



**JEFFERSON**  
COUNTY COLORADO

**STAFF BRIEFINGS and WORK SESSIONS**

**Hybrid Meeting**

**AGENDA**

**October 22, 2024, Immediately Following Hearings**

**BCC Boardroom, 5<sup>th</sup> Floor and WebEx Virtual Platform**

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	<b>Pages</b>
<b>1. Briefing Items</b>	
<b>1.1 Sheriff's Office</b>	
1.1.1 Jefferson County Community Wildfire Protection Plan <b>Presented by: Brian Keating</b>	3
1.1.2 Jefferson County Evacuation Annex <b>Presented by: Brian Keating</b>	8
1.1.3 2024 Edward Byrne Memorial Justice Assistance Formula Grant for the Lifetrak Program <b>Presented by: David Kribs</b>	11
1.1.4 Hazard Mitigation Plan Grant Request and Acceptance <b>Presented by: David Kribs</b>	13
1.1.5 State Opioid Response (SOR) Grant Request & Acceptance <b>Presented by: David Kribs</b>	15
1.1.6 FY24 CO Department of Local Affairs (DOLA) Peace Officer Behavioral Health Support Grant <b>Presented by: David Kribs</b>	17
<b>1.2 Library</b>	
1.2.1 Jefferson County Public Library Supplemental Request: Columbine and Evergreen Roof Repair <b>Presented by: Matt Griffin</b>	19

1.2.2	Jefferson County Public Library Supplemental Request: South County Library <b>Presented by: Matt Griffin</b>	21
<b>1.3</b>	<b>Development &amp; Transportation</b>	
1.3.1	New Hangar Ground Lease for One Hangar, LLC <b>Presented by: Erick Dahl</b>	23
1.3.2	Second Amendment to Contract for Traffic Signal Maintenance <b>Presented by: Christina Lane</b>	25
1.3.3	Development and Transportation – 2024 Quarter 4 Updates <b>Presented by: Abel Montoya</b>	27
<b>1.4</b>	<b>Human Services</b>	
1.4.1	Amendment to Agreement with Developmental Disabilities Resource Center <b>Presented by: Daniel Conway and Mary C. Berg</b>	56
1.4.2	2025 Pre-Approval of Certain Items for the Department of Human Services <b>Presented by: Mary C. Berg</b>	58
<b>1.5</b>	<b>Jefferson Parkway Public Highway Authority – Withdrawal Agreement regarding Withdrawal of Broomfield from the Authority</b> <b>Presented by: Kym Sorrells</b>	67
<b>1.6</b>	<b>Nature’s Next Stewards Grant Application</b> <b>Presented by: Matt Martinez</b>	71
<b>1.7</b>	<b>Appointment to Opioid Council</b> <b>Presented by: Eric Butler</b>	74
<b>1.8</b>	<b>Acquisition of Pine Pit Properties for Road &amp; Bridge Storage and Gravel Extraction</b> <b>Presented by: Mike Secary</b>	76
<b>2.</b>	<b>Reports</b> Commissioners  County Manager  County Attorney	
<b>3.</b>	<b>Executive Session</b>	
3.1	Wheat Ridge- Reverter Exchange – legal advice under C.R.S. § 24-6-402(4)(b) and advice to negotiators under C.R.S. § 24-6-402(4)(e)	
3.2	Quarterly litigation update (non-sheriff cases) – legal advice under C.R.S. 24-6-402(4)(b)	
3.3	Legal update – legal advice under C.R.S. 24-6-402(4)(b)	
<b>4.</b>	<b>Adjourn</b>	
<b>5.</b>	<b>Work Sessions - No Agenda Items</b>	

**BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER**

**Topic: Jefferson County Community Wildfire Protection Plan**

**Presented by: Brian Keating, Fire Management Officer, JCSO**

**Date: 10/22/2024**

- For Information
- For Discussion/Board Direction
- Consent to Place on Business/Hearing Agenda

**Issue:**

The Sheriff’s Office is requesting adoption of the updated Jefferson County Community Wildfire Protection Plan (CWPP) by the Board of County Commissioners. The Plan is a requirement as defined by the Federal Healthy Forests Restoration Act (2003). It is a non-regulatory document with the Colorado State Forest Service having final approval authority. This plan will require signatures from the County Fire Management Officer, Board of County Commissioners and the Colorado State Forest Service (CSFS).

**Background:**

A Community Wildfire Protection Plan (CWPP) is a non-regulatory planning document that provides an opportunity for a community, fire protection district, or county to assess areas of risk and recommend actions to reduce those risks. The Jeffco CWPP has been updated as part of the Together Jeffco project which included five other County-level plans and regulations (Comprehensive Plan, Transportation and Mobility Plan, County Emergency Management Plan-Evacuation Annex and the Unified Land Use Code). As such, the CWPP identifies recommendations, resources, and tools which may help to inform the other plans and regulations as part of the Together Jeffco project. The County level CWPP is intended to help reduce wildfire risk across the landscape and can serve as a mechanism to forge valuable new relationships and coordination among federal, state, County, and local fire and emergency management offices. The Jeffco CWPP is a larger landscape level plan that focuses on program development, capacity building, coordination efforts and strategic approaches across all jurisdictions to address wildland fire risk. The Jeffco CWPP references and links to local level CWPPs, and their management recommendations, to help coordinate and support local action while simultaneously providing county level support and uniformity across various wildland fire mitigation programs and actions.

The CWPP will ensure county compliance with federal and state requirements for wildland fire preparedness and form the basis for the County Wildfire Management Program. The CWPP will serve as an umbrella document to guide county actions and augment and ensure consistency across all other local CWPP documents. The CWPP will also ensure the county’s eligibility for various federal and state fire mitigation and preparedness grant opportunities. The action Items and recommendations within the CWPP are not regulatory but would require investments (appropriated county or grant funds) if supported to advance the county wildfire management program.

**Discussion:****Introduction:**

The goals of the Jefferson County CWPP are to advance the protection of human life and reduce property loss due to wildfires throughout Jefferson County. This 2024 plan was compiled from stakeholder and public input, reports, spatial and tabular data, modeling, and analysis. The plan was developed in response to the federal Healthy Forests Restoration Act of 2003 (HFRA) and in accordance with the State of Colorado's CWPP requirements. Jefferson County contracted with the consulting firm The Ember Alliance to review and update the Jefferson County 2011 CWPP. A CWPP is a planning document that results from a collaborative planning effort and brings together a diverse group of stakeholders including local government, the CSFS, local fire protection districts, watershed collaboratives, community members and other partners focused on wildfire mitigation efforts. The CWPP identifies and prioritizes measures to protect life, property, and critical infrastructure in the wildland urban interface (WUI) during a wildfire event. The CWPP analyzes areas of interest including county program capacity, hazard mitigation, community preparedness, defensible space and structural ignitability. A county level CWPP provides a broad-based wildfire risk and hazard assessment and identifies management recommendations and actions across the landscape in Jefferson County. It is a nonregulatory planning document that helps engage stakeholders and residents countywide. This plan will serve as an "umbrella" document and link to local fire protection districts and community level CWPPs within Jefferson County.

**Purpose of the CWPP:**

The purpose of the 2024 Jefferson County CWPP is to:

- Provide a Countywide measure of wildfire risk to inform wildfire preparedness and risk reduction actions.
- Bring together key land use planning, resource managers, wildfire management, and suppression entities in the planning area to address the identified needs.
- Provide a framework for future planning and implementation of necessary mitigation actions.
- Provide information to inform future land use planning, building codes, and wildfire mitigation and prevention-related ordinances.
- Provide guidance on educational opportunities and resources that the community can engage with.

**Process of the CWPP:**

The CWPP planning process was multifaceted and collaborative. It included identifying and convening an Advisory Committee that included local, state, and federal representatives, and non-governmental groups in which six different meetings occurred. Advisory Committee meetings provided expertise, input, review, and oversight and guided the development of the CWPP. The team was responsible for making decisions and agreeing on the final contents of the plan. Through these processes, eight Action Items and a number of additional recommendations were identified to address county wildland fire program capacity, landscape risk mitigation, prescribed fire implementation, preparedness and outreach and education, evacuation planning, and data collection and management to help reduce fire risk across the County.

**Advisory Committee participation included:**

- Representatives from multiple (6) Fire Protection Districts
- Colorado State Forest Service
- United States Forest Service: Arapaho-Roosevelt and Pike National Forests
- Jefferson County Open Space
- City and County of Denver Mountain Parks
- Jefferson Conservation District
- Denver Water
- County Departments (P&Z, T&E, R&B, Public Health)
- Municipality representatives (Lakewood and Westminster)
- CSU Extension
- Community Wildfire Planning Center
- Upper South Platte Partnership

Throughout the process, the Jefferson County Wildfire Commission was also briefed and had the opportunity to comment on various components of the CWPP across five different meetings. Members of the public also participated in providing input and reviewing components of the plan as they were developed through the Together Jeffco Community Engagement events (8), online mapping platform and surveys, and through partner and agency outreach efforts and meetings. Feedback received was used to shape and develop the CWPP update and throughout the process, input from the citizens of Jefferson County has helped to identify broad wildfire needs, concerns and challenges that face our Jefferson County residents. No controversial issues were raised through any of these forums and overall, we had positive comments from participants that have been incorporated, as appropriate, into the final CWPP. As part of the draft CWPP review process, an internal county department review of the document was completed with feedback incorporated into the plan. County departments in this effort included:

- Sheriff's Office Emergency Services Section
- Planning and Zoning
- Transportation and Engineering
- Road and Bridge
- Public Health
- Open Space
- Building and Safety

A review was then completed by the Advisory Committee, again with feedback incorporated into the draft plan. Finally, members of the public had the opportunity to review the draft plan and provide comments from September 9-September 22. All comments and questions were compiled and reviewed by the CWPP Project Coordinator and The Ember Alliance and were incorporated to add clarity and understanding with no major substantive issues identified.

**Elements of the 2024 CWPP:**

- Comprehensive wildfire risk assessment for all of Jefferson County. Includes the delineation of 92 Resource Action Areas that summarize fire risk rating to assist in prioritization of future risk mitigation projects.
- Wildland Urban Interface (WUI) analysis and proposed map. This includes an expansion of the WUI from the current coverage of 76% of the county to 91%. Significant changes includes lower elevation lands (below 6400') and incorporates multiple municipalities such as Littleton, Lakewood, Golden, Arvada, etc..

- Fire adapted community discussion which includes Home/Structure Ignition Zone recommendations and resources for homeowners to become wildfire prepared and increase home survivability during a wildfire event.
- Equity in wildfire mitigation recommendations which identifies social vulnerability communities and populations that may be affected differently from a wildfire event and identifies factors or considerations that need to be incorporated in the county wildfire management program to address pre and post wildfire impacts.

**Priority Action Items and Recommendation from the CWPP:**

- Develop County Wildfire Management Program capacity with specific positions and duties identified to carry out and support citizens and partners in wildfire mitigation actions and programs.
- Identify and implement landscape and stand scale fire mitigation treatments. Includes the formation of an inclusive working group to annually convene and prioritize project work across the county.
- Explore opportunities for the reintroduction and expanded use of prescribed fire for risk mitigation treatments and maintenance.
- Implement roadside fuel treatments to mitigate fire risk along critical travel corridors.
- Develop a Jeffco Wildland Fire program to support homeowners fire assessment and mitigation work and promote educational resources across the county.
- Explore options to expand and make more accessible the county SLASH program.
- Support and standardize county and local fire evacuation procedures and protocols including expansion of notification platforms.
- Develop a county spatial data management platform and protocols to track and make accessible various fire management related data, maps and information to assist agencies and citizens in wildfire preparedness and response.

A table with an additional ten recommendations is included that addresses feedback received from partners, interest groups and the citizens of Jefferson County. Some of the recommendations are tiered to the action items but provide specific tasks while others address general feedback but would help advance county wildfire preparedness and response effectiveness.

**Next Steps:**

The CWPP is a living document that will be monitored and reviewed on an annual basis and updated as needed or immediately following a significant wildfire event. We will also be exploring the creation of an online story map to serve as a resource and educational tool for the citizens of Jefferson County and its wildfire partners. The CWPP story map will provide a tool for residents to easily access risk maps, project data, wildfire information, and opportunities to participate in wildfire mitigation and preparation activities as needs and resources evolve.

**Fiscal Impact:**  yes  no

**Revenue Limits Impact:**  yes  no

**SPA Review:** N/A

**County Attorney Review:** Kurtis Behn, 10/11/2024

**Facilities Review:** N/A

**BIT Review:** N/A

**Fleet Review:** N/A

**Human Resources Review (new FTE only):** N/A

**Recommendations:**

The Emergency Services Section recommends the Board of County Commissioners place the Jefferson County Community Wildfire Protection Plan on a future consent agenda for approval.

**Originator:** Brian Keating, Fire Management Officer

**Contacts for Additional Information:**

Brian Keating, [bekeating@jeffco.us](mailto:bekeating@jeffco.us), 303-271-4902

**BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER**

**Topic: Jefferson County Evacuation Annex**

**Presented by: Brian Keating, Fire Management Officer, JCSO**

**Date: 10/22/2024**

- For Information
- For Discussion/Board Direction
- Consent to Place on Business/Hearing Agenda

**Issue:**

The Sheriff’s Office is requesting adoption of the Jefferson County Evacuation Annex (EA) to the County Comprehensive Emergency Management Plan (CEMP) by the Board of County Commissioners. The EA is an annex to the CEMP which was completed in 2021 and adopted by the Board of County Commissioners on April 19, 2022.

