

M E M O R A N D U M

TO: Honorable Chair and Members of the Board of County Commissioners

FROM: Joe Kerby, County Manager

RE: Colorado Department of Human Services Equifax Verification Services Contract Amendment – Community Assistance Division – Human Services Department

Date: 7/8/2025

Staff Recommendation: That the Board of County Commissioners (a) authorizes Jefferson County Human Services Department to enter into a contract amendment with Colorado Department of Human Services, to continue using The Work Number database through June 30, 2026, at a maximum cost of \$808,000.00; and (b) authorizes the Human Services Department Executive Director to sign the contract amendment, following approval as to form by the County Attorney's Office.

Resolution No: CC25-181

Background: The Work Number provides a secure and convenient way for credentialed verifiers to access and confirm employment and income information. The Colorado Department of Human Services (CDHS) entered into a Contract with the TALX Corporation, a provider of Equifax Verification Services (EVS), for use of The Work Number database. The Work Number Agreement is between CDHS and EVS, with participating counties each signing Participation Agreements with CDHS. The Work Number Agreement allows EVS to provide employment verification services directly to Colorado counties. CDHS acts only as a pass-through entity, meaning that EVS will bill CDHS for fees incurred by the counties, and CDHS will then bill the counties individually. CDHS and Jefferson County Human Services (JCHS) previously entered into a contract agreement, with CDHS acting as a pass-through entity, which enabled JCHS to benefit from bulk pricing on income

verification services from The Work Number. The current contract is set to expire on June 30, 2025.

Fiscal Impact: ☒ **yes** ☐ **no**

- Year(s) of impact: 2025 - 2026
- Existing grant or project: Yes
- New grant or project: No
- Requested in adopted budget: Yes. No budget increase is needed.
- Ongoing or one-time: Ongoing
- General Fund impact: No
- Staffing impact: No
- Match requirements: No
- Mandate/Contractual obligation: Yes, included in original contract. No new terms are included in the amendment.

BCC Briefing Presented on: 6/24/2025

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