

BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

**Topic: Appointment of and Authorization for Referees to Conduct
Abatement Hearings**

Presented by Kimberly S. Sorrells, County Attorney

Date: 7/8/2025

☐ For Information

☐ For Discussion/Board Direction

☒ Consent to
Place on Business/
Hearing Agenda

Issue: Whether the Board of County Commissioners agrees to appoint and authorize Referees to Conduct Abatement Hearings.

Background: Pursuant to section 39-1-113 (1) C.R.S., the Jefferson County Board of County Commissioners (Board) has the authority to appoint Referees to conduct hearings regarding property tax abatement appeals on its behalf.

Discussion: In order to give timely consideration to appeals filed with the Board, the Board desires to appoint independent Referees to conduct hearings on their behalf, and to make findings and recommendations to the Board for its final action on the appeals

Fiscal Impact: ☐ yes ☒ no

Amounts required for these appointments are budgeted in the Board of Equalization's departmental budget.

SPA Review: Support, no concerns Sherry Wilger, June 23, 2025

County Attorney Review: Amber Munck, June 7, 2025

Recommendations: The Board of County Commissioners of the County of Jefferson, State of Colorado, appoints the following named individuals to act as Referees, authorized to conduct hearings regarding property tax abatement appeals on the Board's behalf, and to make findings and recommendations to the Board for its final action on the appeals:

Jeffrey A. Hamilton

Joan Whittlesey

Originator: Chris Courtney, Board of Equalization

Contacts for Additional Information: Chris Courtney, Amber Munck