**Background:**

Evacuations deal with the movement of people and animals from an area at risk to a safe area when hazards and emergency situations necessitate such action. The goal of evacuation planning throughout Jefferson County is to maximize the preservation of life while limiting the number of people that must evacuate and the travel distance to a safe refuge. In accordance with County policy and state statute, the County Emergency Services Section is responsible for stewarding the community’s resilience in all-hazard emergencies through bolstering its core capabilities within their respective mission areas of prevention, protection, mitigation, response, and recovery. Additionally, evacuation is a component required by the 2022 Colorado State Forest Service minimum standards for developing Community Wildfire Protection Plans (CWPP). The Evacuation Annex incorporates the hazard and vulnerability information in the CEMP, County Hazard Mitigation Plan, County Transportation Master Plan, and County Major Thoroughfare Plan.

**Discussion:**

The EA was drafted as part of the Together Jeffco process and the County Emergency Manager with the Sheriff’s Office Emergency Services Section worked with a contractor (Michal Baker International) to complete the document. The EA is a non-regulatory document and provides overarching guidance for the development of, in support of, or to supplement information provided in the evacuation plans prepared and maintained by local jurisdictions within Jefferson County.

**Purpose of the EA:**

- The purpose of the 2024 Jefferson County EA:
  - The Evacuation Annex applies to the entire area within Jefferson County, including all incorporated jurisdictions and special districts.



- Sets forth emergency operations guidelines, procedures, strategies and organizational structures to carry out a coordinated evacuation event.
- Identifies roles and responsibilities for all-hazards evacuation and re-entry operations.
- Provides hazard specific considerations, general evacuation transportation considerations, evacuation route capacities, and considerations for people that have access and functional needs, which includes but is not limited to people that identify with a disability.

**Process of the EA:**

The EA planning process was multifaceted and collaborative. It included consultation and input from multiple county parties including municipalities, fire protection districts, law enforcement agencies, county emergency management agencies and others. Collaboration and input helped develop and refine the processes, roles and responsibilities that the EA developed. Throughout the process, the Jefferson County Wildfire Commission was also briefed and had the opportunity to comment on various components of the EA across five different meetings.

Members of the public also participated in providing input and reviewing components of the plan as they were developed through the Together Jeffco Community Engagement events (8), online mapping platform and surveys, and through partner and agency outreach efforts and meetings. Feedback received was used to shape and develop the EA update and throughout the process, input from the citizens of Jefferson County has helped to identify broad evacuation planning needs, concerns and challenges that face our Jefferson County residents. As part of the draft EA review process, an internal county department review of the document was completed with feedback incorporated into the plan. County departments in this effort included:

- Sheriff’s Office Emergency Services Section
- Planning and Zoning
- Transportation and Engineering
- Road and Bridge
- Public Health
- Open Space
- Building and Safety

Finally, members of the public had the opportunity to review the draft plan and provide comments from September 9-September 22. All comments and questions were compiled and reviewed by the EA Project Coordinator and Michael Baker International and were incorporated to add clarity and understanding with no major substantive issues identified.

The EA will be fully integrated into the County Comprehensive Emergency Management Plan and evacuation coordination and operations updated based on the recommendations. The EA will be monitored and updated as part of future regular CEMP updates.

**Fiscal Impact:**  yes  no

**Revenue Limits Impact:**  yes  no

**SPA Review:** N/A

**County Attorney Review:** Kurtis Behn, 10/11/2024

**Facilities Review:** N/A

**BIT Review:** N/A

**Fleet Review:** N/A

**Human Resources Review (new FTE only):** N/A

**Recommendations:**

The Emergency Services Section recommends the Board of County Commissioners place the Jefferson County Evacuation Annex (to the Comprehensive Emergency Management Plan) on a future consent agenda for approval.

**Originator:** Nate Whittington, Emergency Manager, Sheriff's Office

**Contacts for Additional Information:**

Nate Whittington, Emergency Manager, Sheriff's Office Emergency Services Section

[njwhittington@jeffco.us](mailto:njwhittington@jeffco.us)

303-271-4947

BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

Topic: 2024 Edward Byrne Memorial Justice Assistance Formula Grant for the Lifetrak Program

Presented by: David Kribs, Budget & Finance Director, JCSO

Date: 10/22/2024

- For Information, For Discussion/Board Direction, Consent to Place on Business/Hearing Agenda

Issue: The Jefferson County Sheriff’s Office (JCSO) requires support from the Board of County Commissioners (BCC) for a grant application to the U.S. Department of Justice for the 2024 Edward Byrne Memorial Justice Assistance Formula Grant administered through the City of Lakewood in the amount of \$26,925 for the JCSO Lifetrak Program.

Background: The Lifetrak Program has been existence for over ten years. Grant funding will be used to continue to employ a part-time employee to administer the program and purchase supplies needed for the program. A family member or caregiver of a person prone to wander contacts the Jefferson County Sheriff’s Office to request enrollment in the Lifetrak program. The Employee then meets with the caregiver and fits the participant for a personalized wristband that emits a tracking signal 24 hours a day over several miles. If the participant ever goes missing the Caregiver notifies JCSO and a search and rescue team responds to the call and uses a mobile locator tracking system to find the participant.

Discussion: The JCSO uses formula funding provided from the U.S. Department of Justice through the Edward Byrne Memorial Justice Assistance Grant, passed through the City of Lakewood to administer the program. The funding will be available for use approximately 10/1/24 – 9/30/27. JCSO will use the funding to cover the salary and associated payroll taxes of the part-time Employee, and to purchase supplies such as batteries and to recalibrate tracking receivers.

Fiscal Impact: [X] yes [ ] no

There is no match requirement. The grant funds are Federal funds for the General Fund. The amount of \$26,925 will be supplemented to the Sheriff’s Office 2025 budget.

- Year of impact: 2025
TABOR impact: No, this is Federal funding
Existing grant or project: No
New grant or project: Yes
Requested in adopted budget: No
Ongoing or one-time: One-Time Funding grant
General Fund impact: Yes
Staffing impact: No

- ARPA impact: No
- Match requirements: No Match Required
- Mandate/Contractual obligation: N/A

**Revenue Limits Impact:**  yes  no

There is no impact to the County's TABOR Fiscal Year Spending Limit, the revenue source is a federal grant.

**SPA Review:** Support, no concern.

This is a federal grant request with no impacts to the General Fund and TABOR fiscal year spending limit. This grant funding is anticipated to be received in 2025.

**County Attorney Review:** Kurtis Behn, approved, 9/16/24

**Facilities Review:** Does not apply, no fiscal impact

**BIT Review:** Does not apply, no fiscal impact

**Fleet Review:** Does not apply, no fiscal impact

**Human Resources Review (new FTE only):** Does not apply, no fiscal impact

**Recommendations:** Staff recommends that the BCC support staff's actions to submit a grant application for the JCSO's Lifetrak Program to the U.S. Department of Justice for the 2024 Edward Byrne Memorial Justice Assistance Formula Grant administered through the City of Lakewood in the amount of \$26,925 prior to briefing and that the BCC supports a budget supplemental if the grant is awarded.

**Originator:** Jessica Parivar, JCSO Grants Specialist, Ext. 5311

**Contacts for Additional Information:** Sgt. Jesse Daniel, JCSO Emergency Management, Ext. 4949

**BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER**

**Topic: Hazard Mitigation Plan Grant Request and Acceptance**

**Presented by: David Kribs, Budget & Finance Director, JCSO**

**Date: 10/22/2024**

For Information

For Discussion/Board Direction

Consent to  
Place on Business/  
Hearing Agenda

**Issue:** The Jefferson County Sheriff's Office (JCSO) requires support from the Board of County Commissioners (BCC) for a grant application to the Colorado Office of Emergency Management passed through the Federal Emergency Management Agency (FEMA) in the amount of approximately \$98,000 with a match of approximately \$32,500 and accept grant funding if awarded.

**Background:** The Jefferson County Sheriff's Office (JCSO) has the responsibility to maintain a five-year plan for Multi-Hazard Mitigation. The purpose of this plan is to reduce the impact of natural disasters on citizens and property in Jefferson County by outlining actions that can mitigate the effect of natural hazards. Maintaining a current FEMA approved multi-hazard mitigation plan is a prerequisite for eligibility for the receipt of additional FEMA funding to be used towards mitigation efforts.

**Discussion:** If awarded, this funding will be used to assist the County in developing the next five-year multi-hazard mitigation plan. JCSO will contract with a consultant for development of the plan. This is a multi-jurisdictional plan which will require the participation and approval of jurisdictions throughout the County. The grant application was due August 15 and submitted on August 14.

**Fiscal Impact:**  yes  no

There is match required in the amount of \$32,000 and JCSO will utilize staff hours and participating agency staff hours as in-kind match. The funds are Federal funds for the General Fund.

- Year of impact: 2025 and 2026
- TABOR impact: No
- Existing grant or project: No
- New grant or project: Yes
- Requested in adopted budget: No
- Ongoing or one-time: One-time
- General Fund impact: Yes
- Staffing impact: No
- ARPA impact: No
- Match requirements: Yes
- Mandate/Contractual obligation: Yes

**Revenue Limits Impact:**  yes  no

There is no impact to the County's TABOR Fiscal Year Spending Limit, the revenue source is a federal grant.

**SPA Review:** Support, no concern.

This request is to apply and accept a federal grant award through FEMA. There is a match requirement, which the Sheriff's Office will cover through in-kind contributions. Due to grant award period, this grant will impact 2025 and 2026.

**County Attorney Review:** Reviewed and approved by Kurt Behn, 8/26/24

**Facilities Review:** Does not apply, no fiscal impact

**BIT Review:** Does not apply, no fiscal impact

**Fleet Review:** Does not apply, no fiscal impact

**Human Resources Review (new FTE only):** Does not apply, no fiscal impact

**Recommendations:** Staff recommends that the BCC support a grant application for multi-hazard mitigation planning to the Colorado Office of Emergency Management passed through the Federal Emergency Management Agency (FEMA) in the amount of approximately \$98,000 with a match of approximately \$32,500 and that the BCC support a budget supplemental if the grant is awarded.

**Originator:** Jessica Parivar, Grants Specialist, Ext. 5311

**Contacts for Additional Information:** Steph Baker, Emergency Management Coordinator, Ext. 4904

**BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER**

**Topic: State Opioid Response (SOR) Grant Request & Acceptance**

**Presented by: David Kribs, Budget & Finance Director, JCSO**

**Date: 10/22/2024**

- For Information
- For Discussion/Board Direction
- Consent to Place on Business/Hearing Agenda

**Issue:** The Jefferson County Sheriff’s Office (JCSO) requires support from the Board of County Commissioners (BCC) for a grant application to the State of Colorado, Behavioral Health Administration, passed through from the United States Health and Human Services’ Substance Abuse and Mental Health Services Administration (SAMHSA) in the amount of approximately \$120,000 for the State Opioid Response (SOR) grant and support for a budget supplemental if awarded.

**Background:** The State of Colorado, Behavioral Health Administration offers funding to units of local government operating detentions facilities. This State Opioid Response Grant funding is offered through the State of Colorado, Behavioral Health Administration, passed through from SAMHSA. The funding will enhance the Jail Based Behavioral Services (JBBS) grant funding, particularly the Medication Assisted Treatment (MAT) program.

**Discussion:** Our current medical contractor, Vitalcore, will provide a Medication Assisted Treatment (MAT) nurse, MAT medication, and MAT related lab work as needed. Our current MAT program funded by Jail Based Behavioral Services (JBBS) grant funding does not cover the total cost of the MAT program. This funding will cover the full cost of the program that will be provided in Detentions. Approximate dates of the funding will be 10/1/24 – 9/30/25.

**Fiscal Impact:**  yes  no

There is no match required. This is federal funding for the general fund for approximately \$40,000 in 2024 and \$80,000 in 2025.

- Year of impact: 2024 and 2025
- TABOR impact: No
- Existing grant or project: No
- New grant or project: Yes
- Requested in adopted budget: No
- Ongoing or one-time: Ongoing, 3 years of funding available
- General Fund impact: Yes
- Staffing impact: No
- ARPA impact: No
- Match requirements: No

- Mandate/Contractual obligation: No

**Revenue Limits Impact:**  yes  no

There is no County TABOR Fiscal Year Spending Limit impact the revenue source is a federal grant.

**SPA Review:** Support, no concern.

This is a federal grant request, there is General Fund impact and no TABOR Fiscal Year Spending impact.

**County Attorney Review:** Kurtis Behn, Approved 9/12/24

**Facilities Review:** Does not apply, no fiscal impact.

**BIT Review:** Does not apply, no fiscal impact.

**Fleet Review:** Does not apply, no fiscal impact.

**Human Resources Review (new FTE only):** Does not apply, no fiscal impact.

**Recommendations:** Staff recommends that the BCC supports a grant application for opioid response to the State of Colorado, Behavioral Health Administration, passed through from the United States Health and Human Services' Substance Abuse and Mental Health Services Administration (SAMHSA) in the amount of approximately \$120,000 and that the BCC support a budget supplemental if the grant is awarded.

