

M E M O R A N D U M

TO: Honorable Chair and Members of the Board of County Commissioners

FROM: Joe Kerby, County Manager

RE: 1st Amendment to Public Defender Sublease – Facilities Management

Date: 7/22/2025

Staff Recommendation:

WHEREAS, the Board of County Commissioners hereby approves the First Amendment to the Sublease Agreement between Jefferson County and the State of Colorado, acting by and through the Office of the State Public Defender, dated August 21, 2012, to release Room 1551 from the leased premises.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners authorizes the Chair to execute the First Amendment to the Sublease and all related documents.

Resolution No: CC25-190

Background:

In 2012, the Office of the State Public Defender requested space in the Administration & Courts Facility to meet with clients, distribute forms and provide a place for their attorneys to work while proceedings are recessed. The Courts also supported having the Public Defender's presence in the building. The County agreed to Sublease rooms 1551 and 1553, which totaled approximately 759 rentable square feet (RSF), on the 1st floor of the Administration side of the building. The County can relocate the Public Defender to another area in the facility with 90 days' advance notice. The term of this Sublease is for one (1) year and automatically renews annually, unless either party gives at least 60 days' written notice of termination prior

to the initial or renewal term. No rent is charged as long as the Public Defender continues to provide public defender service to the citizens of Jefferson County.

Room 1551 is underutilized as confirmed by the Public Defender's Office. However, room 1553 receives frequent use. The Public Defender agrees to amend the Sublease to cover just room 1553 and releases room 1551. The Public Defender's leased area would change from approximately 759 RSF to 509 RSF. The balance of the terms of the agreement remains the same.

Fiscal Impact: None

BCC Briefing Presented on: 6/17/2025

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