft to serve as Jefferson County's Veterans Service Officers, each to serve a two-year term (with possible future appointments).	
Originator	Kat Douglas, Housing, Economic and Employment Services Division Director (x 8372)	
Budgeted funds are available for this expenditure. Account number: Funding Source:	N/A	
Attachments:	Agenda Memo, routing form and approvals.	