**Originator:** Jessica Parivar, Grants Specialist, Ext. 5311

**Contacts for Additional Information:** Polly Abernathy, Detentions Services Manager, Ext. 5509



BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

Topic: FY24 CO Department of Local Affairs (DOLA) Peace Officer Behavioral Health Support Grant

Presented by: David Kribs, Budget & Finance Director, JCSO

Date: 10/22/2024

- For Information
- For Discussion/Board Direction
- Consent to Place on Business/Hearing Agenda

**Issue:** The Jefferson County Sheriff’s Office (JCSO) requires support from the Board of County Commissioners (BCC) for a state grant application to the Colorado Department of Local Affairs (DOLA), for the Peace Officer Behavioral Health Support and Community Partnership grant program in the amount of approximately \$300,000. The JCSO plans to utilize the funding to support sworn personnel in neurofeedback therapy.

**Background:** The Peace Officer’s Behavioral Health program supports a wide range of behavioral health support services for sworn peace officers. We have seen great success during the current grant period in which we have contracted with a Vendor to provide Neurofeedback to sworn employees in need of mental health support.

**Discussion:** The JCSO currently has a DOLA Peace Officer Behavioral Health Support Grant in which sworn employees attend neurofeedback sessions provided by provider, NeurOptimize, LCC. We currently have approximately 63 participants with 28 employees on the current waitlist. The current grant covers the initial brain mapping and therapy. The current funding will be expended on or before June 30, 2025. We would like to request additional funds to continue the program.

**Fiscal Impact:**  yes  no

There is no match requirement. This is a state grant in the amount up to \$300,000 for the General Fund. The grant period is anticipated through June 30, 2026.

- Year of impact: 2025 and 2026
- TABOR impact: Yes, this is State funding
- Existing grant or project: Yes, current grant ends 6/30/25. We are requesting additional funding to continue the project, this will be a new grant.
- New grant or project: Yes
- Requested in adopted budget: No
- Ongoing or one-time: One-Time Funding grant
- General Fund impact: Yes
- Staffing impact: No
- ARPA impact: No
- Match requirements: No Match Required
- Mandate/Contractual obligation: N/A

**Revenue Limits Impact:**  yes  no

There is an impact to the FY2025 & FY2026 TABOR Fiscal Year Spending Limit up to \$300,000 because the revenue is a State grant.

**SPA Review:** Support, no concern.

Due to the revenue source being a state grant there will be a TABOR impact in 2025 and possibly 2026, but the County's 2025 and 2026 TABOR Fiscal Year Spending limit are not known at this time.

**County Attorney Review:** Kurtis Behn Approved, 10/9/24

**Facilities Review:** Does not apply, no fiscal impact

**BIT Review:** Does not apply, no fiscal impact

**Fleet Review:** Does not apply, no fiscal impact

**Human Resources Review (new FTE only):** Does not apply, no fiscal impact

**Recommendations:** Staff recommends that the BCC support staff's actions to submit a grant application to the CO Department of Local Affairs for the Peace Officer Behavioral Health Support Grant in the approximate amount of \$300,000 and that the BCC supports a budget supplemental if the grant is awarded.

**Originator:** Jessica Parivar, JCSO Grants Specialist, Ext. 5311

**Contacts for Additional Information:** Cindy Baughman, Commander, Ext. 5848

**BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER**

**Topic: Jefferson County Public Library Supplemental Request:  
Columbine and Evergreen Roof Repair**

**Presented by: Matt Griffin, Director of Business Strategy & Finance, JCPL**

**Date: 10/22/2024**

- For Information
- For Discussion/Board Direction
- Consent to Place on Business/Hearing Agenda

**Issue:** Funds for roof repairs at the Columbine Library (\$533,823) and Evergreen Library (\$1,171,000)

**Background:** On June 22, 2023, a hailstorm caused significant damage to the roof and windows of Columbine and Evergreen Libraries. Building Envelope Consultants Ltd. conducted evaluations and recommended replacing the roof and undertaking necessary structural repairs. Jefferson County Public Library (JCPL) holds insurance coverage for such incidents, which is expected to cover some of the costs. The total estimated repair costs are \$533,823 for Columbine and \$1,171,000 for Evergreen.

**Discussion:** To proceed with the essential repairs at Columbine and Evergreen Libraries, a supplemental budget allocation totaling \$1,704,823 is required to ensure funds are available. JCPL is actively working with the County Safety & Compliance division to navigate the insurance and reimbursement process, with reimbursement anticipated for both projects. However, given the uncertainty in the timing of the reimbursements, it is important to allocate the necessary budget now to support the spending required for these repairs.

On 9/19/2024 the Library Board of Trustees approved this supplemental request.

**Fiscal Impact:**  **yes**  **no**

This request is for a supplemental totaling \$1,704,823 for the Library fund to be funded through Library fund balance.

- Year of impact: 2024
- TABOR impact: No
- Existing grant or project: Columbine Library Roof Repair Project and Evergreen Library Roof Repair Project
- New grant or project: No
- Requested in adopted budget: No
- Ongoing or one-time: One-Time

- General Fund impact: No, but there is Library Fund Impact
- Staffing impact: No
- ARPA impact: No
- Match requirements: No
- Mandate/Contractual obligation: No

**Revenue Limits Impact:**  yes  no

No county TABOR fiscal year spending limit impacts, the library fund is excluded from TABOR and they are using fund balance.

**SPA Review:** SPA supports with no concerns; Library Fund has sufficient unrestricted fund balance to cover the following cost.

**County Attorney Review:** Kurt Behn, Oct. 9, 2024

**Facilities Review:** N/A

**BIT Review:** N/A

**Fleet Review:** N/A

**Human Resources Review (new FTE only):** N/A

**Recommendations:**

The BCC supports a budget supplemental of \$1,704,823 for the Columbine Library and Evergreen Library Roof Repair and directs it to be placed on the hearing agenda for approval.

**Originator:** Matt Griffin, Director of Business Strategy & Finance, JCPL,  
Matthew.Griffin@JeffcoLibrary.org, 303-275-2216

**Contacts for Additional Information:**

Steve Chestnut, Director Facilities & Construction, JCPL,  
Steve.Chestnut@JeffcoLibrary.org, (303) 403-5044

**BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER**

**Topic: Jefferson County Public Library Supplemental Request: South County Library**

**Presented by: Matt Griffin, Director of Business Strategy & Finance, JCPL**

**Date: 10/22/2024**

- For Information
- For Discussion/Board Direction
- Consent to Place on Business/Hearing Agenda

**Issue:** Funds for property acquisition in South County (\$5,500,000)

**Background:** In August 2024 the Jefferson County Public Library Board of Trustees authorized Donna Walker, Executive Director, to enter into a purchase and sale agreement for the property at 11100 Bradford Road, Littleton, for \$11,000,000. The acquisition is expected to close by late 2024 or early 2025.

**Discussion:** The total project budget for the South County Library is \$30,849,540, allocated across 2024, 2025, and 2026. Currently, \$5,772,052 is budgeted for 2024. To ensure sufficient funds are available for the acquisition, a supplemental request is recommended to reallocate \$5,500,000 from the 2026 projected budget to 2024. This reallocation will draw from the fund balance to meet the immediate financial needs, bringing the total 2024 budget to \$11,272,052. If the closing occurs in 2025, the funds will be carried forward to that year. This adjustment will not impact the overall project budget or the long-term financial forecast.

On 9/19/24 the Library Board of Trustees approved this supplemental request.

**Fiscal Impact:**  **yes**  **no**

This request is for a supplemental totaling \$5,500,000 for the Library fund to be funded through Library fund balance.

- Year of impact: 2024
- TABOR impact: No
- Existing grant or project: South County Library Project
- New grant or project: No
- Requested in adopted budget: No
- Ongoing or one-time: One Time
- General Fund impact: No General Fund Impact but it does have Library Fund Impact
- Staffing impact: No

- ARPA impact: No
- Match requirements: No
- Mandate/Contractual obligation: No

**Revenue Limits Impact:**  yes  no

No county TABOR fiscal year spending limit impacts, the library fund is excluded from TABOR and they are using fund balance.

**SPA Review:** SPA supports with no concerns.

**County Attorney Review:** Kurt Behn, Oct. 9, 2024

**Facilities Review:** N/A

**BIT Review:** N/A

**Fleet Review:** N/A

**Human Resources Review (new FTE only):** N/A

**Recommendations:**

The BCC supports a budget supplemental of \$5,500,000 for the South County Library project be placed on a hearing agenda for approval.

**Originator:**

Matt Griffin, Director of Business Strategy & Finance, JCPL,  
Matt.Griffin@JeffcoLibrary.org  
303-275-2216

**Contacts for Additional Information:**

Donna Walker, Executive Director, JCPL,  
[Donna.Walker@jeffcolibrary.org](mailto:Donna.Walker@jeffcolibrary.org)  
303-257-7848

**BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER**

**Topic: New Hangar Ground Lease for One Hangar, LLC**

**Presented by: Erick Dahl, Airport Director**

**Date: 10/22/2024**

- For Information
- For Discussion/Board Direction
- Consent to Place on Business/Hearing Agenda

**Issue:** Consider a new Commercial Hangar Ground Lease for One Hangar, LLC

**Background:** William Meine has a hangar ground lease that expires on October 31, 2024. This lease was originally established on November 1, 1994. William is looking to establish a new commercial hangar ground lease with an effective date of November 1, 2024, under a new business name of One Hangar, LLC.

**Discussion:** The County and One Hangar, LLC, desire to enter into a new Commercial Hangar Ground Lease. The lease will have a twenty-year term, and the lessee may extend the lease for one additional ten-year period. The Airport staff supports a new Commercial Hangar Ground Lease.

**Fiscal Impact:**  **yes**  **no**

The new Commercial Hangar Ground Lease will result in an annual rent revenue of approximately \$6,249 collected in the Airport Fund.

- Year of impact: 2024
- TABOR impact: No, the Airport is an Enterprise Fund and revenue to the Airport does not impact the County’s TABOR revenue.
- Existing grant or project: No
- New grant or project: No
- Requested in adopted budget: N/A
- Ongoing or one-time: Ongoing
- General Fund impact: No
- Staffing impact: No
- ARPA impact: No
- Match requirements: No
- Mandate/Contractual obligation: Lease

**Revenue Limits Impact:**  **yes**  **no**

**SPA Review:** Support with no concerns

**County Attorney Review:** Anthony Chambers, 10/15/24

**Facilities Review:** N/A

**BIT Review:** N/A

**Fleet Review:** N/A

**Human Resources Review (new FTE only):** N/A

**Recommendations:** Staff recommends that the Board of County Commissioners support the new Commercial Hangar Ground Lease between Jefferson County and One Hangar, LLC and place the lease on the agenda at a future hearing.

**Originator:** Brandon Burns, Airport Assistant Director – Finance & Administration, Airport, x4859

**Contacts for Additional Information:**

Anthony Chambers, Assistant County Attorney, County Attorney's Office, x8942

Abel Montoya, Development & Transportation Director, Development & Transportation, x8578

Erick Dahl, Airport Director, Airport, x4851

Ben Miller, Airport Planning & Development Administrator, Airport, x4854



**BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER**

**Topic: Second Amendment to Contract for Traffic Signal Maintenance**

**Christina Lane, Transportation Operations & Planning Manager, T&E**

**Date: 10/22/2024**

- For Information
- For Discussion/Board Direction
- Consent to Place on Business/Hearing Agenda

**Issue:** Increase the Traffic Signal Maintenance contract with Lighthouse Transportation Group, LLC to \$600,000 to cover unexpected signal expenses resulting from damage to County’s signal system, requiring Board of County Commissioners (BCC) approval. Increase annual Traffic Signal Maintenance contract with Lighthouse to \$500,000 to account for future irregular and unexpected signal maintenance.

**Background:** The County’s signal system experienced several unforeseen expenses in 2024 arising out of damage from vehicle crashes and windstorms.

In February 2024, a motorist crashed into the signal at the intersection of Kipling Pkwy and Geddes Ave, requiring emergency repairs and an unexpected replacement of signal components, resulting in approximately \$300,000 in repairs. This repair spending is being recouped through insurance claims; however, this unexpected repair and replacement project exceeded the current contract amount with Lighthouse. In August 2024, a concrete truck traveling through a pedestrian signal resulted in a snapped span wire and damaged signal heads after truck components were mistakenly not lowered.

The broader signal system had widespread damage during the two major windstorms that occurred in April. Both windstorms resulted in snapped span wire, damaged signal heads, and intersection-based signage torn from signal infrastructure, utilizing approximately one-third of the annual maintenance budget. This is an irregular event from our usual annual maintenance.

**Discussion:** Transportation and Engineering seeks approval to increase the current Traffic Signal Maintenance contract to submit payment to Lighthouse Transportation Group, LLC for unexpected but necessary work completed. Transportation and Engineering also seeks approval to increase the annual Traffic Signal Maintenance contract to better prepare for future unexpected damage from motorists or extreme weather events.

