

M E M O R A N D U M

TO: Honorable Chair and Members of the Board of County Commissioners

FROM: Joe Kerby, County Manager

RE: Lease Agreement with Clear Creek County for Workforce Services – Housing, Economic and Employment Services (HEES) Division – Human Services Department

Date: 4/8/2025

Staff Recommendation: That the Board of County Commissioners (a) authorizes Jefferson County Business & Workforce Development to enter into a lease agreement with Clear Creek County, for \$1 per year, for office space at 1969 Miner Street in Idaho Springs, to serve residents with Career Coaching and Navigation; and (b) authorizes the Chair to sign the lease agreement, following approval as to form by the County Attorney’s Office.

Resolution No: CC25-094

Background: The Tri-County Workforce Area, serving Jefferson, Gilpin and Clear Creek Counties, received funding through the Paving Access to Careers and Employment (PACE) Program to enhance employment and training opportunities for applicants and recipients of the Supplemental Nutrition Assistance Program (SNAP). Each year, approximately 40,000 SNAP recipients in Colorado are determined to be work-ready; however, only 17.5% actively engage in employment programs.

In response to this gap, the Colorado Department of Human Services (CDHS) and the Colorado Department of Labor and Employment (CDLE) have collaborated to develop and administer the PACE Program. This initiative is supported by Supplemental Employment Support Funds (ESF) and Colorado’s Employment First funding, facilitating the deployment of Program Ambassadors and the provision of Supportive Services. The primary

objective of the PACE Program is to increase the participation of SNAP applicants and recipients in Employment First and other local employment and training programs.

The PACE Program will leverage Colorado's existing workforce development infrastructure and established partnerships that serve SNAP recipients, with a particular focus on assisting individuals facing significant barriers to employment. By doing so, the program aims to support economic self-sufficiency for these individuals.

Fiscal Impact: **yes** **no**

- Year(s) of impact: 2025-2028
- Existing grant or project: Yes
- New grant or project: No
- Requested in adopted budget: No
- Ongoing or one-time: Ongoing
- General Fund impact: No
- Staffing impact: No
- Match requirements: No
- Mandate/Contractual obligation: No

BCC Briefing Presented on: 3/25/2025

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