

Agenda Item 1.1.1

BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

Topic: Statewide Internet Portal and Authority (SIPA) Grant application and acceptance 2025-2026

Presented by: David Kribs, Budget and Finance Director, JCSO

Date: 7/8/2025

☐ For Information

☒ For Discussion/Board Direction

☐ Consent to
Place on Business/
Hearing Agenda

Issue: The Jefferson County Sheriff's Office (JCSO) requires support from the Board of County Commissioners (BCC) for the prior submission of a grant application to the State of Colorado Statewide Internet and Portal Authority which was due May 30, 2025 in an amount of \$2,116 to purchase Ipads for the Sheriffs Records Unit.

Background: The Jefferson County Records Unit currently has a successful mobile device management system in place. Using tablets for record processing allows citizens to complete forms electronically and remain in compliance with concealed handgun permit applications and open record requests.

Discussion: This grant will fund the addition of tablets in the Sheriff's Office Records Unit. This would directly reduce waiting times for all citizens by reducing duplicated data entry, help resolve any potential for errors and increase the number of customers served by an estimated 30-50%.

Fiscal Impact: ☒ yes ☐ no

There is no match requirement. This is a State grant for the General Fund for the requested amount of \$2,116. The estimated grant period is September 1, 2025, to June 30, 2026.

- Year(s) of impact: 2025 and 2026
- Existing grant or project: No
- New grant or project: Yes
- Requested in adopted budget: No
- Ongoing or one-time: One-time funded grant
- General Fund impact: Yes

- Staffing impact: No
- Match requirements: No match required
- Mandate/Contractual obligation: N/A

SPA Review: Micah Badana, 6/4/2025

Support, no concern.

This is a request for a state grant award with no match requirement.

County Attorney Review: Approved, Kurtis Behn, 6/5/2025

Facilities Review: No fiscal impact, Mark Danner, 6/5/2025

BIT Review: Approved, Andy Corbett, 06/5/2025

Fleet Review: No fiscal impact, Janice Mayer, 06/05/25

County Human Resources Review (new FTE only): No FTE

Recommendations: Staff recommend that the Board of County Commissioners support the submission of the grant application prior to briefing to the State of Colorado Statewide Internet and Portal Authority (SIPA) in the amount of \$2,116 and if awarded, support including this amount in a future budget supplemental.

Originator: Jessica Parivar, JCSO Grants Specialist, Ext 5311

Contacts for Additional Information: Ely Garza, IT Director, Ext 5138