**Fiscal Impact:**  yes  no

**Revenue Limits Impact:**  yes  no

**SPA Review:** Zoe Jenkins

**County Attorney Review:** Carey Markel, 10/8/24

**Facilities Review:** No fiscal impacts/does not apply

**BIT Review:** No fiscal impacts/does not apply

**Fleet Review:** No fiscal impacts/does not apply

**Human Resources Review (new FTE only):** No fiscal impacts/does not apply

**Recommendations:**

Staff recommends that the Board of County Commissioners place this matter on a future business hearing agenda and authorize the chair to sign and approve the contract amendment in a form approved by the County Attorney.

**Originator:** Christina Lane, Transportation and Engineering

**Contacts for Additional Information:** Vera Braeckman, Purchasing, x8591; Carey Markel, County Attorney, x8964; Mike Vanatta, T&E Director, x8481

**BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER**

**Topic: Development and Transportation – 2024 Quarter 4 Updates**

**Presented by: Abel Montoya, Director, Development and Transportation**

**Date: 10/22/2024**

- For Information
- For Discussion/Board Direction
- Consent to Place on Business/Hearing Agenda

**Issue:** Fourth Quarter Development and Transportation Department update

**Background:** Updates of all activities and projects completed by Development and Transportation Department Divisions in the third quarter and look ahead at the fourth quarter.

**Discussion:** The presentation is for information only and will provide updates from Transportation and Engineering, Road and Bridge, Planning and Zoning, Building Safety, and the Rocky Mountain Metropolitan Airport.

**Fiscal Impact:**  yes  no

**Revenue Limits Impact:**  yes  no

**SPA Review:** Does not apply/no fiscal impact

**County Attorney Review:** Carey Markel, October 15, 2024

**Facilities Review:** Does not apply/no fiscal impact

**BIT Review:** Does not apply/no fiscal impact

**Fleet Review:** Does not apply/no fiscal impact

**Human Resources Review (new FTE only):** Does not apply/no fiscal impact

**Recommendations:** Not applicable, for information only.

**Originator:** Evan Brown, Transportation and Engineering, Ext.8456

**Contacts for Additional Information:**

Abel Montoya, Development and Transportation, Ext. 8578  
Mike Vanatta, Transportation and Engineering, Ext. 8481  
Mike Secary, Road and Bridge, Ext. 5201  
Chris O'Keefe, Planning and Zoning, Ext. 8713  
Brita Van Horne, Building Safety, Ext. 8252  
Erick Dahl, Airport, Ext. 4851



**JEFFERSON**  
COUNTY COLORADO

# DEVELOPMENT & TRANSPORTATION

BOARD OF COUNTY COMMISSIONERS BRIEFING

Transportation & Engineering  
Road & Bridge  
Planning & Zoning  
Building Safety  
Rocky Mountain Metropolitan Airport (RMMA)

*Fourth Quarterly Update: October 22, 2024*

# DEVELOPMENT & TRANSPORTATION ORGANIZATIONAL CHART



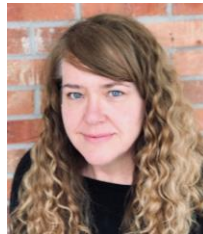
**Abel Montoya**  
*Director*



**Chris O'Keefe**  
*Planning & Zoning*



**Mike Secary**  
*Road & Bridge*



**Brita Van  
Horne**  
*Building Safety*



**Mike Vanatta**  
*Transportation  
& Engineering*



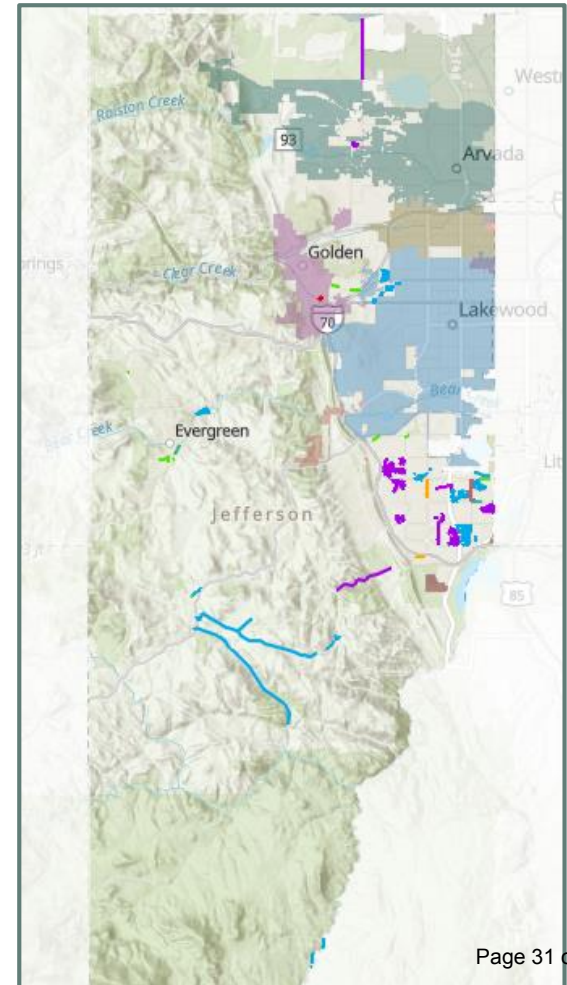
**Erick Alan  
Dahl**  
*RMMA*



**Doris Allen**  
*Executive Assistant*

# DEVELOPMENT & TRANSPORTATION HIGHLIGHTS

- **Transportation & Engineering**
  - Pierce Street construction is nearly complete
  - Safe Streets for All (SS4A) is going out for consultant proposals
- **Road & Bridge**
  - Coordinating with Open Space on 2 projects: Meyers Ranch Culvert Construction and Lookout Mountain Turnarounds
  - Completing 2024 roadway overlays
- **Planning & Zoning**
  - Together Jeffco ULUC restart.
  - CWPP/Evacuation/WUI advances
  - 100% Call return policy
- **Building Safety**
  - Process improvement activities
  - Building plan review update
  - Permit activity
- **Rocky Mountain Metropolitan Airport (RMMA)**
  - Simms St. opened October 11, 2024. Clean up continues.
  - Basin 160 begin construction this fall. Taxiway K / D in spring.
  - Part 150 Airport Noise Study and Unleaded Fuel Tank procurement underway



Right: Map of project updates and contracts, agreements, and grants to be discussed

# TRANSPORTATION & ENGINEERING UPDATES

- JC-73 project is being re-packaged to provide a rural walkway and replace the bridge at Little Cub Creek Road
- All ARPA funded T&E projects are nearly completed
- Bellevue Ave at Bergen Ditch Culvert Project (ARPA) – construction is nearly complete (below)
- Transportation & Mobility Plan (TMP) draft chapters are under review
- Lookout Mountain Alternatives Report is under review
- Preparing RFP for S Golden Road Corridor Study and Area Study of roadway network





# TRANSPORTATION & ENGINEERING

## BELLEVUE AVENUE CORRIDOR

- Replacement of 4 total structures on Bellevue Ave – 3 of 4 are completed
- Weaver Creek and Bellevue Ave – Mile High Flood District project. Second culvert is complete (below), third culvert construction is beginning now
- Adding bike shoulders and overlaying 2 miles of Bellevue Ave in 2025. Starting prep work this Fall / Winter.



# TRANSPORTATION & ENGINEERING

## S HATCH DR & BUFFALO PARK RD

- Evergreen Local Improvement District (ELID) project, near Wilmot Elementary and Evergreen High School.
- Road & Bridge and Contractors completed construction to add:
  - Sidewalks
  - ADA ramps
  - Enhanced crossing
  - New roadway surface
- Project completed and opened right before school started



# TRANSPORTATION & ENGINEERING

## S HATCH DR & BUFFALO PARK RD

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COUNTY COLORADO

*Development & Transportation  
BCC Briefing*



# TRANSPORTATION & ENGINEERING

## PIERCE STREET ROADWAY



- Replaced existing span wire signal poles with mast arms at four intersections along Pierce St



# TRANSPORTATION & ENGINEERING

## PIERCE STREET ROADWAY

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BCC Briefing*

- Roadway resurfacing on S Pierce Street from Coal Mine Ave to Bowles Ave
- SMA pavement used with new striping



# TRANSPORTATION & ENGINEERING

## PIERCE STREET ROADWAY

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BCC Briefing*

- Newly completed intersections
- New sidewalks and ped improvements installed along Pierce, many near Columbine High School and Clement Park
- Project being completed and closed out now



# ROAD & BRIDGE UPDATES

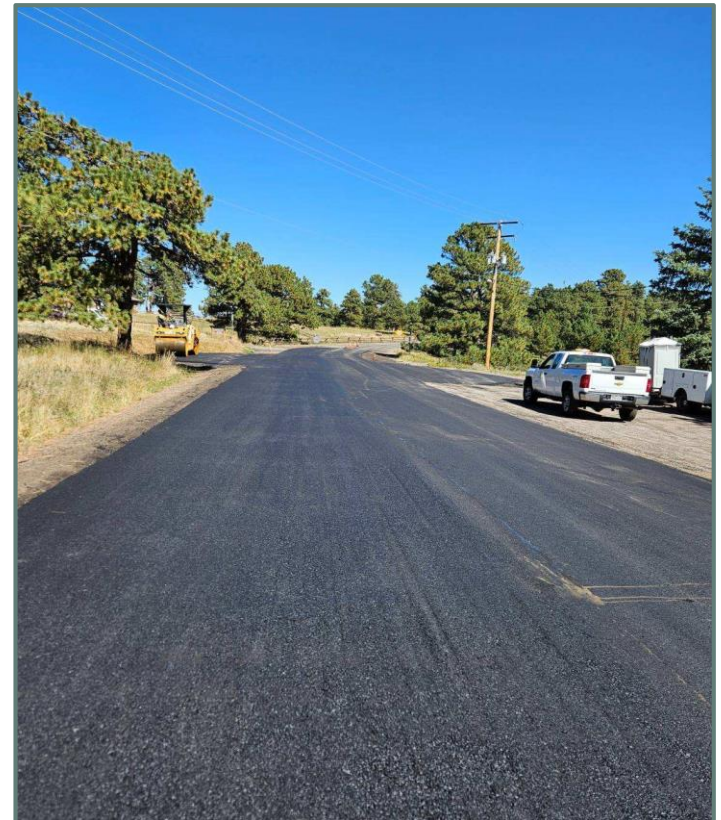
## Road and Bridge In-House Construction Projects

### Current:

- South Hatch Drive – T&E Project completed
- Central Shop Storm Sewer Lining – Construction starting in Nov
- Low-Flow Culvert Replacements – Construction of 20 structures around the County in progress

### Upcoming:

- Kerr Gulch – Slope protection upcoming
- Open Space – Meyers Ranch Culvert Replacement
- S Holland Drive – T&E Project for culvert replacement



# ROAD & BRIDGE CONTRACTS

## **2024 CONCRETE REPLACEMENT CONTRACT**

Silva Construction Contract \$4,000,000 - Completed

## **2024 MEDIAN MAINTENANCE CONTRACT**

Environmental Design \$282,947

## **2024 ASPHALT OVERLAY**

In-House (\$4,000,000)

- 50,000 tons / 78 lane miles projected for season
  - 39 local lane miles, 38 collector lane miles

Contract – R&B Fund \$1,000,000

Contract – ARPA \$10,000,000

- Martin Marietta \$8,000,000
  - Completed - W Deer Creek Canyon Rd
  - Completed - S Garrison St
  - Completed - W Toller Ave
  - Completed - Ken Caryl Ranch (N Plains)
  - Completed - Alkire Acres
  - Completed - Normandy Estates
  - In Progress - Columbine Knolls
- Old Castle \$2,000,000 –
  - Completed - Indiana St
  - Completed - Supreme Estates

Combined Contract & ARPA

- 27 arterial lane miles
- 17 collector lane miles
- 74 local lane miles

## **2024 PAVEMENT STRIPING CONTRACT**

- Contract \$800,000
- Straight Stripe \$600,000- Water based paint
- Colorado Barricade \$200,000- Epoxy paint and Thermoplastic





# PLANNING & ZONING UPDATES



FLOODPLAIN  
REGULATION



PLANNING CURRENT  
& FUTURE LAND USES



DEVELOPMENT  
PERMITTING



ENFORCEMENT

## THIRD QUARTER 2024 PLANNING & ZONING STATS (2023/2024)

**14545/12864**

TOTAL CONTACTS  
*phone | email | front counter*

**4593/4303**

TOTAL  
APPLICATIONS &  
PROCESSES

**1290/1008**

ZONING  
ENFORCEMENT  
INQUIRIES

**297/270**

DEVELOPMENT  
REVIEW  
APPLICATIONS

**160/117**

PUBLIC  
HEARING  
CASES



# PLANNING & ZONING UPDATES

## 3rd Quarter 2024 Achievements

- Continue STR Contract
- Regulation Drafting
- 100% call return within 48 hours
- Further Reduction of Violation Backlog
- Together Jeffco CP, CWPP, EA, TMP
- Permitting Time Improvement
- Process Improvement with Building Safety
- Continued operating cost savings
- Updating website materials for ADA access
- Cross-Training with R&B and T&E
- ULUC Reboot with engagement of legal services



