

M E M O R A N D U M

TO: Honorable Chair and Members of the Board of County Commissioners

FROM: Joe Kerby, County Manager

RE: Amendments to Part 5 Staff Policies, Chapter 1 Rules, Section 3
Regarding the Driving on County Business Policy- County Manager

Date: 6/10/2025

Staff Recommendation:

WHEREAS, proposed amendments notify employees and supervisors that GPS units may be recording video which will assist in monitoring driver safety.

NOW THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Jefferson County that the existing Driving on County Business Policy is hereby rescinded and replaced with the attached hereto, effective June 10, 2025.

Resolution No: CC25-144

Background:

The existing Driving on County Business Policy provides requirements for drivers, regulations for the use of county vehicles, and regulations for the use of personal vehicles. The existing policy also notifies drivers that the county uses GPS to track vehicle speed, location, diagnostics, hard stops, hard starts, and hard cornering.

Beginning in 2020, Fleet Services installed GPS in county-owned vehicles and equipment. Data is used to enhance driver safety by monitoring driving

habits and vehicle handling. GPS data can also be used to locate drivers who are working in remote sites and to help reduce the county's insurance premiums and liability in the event of an accident.

GPS technology has changed rapidly over the past 4 years, adding video capacity. Fleet Services and Safety & Compliance will be exploring new GPS options for use on county vehicles and equipment.

Proposed amendments to the policy include:

- Adding a clause that notifies drivers GPS units may record video of the interior and exterior of vehicles and equipment.

Fiscal Impact: none

BCC Briefing Presented on: 5/13/2025

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