

**BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER**

**Topic: Appointment of and Authorization for Referees to Conduct  
Property Tax Valuation and Qualifying Senior/Disabled Veteran  
Property Tax Exemption Hearings**

**Presented by Kimberly S. Sorrells, County Attorney**

**Date: 7/8/2025**

☐ For Information

☐ For Discussion/Board Direction

☒ Consent to  
Place on Business/  
Hearing Agenda

**Issue:** Whether the Board of County Commissioners agrees to appoint and authorize Referees to Conduct Property Tax Valuation and Qualifying Senior/Disabled Veteran Property Tax Exemption Hearings.

**Background:** Pursuant to section 39-8-102 (2) (i) C.R.S., and section 39-3-206 (2) (b) C.R.S., the Jefferson County Board of Equalization (the "Board") has the authority to appoint Referees to conduct property valuation and Qualifying Senior/Disabled Veteran Property Tax Exemption hearings on its behalf.

**Discussion:** In order to give timely consideration to appeals filed with the Board, the Board desires to appoint independent Referees to conduct hearings on its behalf, and to make findings and recommendations to the Board for its final action on the appeals.

**Fiscal Impact:** ☐ yes ☒ no

Amounts required for these appointments are budgeted in the Board of Equalization's departmental budget.

**SPA Review:** Support, no concern, Sherry Wilger, June 23, 2025

**County Attorney Review:** Amber Munck, June 7, 2025

**Recommendations:** The Board of County Commissioners of the County of Jefferson, State of Colorado, acting in its capacity as the County Board of Equalization, appoints the following named individuals to act as Referees, authorized to conduct hearings on valuation and on eligibility for Qualifying

Senior and Disabled Veteran Property Tax Exemption appeals on the Board's behalf, and to make findings and recommendations to the Board for its final action on the appeals:

Lisa Hamilton-Fieldman, Jeffrey A. Hamilton, Adam Ingram, Terry Jenni, Joan Whittlesey, Karen Hart, Sheri Weinman, Gary Pettersen, Edward R. Moore, William R. Engleby, Jennifer Wentworth, and Kristy Harris

**Originator:** Chris Courtney, Board of Equalization

**Contacts for Additional Information:** Chris Courtney, Amber Munck