### SHORT-TERM RENTAL REGULATIONS



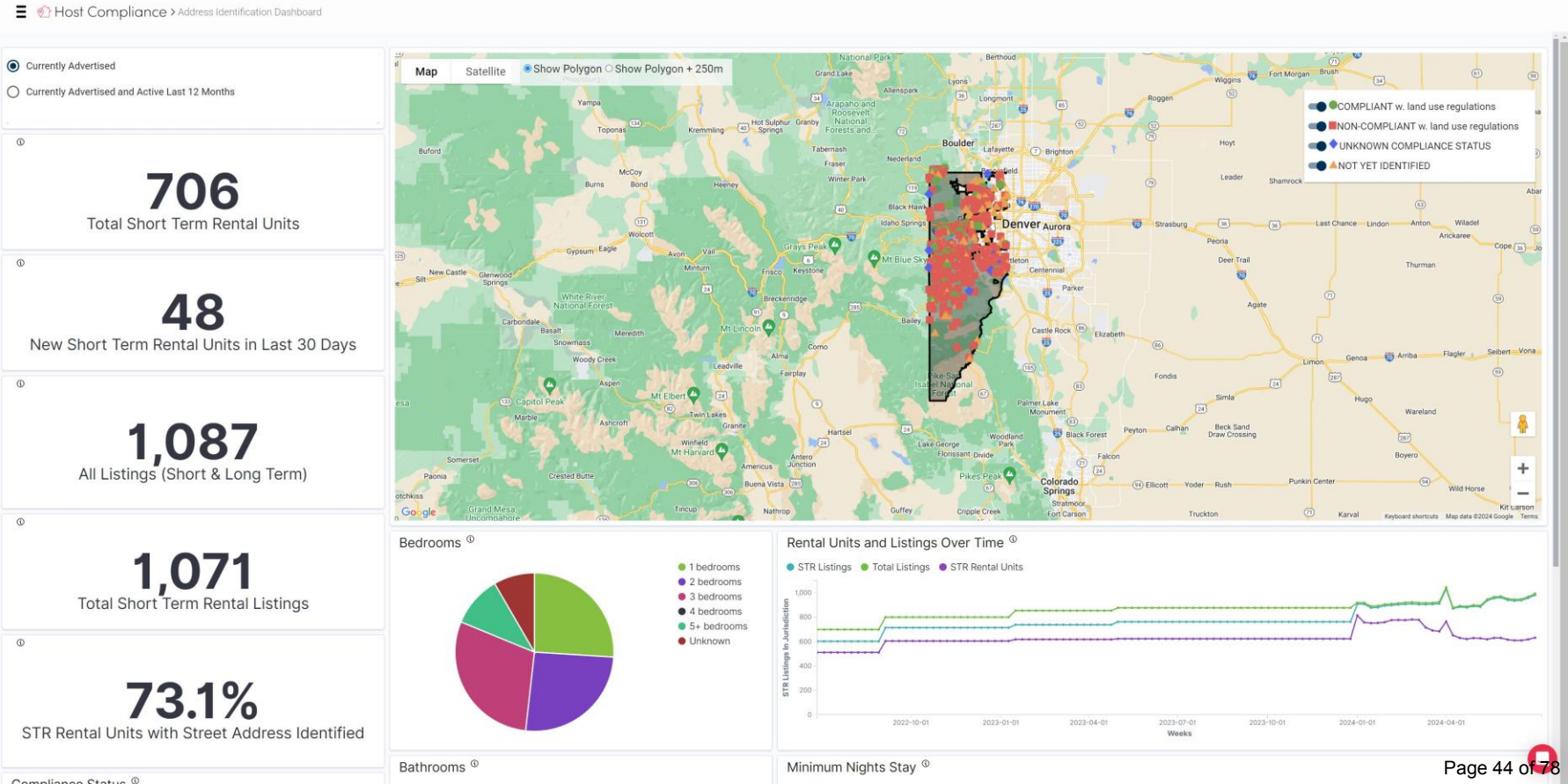
# PLANNING & ZONING UPDATES

## Short Term Rental Process

- Received data regarding STR locations from Host Compliance
- Phase 1 has been completed
  - Provided Address Identification and Host Compliance Dashboard
  - Staff has completed User Acceptance Testing to ensure dashboard is working properly
- Phase 2 contracting still underway
  - Changes to Amanda and Citizen Portal are being worked on now.
  - Developing a High-Level Estimate with BIT and IT for consultant implementation work.
  - Awaiting Scope of Work from Host Compliance once estimates have been received from IT
- Regulation update in progress

# PLANNING & ZONING UPDATES

## Short Term Rental Process



Dashboard screenshot from July 8, 2024

# TOGETHER JEFFCO UPDATE

## Phase 1: Foundation

*Nov 2023 – March 2024*

- Existing Conditions Report (County Profile)
- CP Audit of Existing Plans
- ✓ TMP Audit of Existing Plans
- ✓ CWPP Wildfire Risk Assessment Methodology
- ✓ EA Draft Chapters

## Phase 2: Community Vision & Values

*Nov 2023 - Feb 2024*

- ✓ Draft vision statement, guiding principles, and core values

## Phase 3: Choices & Priorities

*Jan - April 2024*

- ✓ Questionnaire #2
- ✓ Key policy choices summary
- ✓ Future land use category descriptions and map
- ✓ Choices & Priorities Meetings and On-line Activities

## Phase 4: Plan Development

*May - November 2024*

- ✓ Draft Policies and Strategies
- Plan Management Metrics
- Draft Plan\*

*\* CAO review and approval*

## Phase 5: Plan Adoption

*Nov – February 2025*

- Public Review
- Adoption Drafts
- q Adoption Hearing

*\* CAO review and approval*



# TOP 10 COMPREHENSIVE PLAN HIGHLIGHTS

- 1** *Emphasizes Flexibility in Land Use and Policies.*
- 2** *Prioritizes Sustainability and Regional Goals.*
- 3** *Places Affordable Housing at the Forefront.*
- 4** *Consolidates Land Use Categories.*
- 5** *Limits Density to Protect Mountain Areas.*
- 6** *Integrates New Legislative Requirements.*
- 7** *Incorporates Water Supply and Strategic Growth Elements.*
- 8** *Focuses on Strategic Growth for Sustainability.*
- 9** *Preserves and Expands Industrial Land.*
- 10** *Provides Implementation and Monitoring for Adaptability.*

# PROCESS IMPROVEMENT WORK

## RECENT MAPPING EVENT:

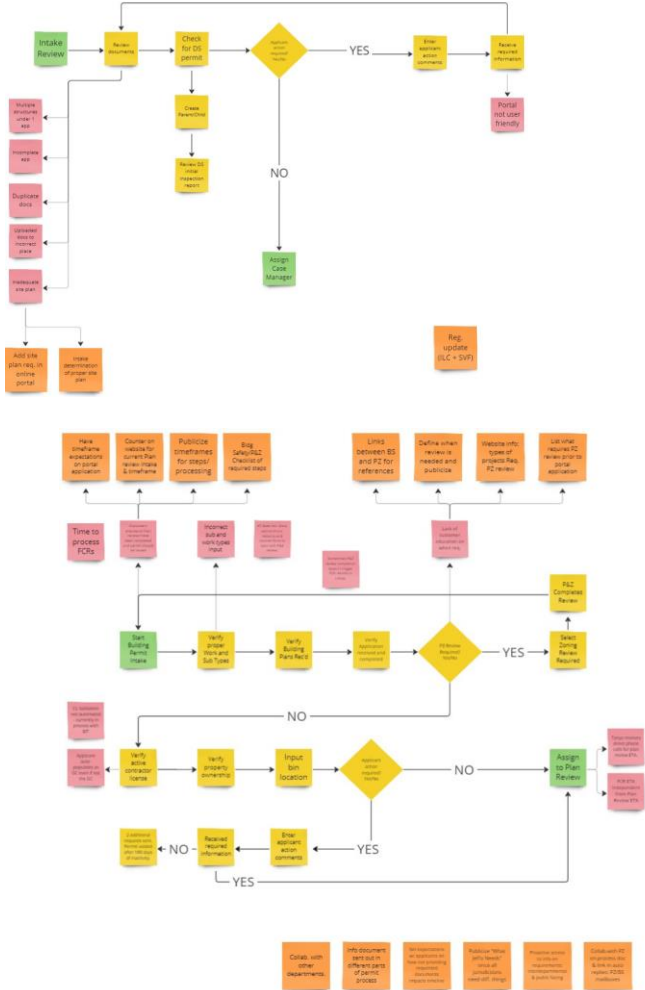
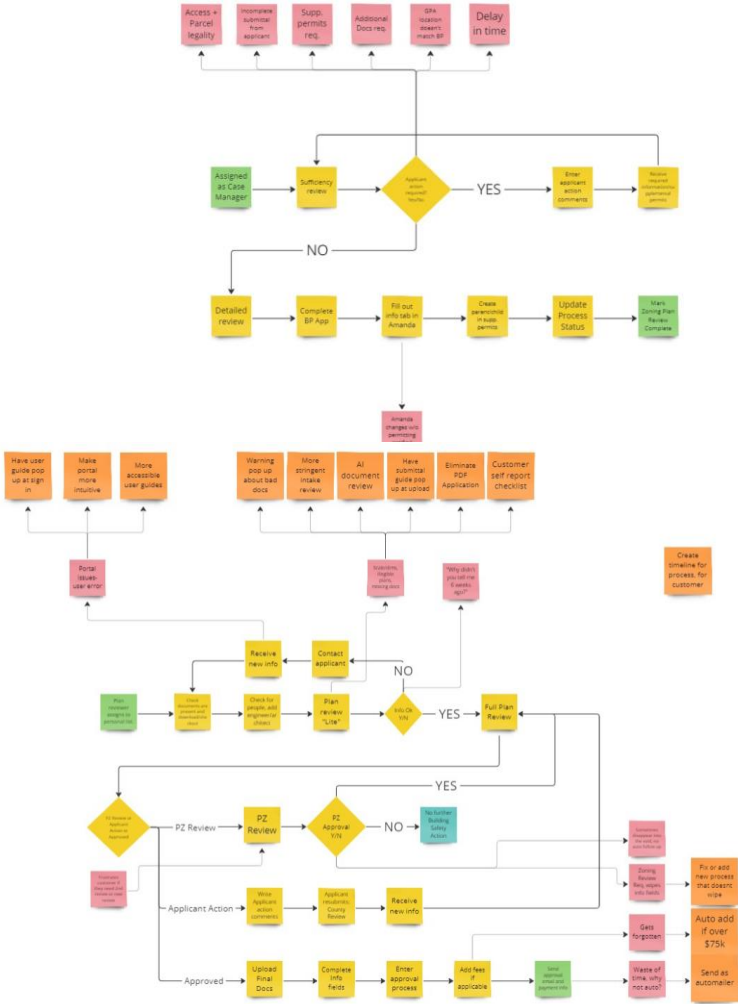
- Collaborative effort to map permit review process and included:
  - Planning and Zoning Staff
  - Building Safety Staff
  - Jeffco Innovation Lab
- Mapped existing permit intake to issuance
- Discuss potential for concurrent reviews to reduce total permitting time
- Identified potential quick wins to test now

## NEXT STEPS:

- Stakeholder input
- Add details to current-state map
- Map ideal/ultimate process
- Determine technology capabilities to determine what can be implemented
- Configure, test, train, rollout



# PROCESS MAPPING





# BUILDING SAFETY PERMIT REVIEWS

	# Reviews Completed	Reviews (average, total days including resubmittals and customer response time)
Q1 - Q3 2023	1566	11.7
Q1 - Q3 2024	1567	22.2



# BUILDING SAFETY PERMIT REVIEWS

- Two key vacancies
  - Operations Manager
  - Permit Supervisor
- High permit volume and associated calls, emails, customer assistance
- Customer response time is included in total review time
  - Unable to determine if this contributing to the extended times
- Overtime authorized for Plans Examiners and Inspectors to perform reviews
- Temporary Plans Examiners
- Filling open vacancies upon budget adoption
- Determining if Amanda system can provide enhanced reporting on customer and staff activities

# BUILDING SAFETY PERMITS Q1 - Q3

	<b>Permits issued</b>	<b>Building Permits</b>	<b>Roofing Permits</b>	<b>Inspections</b>
Q1 – Q3 2023	15,802	1,387	6,394	48,326
Q1 - Q3 2024	16,244	1,495	6,654	63,415

# ROCKY MOUNTAIN METROPOLITAN AIRPORT (RMMA) UPDATES

## Simms St. and Callender Dr. construction

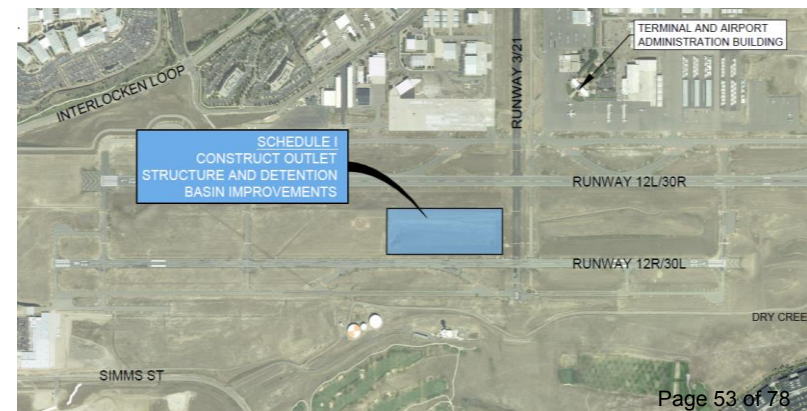
- Relocated Simms St. facilitates Verve land sales and airport development
- Verve Metro District began construction of road improvements in fall of 2023
- Simms St. reopened October 11. Cleanup continues in other areas.
- Callender Dr. connection ensures connectivity from the south as "Old" Simms St. is disconnected



# ROCKY MOUNTAIN METROPOLITAN AIRPORT (RMMA) UPDATES

## Taxiway Extension/Reconstruction and Basin 160 Drainage

- Extension of taxiway provides access to airport's south development area and is consistent with Airport Master Plan
- Reconstruction of Taxiway D to replace pavement in poor condition
- Basin 160 improvements provide stormwater detention capacity for southside airfield development
- Basin 160 this fall. Taxiway K / D in spring.



# ROCKY MOUNTAIN METROPOLITAN AIRPORT (RMMA) UPDATES

JEFFERSON  
COUNTY COLORADO

Development & Transportation  
BCC Briefing

## Part 150 Airport Noise Study and Unleaded Fuel Tank

- Kickoff meeting held with consultant. Data gathering, open house with public in the spring.
- Part 150 scope of work includes both noise modeling, and development of a Noise Compatibility Plan (if applicable). Public engagement as part of the process
- Statement of qualifications issued for design of a new bulk fuel tank for the purpose of purchasing unleaded aviation gasoline in large volume
- FAA and CDOT grant opportunities to assist in transition





**JEFFERSON**  
COUNTY COLORADO

# **DEVELOPMENT & TRANSPORTATION**

BOARD OF COUNTY COMMISSIONERS BRIEFING

Q & A

**BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER**

**Topic: Amendment to Agreement with Developmental Disabilities Resource Center**

**Presented by: Daniel Conway, Strategy, Innovation & Finance Interim CFO and Mary C. Berg, Human Services Executive Director**

**Date: 10/22/2024**

- For Information
- For Discussion/Board Direction
- Consent to Place on Business/Hearing Agenda

**Issue:** Approval to modify the 2024 contract between Developmental Disabilities Resource Center (DDRC) and Jefferson County Human Services Department to provide services and support to developmentally disabled residents of the County.

**Background:** In 2003, the voters approved an increase of 0.575 mills to the Developmentally Disabled mill levy to reach a total of 1.0 mill. The funds are used to provide services and support to people with developmental disabilities pursuant to C.R.S. 25.5-10-206. The revenue generated by this mill levy is recorded in the Developmentally Disabled (DD) Fund. Pursuant to the terms of the County’s 2018 agreement with DDRC, the County agreed to provide mill levy funding to DDRC to provide services and supports to the County’s developmentally disabled population. For calendar year 2024, the County renewed the contract with DDRC in the amount of \$14,058,147, but per the terms of the contract, the renewal letter provided that such funds were subject to funds being available in the DD fund and would be reduced to the extent such funds were insufficient.

**Discussion:** The \$14,058,147 contract renewal amount was based on the Preliminary Certification of Value issued by the Assessor’s Office in August 2023, which was used to determine the value of the Developmentally Disabled mill levy in the 2024 Adopted Budget. However, the annual property valuation appeal process produced an historical amount of adjusted valuations that ultimately resulted in a lower tax base for 2023. This, combined with legislation that lower statewide assessment rates that passed in a special session in late November 2023, resulted in further decreases in property tax revenue compared to the preliminary amounts included in the 2024 Adopted Budget. The lower property tax base was not known until after the 2024 budget had been adopted and by which time the DDRC contract renewal had already been issued.

Based on the lower actual property tax revenue received by the County in 2024, the



Human Services Department and Strategy, Planning and Analysis (SPA) Division are recommending reducing the 2024 DDRC contract amount from \$14,058,147 to \$13,354,189, which is a reduction of \$703,958. The County's contract with DDRC authorizes the County to reduce the contract amount to the extent the County's DD fund is insufficient.

**Fiscal Impact:**  yes  no

**Revenue Limits Impact:**  yes  no

The property tax revenue received from the Developmentally Disabled mill levy is exempt from annual revenue limits.

**SPA Review:** Support with no concerns, Dan Conway, 10/7/2024

**County Attorney Review:** Jean Biondi, 10/8/24

**Facilities Review:** No fiscal impact

**BIT Review:** No fiscal impact

**Fleet Review:** No fiscal impact

**Human Resources Review (new FTE only):** N/A

**Recommendation:** That the Board of County Commissioners instructs staff to include an agenda item at an upcoming hearing approving a modification to the County's January 10, 2018 agreement with Developmental Disabilities Resource Center to reduce the calendar year 2024 contract amount by \$703,958 (from \$14,058,147 to \$13,354,189) due to insufficient funds in the County's Developmental Disability Fund, and authorizing the Chairman to sign a contract modification effecting this reduction, upon approval as to form by the County Attorney's Office.

**Originator:** Daniel Conway, Strategy, Innovation & Finance Interim CFO (x8507)

Mary C. Berg, Human Services Executive Director (x4163)

**Contacts for Additional Information:** Gena Sagen, Human Services Business and Finance Division Director (x4747)

**BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER**

**Topic: 2025 Pre-Approval of Certain Items for the Department of Human Services**

**Presented by: Mary C. Berg, Human Services Department Executive Director**

**Date: 10/22/2024**

- For Information
- For Discussion/Board Direction
- Consent to Place on Business/Hearing Agenda

**Issue:** Pre-approval of recurring 2025 Human Services Department contracts and other items.

**Background:** The Department of Human Services enters into approximately 200 agreements annually with various service providers and vendors, some of which must be approved by the Board of County Commissioners under County policy. To streamline the approval process and ensure that services continue without disruption, the Department of Human Services requests that the Board of County Commissioners pre-approve the recurring annual agreements and other items listed in Attachment A.

**Discussion:** The agreements and other items scheduled for renewal in 2025 for all Divisions under the Human Services Department are outlined in Attachment A.

**Fiscal Impact:**  yes  no  
(If “yes”, include bulleted list below with concise descriptions for each. If “no”, then the bulleted list may be removed).

- Year of impact: 2025
- Existing grant or project: Yes, included in 2025 budget.
- Requested in adopted budget: These are included in the 2025 Proposed Budget.
- Ongoing or one-time: Ongoing

**Revenue Limits Impact:**  yes  no

**SPA Review:** Support with no concerns, Sherry Wilger, 10/15/2024

**County Attorney Review:** Jean Biondi, 10/15/2024

**Facilities Review:** N/A

**BIT Review:** No fiscal impact, Andy Corbett, 10/14/2024

**Fleet Review:** N/A

**Human Resources Review (new FTE only):** N/A

**Recommendations:** That the Board of County Commissioners approves the 2025 agreements and other items listed in Attachment A, substantially in the amounts specified, and authorizes the Chairman, or such other person designated in Attachment A, to sign those agreements or other items following approval as to form by the County Attorney's Office at a future hearing.

**Originator:** Mary C. Berg, Human Services Department Executive Director (x4163)

**Contacts for Additional Information:** N/A

# 2025 Pre-Approval of Certain Items for the Department of Human Services Briefing

## ATTACHMENT A 2025

### Case Management Agency

1. Colorado Department of Health Care Policy and Financing Contract: This contract authorizes Jefferson County to serve as a Case Management Agency to perform case management activities such as intake, screening, referral, disability determination, delay determination, waiting list management, Level of Care assessments, and needs assessment, and to administer three State General Fund programs within Jefferson and Gilpin Counties. Revenue for this contract is anticipated to be approximately \$12,300,000 (\$5,400,000 Federal/\$6,900,000 State) in 2025.
2. Colorado Community Health Alliance (CCHA) Incentive Program: This MOU with CCHA, the Regional Accountable Entity for the county, seeks to coordinate the care provided to individuals enrolled in Health First Colorado, Colorado's Medicaid program. CCHA also has an incentive program that provides certain MOU partners with an opportunity to earn financial incentives by meeting certain performance standards as determined by Health Care Policy and Financing (HCPF). Jefferson County can earn up to \$15,000.00 in federal incentives in State Fiscal Year 2025-2026 through this program.

### Children, Youth, Families and Adult Protection

1. Chafee Foster Care Independence Plan with Colorado Department of Human Services: Jefferson County receives an annual Chafee Foster Care Independence allocation upon submittal of a plan to the Colorado Department of Human Services (CDHS) designed to provide emancipation services to adolescents 16 to 21 years of age. As part of this plan, Fostering Success funds are allocated by CDHS for housing assistance to adolescents 18 to 21 years of age who have been involved in the foster care system. Revenue for this plan and Fostering Success in 2025 will be approximately \$160,000.00 in federal funds.
2. Child Welfare Staff Funding Allocation: Pursuant to C.R.S. 26-5-104(8), the State of Colorado annually allocates funds to counties to pay for new and existing child welfare staff. For Jefferson County, this allocation requires a ten percent (10%) match. The total revenue generated in 2025 would be up to \$2,500,000.00 in state and federal funds, and the match requirement would be approximately \$250,000.00.

3. Collaborative Foster Care Program Intergovernmental Agreement with Arapahoe County and Douglas County: This intergovernmental agreement establishes a partnership among Jefferson, Arapahoe and Douglas Counties in an effort to improve and expand foster and foster-to-adopt services to children of the three counties who are in need of out-of-home care. Jefferson County's contributions are limited to in-kind contributions, including program, IT and business/finance staff support.
4. Collaborative Management Program Memorandum of Understanding: This multi-party MOU reauthorizes JeffCo Connections, an interagency oversight group that coordinates and manages the provision of services to children and families who would benefit from integrated multi-agency services through the Collaborative Management Program, which is governed by Colorado statute and monitored by CDHS. Per the terms of the MOU, the Department of Human Services serves as fiscal agent for JeffCo Connections, requiring Human Services to accept and assume financial risk for funds contributed to JeffCo Connections and incentive funds received from CDHS, which could impact the County's TABOR limit. The amount of state incentive funds received varies year by year but can be as much as \$350,000. Human Services' contributions to JeffCo Connections are limited to in-kind contributions.
5. Collaborative Management Program-Community Based Child Abuse Prevention Funding (CBCAP): The Federal Child Abuse Prevention and Treatment Act (CAPTA) supports local child abuse prevention plans to strengthen and support families through community-based child abuse prevention funding. Jeffco Connections, our local Collaborative Management Program, was selected as a pilot organization. CBCAP funding provides access to prosocial activities and programming to increase knowledge and resources to foster strong family and social connections within the Jefferson County community. Many children and youth involved with systems in our community need additional support to identify and access prosocial activities and programming to increase their connectedness to their community, peers, and trusted adults. In addition, connections of children and youth to these supports in the community increases engagement, wellness, and connectedness. These connections can help decrease additional systems involvement. Human Services will receive federal pass-through funding of up to \$50,000 from the Colorado Department of Early Childhood as the fiscal agent for JeffCo Connections.
6. Core Services Plan with Colorado Department of Human Services: Jefferson County receives an annual Core Services allocation upon submittal of a plan to CHDS, which includes both mandated and County-designed programs for children at imminent risk of out-of-home placement, or to facilitate reunification of children with their families. Revenue for this plan in 2025 will be approximately \$4,000,000.00 in state and federal funds.
7. Maple Star Colorado Contract: Human Services contracts with Maple Star Colorado, a nonprofit corporation, to provide behavioral healthcare, supervised

family time, home study and other services to meet the needs of children and youth with mental illnesses so severe that they are at imminent risk of out-of-home placement. The total cost of this contract for 2025 will be approximately \$2,050,000.00.

8. Savio House Contract: Human Services contracts with Savio House, a nonprofit corporation, to provide a variety of behavioral healthcare services to children and adolescents with problem sexual behaviors, including in-home behavioral healthcare/treatment services, day treatment and residential treatment. The total cost of this contract for 2025 will be approximately \$1,000,000.00.
9. Chafee Program Comparison Site Funding: Through its agreement with the Center for Policy and Research, a nonprofit corporation, Human Services will receive \$10,000 in funding under the Youth At-Risk of Homelessness (YARH) grant, known as “Pathways to Success,” which is used to prevent and address homelessness among Colorado’s eligible youth (ages 14 to 23) who are homeless or at-risk of becoming homeless. Jefferson County was selected as a comparison site for the evaluation of this evidence building activity. This funding is entirely federal.

### **Community Assistance**

1. Health Care Policy and Finance (HCPF) Medicaid Processing Incentive Contract: This contract with HCPF provides Jefferson County with an opportunity to earn financial incentives by meeting certain performance standards for determining and redetermining Medicaid eligibility within Jefferson County. Jefferson County may earn up to \$600,000.00 in federal incentives in State Fiscal Year 2025-2026.
2. Low-income Energy Assistance Program (LEAP) Incentive Outreach Program: The State LEAP program provides assistance with heating costs and other energy assistance needs. By agreement with CDHS, Discover Goodwill administers LEAP on behalf of Jefferson County, but CDHS provides Jefferson County with an allocation of federal pass-through funds to provide public outreach to increase LEAP applications and reduce denials. For State Fiscal Year 2025-2026, Jefferson County could receive as much as \$65,000 in federal outreach dollars, which would cover the costs of hiring a temporary outreach employee.

### **Head Start**

1. Colorado Department of Early Childhood: Jefferson County Head Start contracts with the Colorado Department of Early Childhood (CDEC) to provide Universal Pre-Kindergarten services for children aged 4 – 5. Head Start anticipates that this contract will generate up to \$2 million in state funded

revenue during the 2025–26 school year. The Department of Human Services also requests authorization for the Human Services Executive Director to sign this contract.

2. Jefferson County Public Schools: Jefferson County Head Start contracts with the Jefferson County R-1 School District to provide Universal Pre-Kindergarten services for children 3 years old. Head Start anticipates that this contract will generate up to \$500,000 in state funded revenue during the 2025-26 school year. The Department of Human Services also requests authorization for the Human Services Executive Director to sign this contract.

### **Housing, Economic and Employment Services**

1. Colorado Department of Human Services - Colorado Works: This Memorandum of Understanding (MOU) between CDHS and Jefferson County fulfills the statutory responsibility for annual performance of the Colorado Works program. The purpose of the MOU is to ensure effective provision of services based on local needs, allowing counties more local control without wavering from the overall goals of the Colorado Works program. Services and assistance under this MOU are subject to available appropriations by the Colorado General Assembly and Jefferson County. This MOU is non-financial, but this program generates revenue to Jefferson County of approximately \$8.3 million in federal Temporary Assistance to Needy Families (TANF) funds.
2. Temporary Assistance to Needy Families Allocation Transfer Requests: Per CDHS's Colorado Works Allocation Committee (WAC) policies, counties can request a transfer of TANF fund allocation between counties. The process to complete these transfers requires counties to submit a letter to the WAC signed by either a Commissioner or the Human Services Director requesting approval from the WAC for the transfer. The Department of Human Services anticipates requesting up to \$750,000 in additional federal TANF funds from other counties through this process in 2025.
3. Colorado Department of Early Childhood – Child Care Assistance Program: This Memorandum of Understanding (MOU) between CDEC and Jefferson County fulfills the statutory responsibility for administration and annual performance of the Child Care Assistance Program (CCAP). The purpose of the MOU is to identify each party's responsibilities to work collaboratively to administer, support and implement the CCAP. This MOU ensures that counties have flexibility in determining approaches to meet local needs while achieving federal and state requirements. This MOU is non-financial, but the Department of Human Services anticipates that this program will generate revenue to Jefferson County of approximately \$7.7 million in federal CCAP funds and \$3 million in state funds in State Fiscal Year 2025-26.
4. Community Development Grant and Subgrant Agreements: The Department of

Human Services receives federal Community Development Block Grant (CDBG) funding and HOME Investment Partnership Program (HOME) funding from the United States Department of Housing and Urban Development, as the lead agency of a broader coalition of local area governments. This item (1) authorizes the Chairman to sign the Federal Grant Agreements and Funding Approvals for both the CDBG and HOME programs in an aggregate amount of up to \$4 million, the certifications associated with CDBG and HOME funding, the intergovernmental agreements and amendments required for these funds, and any project documents affecting real property; (2) authorizes the Director of Human Services, or the Director's designee, to sign subgrant agreements between Jefferson County and CDBG and HOME grant subrecipients for projects recommended by Community Development staff and other participating jurisdictions, and any amendment or modifications to these agreements, when prepared and approved as to form by the County Attorney's Office, and to adjust funding for projects and approve action plan changes as necessary; and (3) authorizes the Division Director of Housing, Economic and Employment Services, or the Director's designee, to sign project-related Environmental Review documents and other documents that are necessitated by or intended to implement the CDBG or HOME grant or subgrant agreements, but which do not alter the terms of the agreements, as the Certifying Official and on behalf of the County. Such documents shall include, but not be limited to, assignments, allonges, releases, consents, amendments and other modifications to promissory notes or deeds of trusts related to a CDBG or HOME grant or subgrant.

5. Community Services Block Grant Agreements: The Department of Human Services receives Community Services Block Grant (CSBG) funds from the State Department of Local Affairs (DOLA) to help alleviate the causes and conditions of poverty. This item authorizes (1) the Director of Human Services to sign the three-year CSBG Application & Plan, the CSBG grant agreement between DOLA and Jefferson County, and any amendments or modifications to the above, in an aggregate amount of up to \$1 million in federal funds, after approval as to form by the County Attorney's Office; (2) the Director of Human Services, or the Director's designee, to sign each individual CSBG agreement with the grant subrecipients and any amendments or modifications to the agreements, when prepared and approved as to form by the County Attorney's Office and as recommended by staff and the Community Services Advisory Board; and (3) the Director of Human Services, or the Director's designee, to adjust funding for projects based on the County's final funding allocation from DOLA.
6. Colorado Department of Labor & Employment (CDLE) Workforce Development Program Agreement, Four-Year Regional and Local Plans and Individual Work Plans: Jefferson County, in collaboration with the Tri- County Workforce Development Board, serves as the Chief Elected Official the Tri-County Workforce Area, consisting of Jefferson, Clear Creek and Gilpin counties, and receives approximately \$10 million per year in federal Workforce Innovation and Opportunity Act (WIOA) funds from CDLE to administer the program. This item



(1) authorizes the Chairman to sign the multi-year Workforce Development Programs agreement with CDLE, and any amendments thereto, following approval as to form by the County Attorney's Office, the four-year Local Workforce Investment Plan outlining the services that will be delivered in the Tri-County Workforce Area, and the four-year Regional Workforce Investment Plan outlining the delivery of workforce services in the broader workforce region; and (2) authorizes the Director of Human Services to sign the individual work plans, and any modifications thereto, required to be provided to CDLE to receive state and federal program funding up to a total of \$10 million.

7. Memorandum of Understanding (MOU) with WIOA One-Stop Partners: WIOA requires the County to enter into MOUs with each one-stop partner who provides workforce services to job seekers and employers within the Tri-County Workforce Area, as well as Clear Creek County and Gilpin County and the Tri-County Workforce Development Board. This item authorizes (1) the Chairman to sign each one-stop partner MOU and any modifications thereto (including supplemental MOUs entered into with new one-stop partners), following approval as to form by the County Attorney's Office; and (2) the Director of Human Services to sign each MOU on behalf of the divisions within the County that are listed as one-stop partners to this MOU.
8. Re-Designation of Local Workforce Development Area: Section 106 of WIOA requires the Governor, with the assistance of the Colorado Workforce Development Council (CWDC), to designate Local Workforce Development Areas throughout the State of Colorado every two years. As an existing Local Workforce Development Area, the Tri-County Workforce Area (which consists of Jefferson, Clear Creek and Gilpin Counties) is eligible to be approved by the Governor for subsequent designation, upon request, if it has performed successfully, sustained fiscal integrity and met the requirements for involvement in WIOA regional planning. This item authorizes the Chairman to sign a letter addressed to the CWDC, which will be submitted to the Governor, requesting that the Tri-County Workforce Area be re-approved for subsequent designation as a Local Workforce Development Area.
9. Wagner-Peyser Merit System Certification: The United States Department of Labor's (USDOL) final rule regarding Wagner-Peyser Act staffing requires that all States use State merit staff to provide Employment Service services, except three States—Colorado, Massachusetts, and Michigan—that have longstanding reliance on and interests in using alternative staffing models. To ensure that Colorado is in compliance with the final USDOL rule and verify that counties operating the Wagner-Peyser program are doing so with merit staff, the Colorado legislature passed SB23-233, which requires counties to certify that they meet certain merit staffing requirements every two years. This item authorizes the Chairman to sign the County Personnel and Merit Staffing Certification from the Colorado Department of Labor and Employment every two years.

10. Disability Program Navigator: Under the Disability Program Navigator program, which was authorized by the Colorado General Assembly in 2024, the Business & Workforce Center, in partnership with the Colorado Department of Labor and Employment's Division of Vocational Rehabilitation (DVR), will coordinate employment services for individuals with disabilities. Both the Colorado Public Workforce System and DVR provide employment and training services, however coordinating services can sometimes be complex. This item would authorize the Executive Director of Human Services to sign an agreement with the Colorado Department of Labor and Employment to reimburse all costs associated with the Disability Program Navigator position and related services, following approval as to form by the County Attorney's Office. The anticipated federal revenue for this program in 2025 is \$120,000.

### **Human Services Administration**

1. Temporary Staffing Service Purchase Orders: The Department of Human Services issues purchase orders to procure temporary staffing services from three companies who were awarded master contracts by the County in 2022: Allegiant Utility Management, LLC, BuzzClan LLC, and Athena Consulting LLC. These temporary staff assist Human Services with a variety of programs and serve as a bridge for vacant positions. Human Services anticipates spending up to \$2,000,000.00 on temporary staffing services in 2025, which can be divided up among these vendors as needed.
2. Rocky Mountain Microfilm and Imaging Purchase Orders: The Department of Human Services contracts with Rocky Mountain Microfilm and Imaging LLC (RMMI) to provide document scanning services. The County has a master contract with RMMI, and Human Services anticipates issuing one or more purchases orders in an amount of up to \$500,000 in 2025 for these services.
3. CDHS County Personnel and Merit System Certification: The Department of Human Services is required by 9 CCR 2502-1, Rule 2.210 to annually submit to the Colorado Department of Human Services a certification that the County Department of Services meets the minimum employee merit system criteria set forth in Rule 2.200. This certification must be received as prescribed by the Department by January 1 of each year. The certification must be validated by the County Board of Commissioners or their designee, with the authorization of the Human Services Director as the designee.

**BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER**

**Topic: Jefferson Parkway Public Highway Authority – Withdrawal Agreement regarding Withdrawal of Broomfield from the Authority**

**Presented by: Kym Sorrells, County Attorney’s Office**

**Date: 10/22/2024**

- For Information                       For Discussion/Board Direction                       Consent to Place on Business/Hearing Agenda

**Issue:** Jefferson County is party to an intergovernmental agreement between the City & County of Broomfield, the City of Arvada, and Jefferson County that formed the Jefferson Parkway Public Highway Authority (JPPHA). Broomfield has requested to withdraw from the Parkway. Staff will present the terms of the proposed withdrawal for the Board’s consideration. Additionally, due to the anticipated withdrawal of Broomfield, Jefferson County’s share of the JPPHA 2024 operating budget will increase by \$6,750 for a total contribution of \$26,250 by Jefferson County.

**Background:** The JPPHA was formed by the City and County of Broomfield, Jefferson County, and the City of Arvada on May 15, 2008, in order to build a parkway to connect Highway 128 in Broomfield to Highway 93 in unincorporated Jefferson County. The three parties then entered into an Amended and Restated Establishing Contract (Establishing Contract) dated October 4, 2010. The JPPHA is a separate and distinct government entity with the three parties as the originating government units. The parkway has been proposed to be constructed along 12 miles of public and private property. Since 2008, the Authority has purchased private property interests and the easternmost 300 feet of the Rocky Flats National Wildlife Refuge. However, Broomfield owns some of the land needed to build the parkway but has not yet transferred that land to JPPHA.

In early 2019, Broomfield requested that the JPPHA conduct soil sampling along the Right-of-way (ROW) adjacent to Rocky Flats, which it did in mid-2019. One of the soil samples detected 264 pCi/g (picocuries per gram) of Plutonium (Pu) 239/240, which exceeds the remediation standard from the Rocky Flats Closure Plan as stated in the Closure Legacy Report. Even though subsequent testing revealed no other soil samples that exceeded the remediation standard, Broomfield voted on February 25, 2020, to give JPPHA notice of its intent to withdraw from the Jefferson Parkway Public Highway Authority.

The Establishing Contract allows a party to withdraw from the JPPHA, but it requires

that the JPPHA board, made up of members from each of the three governing bodies, unanimously consent to the terms of withdrawal before a member is permitted to leave. Further, the Establishing Contract states that no “withdrawal shall be effective until and unless satisfactory provisions have been made to discharge all the obligations of the Authority, including any Bonds issued or assumed thereby, in a manner that will protect the rights and interest of the holders of such obligations.”

In 2021 and into 2022, Broomfield, Arvada and Jefferson County, through their attorneys and on behalf of their respective clients, attempted to come to mutually agreeable terms of withdrawal that each party could consent to in order for Broomfield to withdraw from JPPHA. On June 1, 2022, Arvada and Jefferson County filed a lawsuit against Broomfield for breach of contract, among others, regarding Broomfield’s request to withdraw from JPPHA. Broomfield filed a motion to dismiss the lawsuit. On November 2, 2023, the lawsuit was dismissed because it was not yet ripe—the Court found that JPPHA needed to meet, discuss the request to withdraw, decide what, if any, conditions for withdrawal would be asked of Broomfield, and give Broomfield a chance to comply with those conditions, before a lawsuit could be filed.

Negotiations continued as the lawsuit was pending and after it was dismissed. JPPHA Board meetings resumed on December 21, 2022. To date, the JPPHA board has not formally voted on Broomfield’s request to withdraw, deferring a decision on Broomfield’s withdrawal until the parties completed their negotiations. This proposed agreement, if approved by Broomfield, Arvada, Jefferson County, and the JPPHA allows Broomfield to fully withdraw from the JPPHA and settles all outstanding disputes.

**Discussion:**

In order for Broomfield to withdraw from the JPPHA and no longer be obligated to the parkway project, the proposed terms that Broomfield must comply with in order to withdraw are:

1. Transfer Broomfield’s Right-of-way to JPPHA with a reversionary interest
  - Delayed transfer with 5-year escrow; property transfers at the end of the escrow period
  - Property transfers to JPPHA sooner if JPPHA enters into a construction agreement for the development of the parkway
  - Property reverts back to Broomfield:
    - if JPPHA is dissolved or the Establishing Contract is terminated; or
    - if, within 20 years, JPPHA does not enter into a construction agreement for the development of the parkway
  
2. Payment of \$636,175.34 to JPPHA

- \$400,000 contribution for 2019;
  - \$183,342 for one-third of the soil testing costs from 2019; and
  - \$52,833.34 for a 2023 contribution
3. Good faith permitting/approval decisions
- Penalty applies if action found arbitrary or capricious; \$13.2 million if project stopped; delay damages if delayed
4. Agreed-upon Environmental Mitigation and Monitoring terms that includes:
- Dust control
  - Air Quality Monitoring
  - Soil Sampling
  - Required cessation of work if an air sampling result or soil sample results hits a set level.
  - Monthly public reporting requirements and notice requirements if work is suspended because of a test result in excess of the set limits
4. Updated Reimbursement Agreement
- It has been the intent of the JPPHA to obtain reimbursement for costs incurred in the development of the parkway from the selected partner. Reimbursement would be at a later date once the facility has begun to generate a positive cash flow. Funds that the members advanced to JPPHA over the years will be reimbursed.
  - This agreement updates Broomfield’s contributions to include the payment referenced above and the value of the land.

In addition to considering these terms, the Board of County Commissioners (BCC) must consider a 2024 budget supplemental due to the increase in the annual assessment. Because Broomfield is withdrawing and will not be contributing, Jefferson County will need to pay an additional \$6,750 beyond what was originally budgeted for JPPHA for 2024.

**Fiscal Impact:**  **yes**  **no**

- Year of impact: 2024
- TABOR impact: none
- Existing grant or project: existing project
- New grant or project: no
- Requested in adopted budget: no – requesting budget supplemental
- Ongoing or one-time: Ongoing
- General Fund impact: An additional \$6,750 (bringing total to \$26,250)

- Staffing impact: none
- ARPA impact: no
- Match requirements: no
- Mandate/Contractual obligation: contractual obligation

**Revenue Limits Impact:**  yes  no

There is no impact to the County revenue limits because proceeds that will be paid by Broomfield under the Withdrawal Agreement are payable to JPPHA, not Jefferson County or Arvada.

**SPA Review:** Support, no concerns. Daniel Conway 10/15/2024

**County Attorney Review:** Kym Sorrells 10/15/2024

**Facilities Review:** N/A

**BIT Review:** N/A

**Fleet Review:** N/A

**Human Resources Review (new FTE only):** N/A

**Recommendations:** Request BCC approval to bring to future hearing business agenda the Withdrawal Agreement, which includes the First Amendment to the Establishing Contract (Ex. A), the Amended Reimbursement Agreement (Ex. B), the Escrow Agreement (Ex. C), the form of the Special Warranty Deed (Ex. D), and the Environmental Mitigation Measures (Ex. E). Also, request that BCC direct staff to include in a future hearing agenda a general fund supplemental of \$6,750 for the Operations Budget in 2024 to cover the increase in the annual assessment.

**Originator:** Kym Sorrells and Kate Newman

**Contacts for Additional Information:** Kym Sorrells; Kate Newman

**BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER**

**Topic: Nature’s Next Stewards Grant Application**

**Presented by: Matt Martinez, Partnerships and Outreach Coordinator,  
Open Space**

**Date: 10/22/2024**

For Information

For Discussion/Board Direction

Consent to  
Place on Business/  
Hearing Agenda

**Issue:** Jefferson County Open Space (JCOS) staff requests support from the Board of County Commissioners (BCC) to apply for up to \$30,000 through the Jeffco Open Space Foundation’s Nature’s Next Stewards program to support existing and new youth programs. If awarded, staff asks the Chair to execute the financial agreement and all related documents.

**Background:** The Nature’s Next Stewards program, offered through the Jeffco Open Space Foundation, utilizes funding from individual and business donations as well as funding from the Metropolitan Football Stadium District to support existing and new youth programs. Applications are due October 31, 2024.

**Discussion:** The \$30,000 from Jeffco Open Space Foundation’s Nature’s Next Stewards would support the following programs:

- JCOS currently makes over 75,000 stewardship education contacts annually through school tours, guided hikes, trailhead pop ups, and other educational opportunities in our parks and in our community. JCOS education staff is requesting \$10,000 to help support existing natural and cultural resource youth programming through the purchase of supplies and services such as professional storytellers or live birds for educational events.
- JCOS improves trail usability through design and by offering mobility equipment free of charge. The Community Connections Team is requesting \$10,000 toward the purchase of a Terrain Hooper, which expands trail usability for persons who normally use a wheelchair for mobility. The Terrian Hopper program will be administered by the Community Connections team and can be made available in most Jeffco Open Space Parks.
- JCOS’s Heritage Stewardship Team (HST) provides youth stewardship education programming focused on historic preservation, heritage education, and indigenous perspectives. HST is requesting \$10,000 to support a youth intern

program that will provide career building museum, collections, and education opportunities in cultural resource protection.

JCOS will provide up to \$15,000 in matching funds, which are already accounted for in operations budgets.

**Fiscal Impact:**  **yes**  **no**

If awarded, JCOS will receive \$30,000 in grant funds, which will be matched by \$15,000 from the proposed 2025 Open Space budget.

- Year of impact: 2025
- TABOR impact: None
- Existing grant or project: None
- New grant or project: None
- Requested in adopted budget: No
- Ongoing or one-time: one time
- Staffing impact: N/A
- Match requirements: up to 15K, included in JCOS operations budget
- Mandate/Contractual obligation: must use all funds by May 2026

**Revenue Limits Impact:**  **yes**  **no**

**SPA Review:** Support, no concerns

**County Attorney Review:** Anthony Chambers, 10/14/24

**Facilities Review:** Support, no concerns

**BIT Review:** Support, no concerns

**Fleet Review:** Support, no concerns

**Human Resources Review (new FTE only):** N/A

**Recommendations:**

That the Board of County Commissioners supports Open Space's application to support existing and new youth programs from the Jeffco Open Space Foundation's Nature's Next Stewards program in an amount up to \$30,000.

**Originator:**

Matt Martinez, Partnership and Outreach Coordinator, Parks and Conservation  
[mrmartin@co.jefferson.co.us](mailto:mrmartin@co.jefferson.co.us), 303-271-5971

**Contacts for Additional Information:**



Matt Martinez, Partnership and Outreach Coordinator, Parks and Conservation  
mrmartin@co.jefferson.co.us, 303-271-5971

Mary Ann Bonnell, Visitor Services and Natural Resources Director, Jeffco Open Space  
[mbonnell@co.jefferson.co.us](mailto:mbonnell@co.jefferson.co.us), 303-271-5995

**BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER**

**Topic: Appointment to Opioid Council**

**Presented by: Eric Butler, Deputy County Attorney**

**Date: 10/22/2024**

For Information

For Discussion/Board Direction

Consent to  
Place on Business/  
Hearing Agenda

**Issue:** The Board of County Commissioners (BCC) is a party to a Colorado Regional Opioid Intergovernmental Agreement for Region 10, which established the Region 10 Opioid Regional Council, also known as the Gateway to the Rockies Opioid Council or “GROC.” As a member of GROC, the County is responsible for appointing several voting members of GROC.

**Background:** The BCC is to appoint to GROC (1) a county representative, (2) a city representative, (3) a public health representative, (4) a human services department representative, and (5) a law enforcement representative.

In addition, the County is to vote to approve a nominated court system representative and alternate.

**Discussion:** The following new alternative representative is recommended:

- City Alternate: Lakewood City Councilmember Sophia Mayott-Guerrero

**Fiscal Impact:**  yes  no

**Revenue Limits Impact:**  yes  no

**SPA Review:** NA

**County Attorney Review:** Eric Butler

**Facilities Review:** NA

**BIT Review:** NA

**Fleet Review:** NA

**Human Resources Review (new FTE only):** NA

**Recommendations:** That the Board of County Commissioners appoint the following person to serve as a voting member of the Opioid Regional Council for Region 10 on a future hearing agenda:

- City Alternate: Lakewood City Councilmember Sophia Mayott-Guerrero

**Originator:** Eric Butler, Deputy County Attorney x8929

**Contacts for Additional Information:**  
Eric Butler, Deputy County Attorney x8929

BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

Topic: Acquisition of Pine Pit Properties for Road & Bridge Storage and Gravel Extraction

Presented by Mike Secary, Director, Road and Bridge

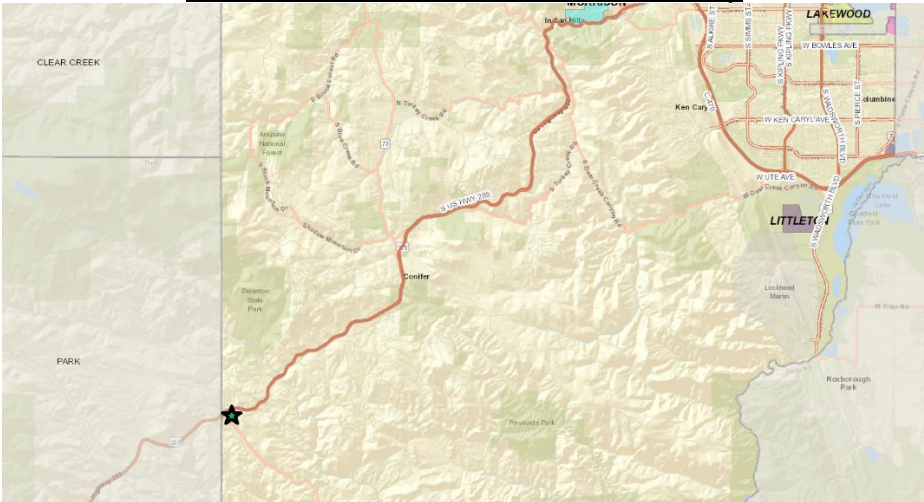
Date: 10/22/2024

- For Information, For Discussion/Board Direction, Consent to Place on Business/Hearing Agenda

Issue: Road and Bridge is requesting approval to acquire approximately 26.03 acres of property, known as the Pine Pit Parcels, from Phyllis Burkgren and Ruth M. Lang for the purpose of storage and gravel extraction.

Background: The property is located at the western extreme of Jefferson County at the intersection of US HWY 285 and Pine Valley Rd. Road and Bridge has leased the Pine Pit Parcels from Phyllis Burkgren and Ruth M. Lang since 1977.

Location of Parcels in Jefferson County



The property has been used for mining operations and equipment storage with no significant concerns about neighboring property uses. The Colorado Division of Reclamation, Mining, and Safety inspected the property on October 9, 2024,

and determined that it is in full compliance with all relevant regulations. The report indicated no significant hydrological impact, well-maintained drainage ponds, and

clearly marked site boundaries.

The strategic location of the Pine Pit Parcels at the County's western boundary makes them a unique asset for ongoing operations. The site's existing infrastructure and resources, including the potential to lease storage space or license gravel extraction rights to other counties, add further value.

Under the terms of the current lease, the County would be obligated to restore the site upon lease termination, which includes removing all structures, equipment, and gravel and restoring the land to a smooth, graded condition. This process is expected to be costly, making the purchase more economical in the long term. The County plans to continue using the site for current operations while extracting virgin material for roadwork and processing elsewhere in the County.

**Discussion:** Both the Sellers and Road and Bridge are motivated to close the transaction before the end of 2024. The Sellers have received an "extremely strong" bid from another buyer for more money and have indicated that they may sell to this bidder if delays occur. However, due to their longstanding positive relationship with Road and Bridge, the Sellers have expressed a strong preference to sell to the County.

Road and Bridge has included this purchase in its 2024 budget considerations, making it time sensitive. To balance due diligence with the time pressure of closing, the County will conduct a final inspection using an inspector from Transportation and Engineering who is unfamiliar with the site to eliminate bias. Additionally, the County will perform a full title review to ensure there are no unforeseen issues with the property. Given that the County has leased the property since 1977, we do not anticipate any significant concerns arising from this review.

This acquisition is crucial for maintaining our western-most operations and provides opportunities for both ongoing use and future potential revenue generation. Approval is therefore sought to proceed with the acquisition.

**Fiscal Impact:**  yes  no

(If "yes", include bulleted list below with concise descriptions for each. If "no", then the bulleted list may be removed).

This purchase totaling \$750,000 will be paid out of the 2024 Road and Bridge operating budget

**Revenue Limits Impact:**  yes  no

**SPA Review:** Support with no concerns, Zoe Jenkins

**County Attorney Review:** Trevor Lambirth, October 17, 2024

**Facilities Review:** Does not apply

**BIT Review:** Does not apply

**Fleet Review:** Does not apply

**Human Resources Review (new FTE only):** No FTE

**Recommendations:** Staff recommends that the Board of County Commissioners approve the purchase and sale agreement with Phyllis Burkgren and Ruth Lang for the purchase of the Pine Pit parcels, and such agreement be placed on a future hearing agenda for formal approval.

**Originator:**

Mike Secary, Director, Road and Bridge

**Contacts for Additional Information:**

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