



**Board of County Commissioners Meeting
AGENDA**

September 10, 2024, 9:00 a.m.

**Hybrid BCC Hearing - Hearing Room 1 and WebEx Webinars
100 Jefferson County Parkway, Golden, CO 80419**

To attend the Public Meeting please attend in person or visit the County's web site at www.jeffco.us/meetings to attend virtually and click on the link for the BCC Meeting you desire to attend which will take you to the WebEx Webinar platform. Please register and click on the blue "Join by Browser" option to join the meeting. The following website also provides access to the meeting: <https://jeffco.webex.com/jeffco/j.php?MTID=m71164e77711c6ef4626da3534bed74a9>

Webinar password: Q6CmJqRvt62

Alternatively, people can also call in and listen to the meeting by dialing: +1-408-418-9388:

Access Code/Webinar Number: 2499 878 1290

People who dial in will not be able to provide public comment during the meeting.

AGENDA

The Tuesday meeting of the Board of County Commissioners (the "Board") is an open meeting in which the Board approves contracts, expends funds, hears testimony, makes decisions on land use cases and takes care of other county matters. The public is welcome to attend.

The Board meeting has three parts: Public Comment, the Business Meeting and the Public Hearing.

General Procedures

Agenda items will normally be considered in the order they appear on this agenda. However, the Board may alter the agenda, take breaks during the meeting, work through the noon hour; and even continue an item to a future meeting date.

The Board welcomes your comments. During the Public Comment time, members of the public have three minutes to present views on county matters that are not included on the Hearing Agenda. Public Comment time is not for questions and answers; it is your time to express your views, people will not be allowed to utilize county resources to make visual presentations during public comment. The Board will take up to 15 minutes at the beginning of the meeting and if needed, additional public comment will be taken at the end of the meeting on items not listed on the Hearing Agenda.

To participate in Public Comment please attend in person or please log into the WebEx Events virtual

meeting using a computer. Once logged into the meeting on your computer, please send a chat message to the host with your name, address, and the topic of your comment so that the Chair can recognize you at the appropriate time for public comment.

Please note that you are always welcome to communicate with the Board on the county's web site (www.jeffco.us), by e-mail (commish@jeffco.us), by phone (303-271-8525), fax (303-271-8941) or US mail (100 Jefferson County Parkway, Golden, CO 80419). You can also meet your Commissioners at numerous community events such as town hall meetings, homeowner associations and chamber meetings.

	Pages
1. Call to Order	
2. Pledge of Allegiance	
3. Quarry Fire Recognition	
4. Public Comment Please see public comment instructions above	
5. Business Meeting CONSENT AGENDA PROCEDURES - Items on the Business Meeting Consent Agenda generally are decided by The Board without further discussion at the meeting. However, any Board member may remove an item from the Business Meeting Consent Agenda for a presentation by staff and questions from the Board. The Board is not required to take public comment on business meeting items but may request additional information and input.	
6. Approval of Minutes Dated August 27, 2024	5
7. Consent Agenda Other Contracts and Resolutions for which Notice was not possible may be considered.	
7.1 Resolution CC24-261 Expenditure Approval Listings dated August 29, 2024	10
7.2 Resolution CC24-271 Expenditure Approval Listings dated September 5, 2024	11
7.3 Resolution CC24-267 Abatement/Refund of Property Taxes - Board of Equalization	12
7.4 Resolution CC24-268 Abatement/Refund of Property Taxes - Board of Equalization	14
7.5 Resolution CC24-262 Third Amendment to Contract for Janitorial Services - Facilities	16
7.6 Resolution CC24-263 Shelter Solutions for Multiple County Needs - Emergency Management	18

7.7	Resolution CC24-264 Opioid Settlement Funds: Advocates for Recovery of Colorado Contract Signature - Finance	20
7.8	Resolution CC24-265 Crown Hill Park-SCI Colorado Funeral Services, LLC Easement JCOS23-01 - Open Space	22
7.9	Resolution CC24-266 Plains Metropolitan District – Deer Creek Golf Course Land Conservation Partnership Program JCOS24-07- Open Space	24
7.10	Resolution CC24-269 2025 Employee Benefit Plans - Human Resources	26

8. Regular Agenda - No Agenda Items

9. Public Hearing

There are two parts to the Public Hearing Agenda: The Hearing Consent Agenda and the Regular Hearing Agenda.

Items are listed on the Hearing Consent Agenda because no testimony is expected. In the event a Commissioner or any member of the public wishes to testify regarding an item on the Consent Agenda, the item will be removed and considered with the Regular Hearing Agenda.

To offer public testimony on any of the cases on the Public Hearing Agenda, please attend in person or please log into the WebEx Events virtual meeting using a computer. Once logged into the meeting on your computer, please send a chat message to the host with your name, address, and the agenda item for which you wish to provide testimony so that the Chair can recognize you at the appropriate time for public testimony. Individuals will receive three minutes and HOA’s located with the notice area for the Hearing item will be granted ten minutes.

Unless otherwise stated by the Chair, a motion to approve the Hearing Consent Agenda shall include and be subject to staff’s findings, recommendations, and conditions as listed in the applicable Staff Report.

The public is entitled to testify on items under the Public Hearing Regular Agenda. Information on participation in hearings is provided in the County’s brochure, “*Your Guide to Board of County Commissioners Hearings.*” It may be obtained on the rack outside the hearing room or from the County Public Affairs Office at 303-271-8512.

10. Hearing Consent Agenda

**10.1 Resolution CC24-270
Case Number: 23-113678RZ Rezoning**

Case Name: Westside Resort Official Development Plan

Owner/Applicant: Dinosaur Ridge Resorts LLC, a Colorado limited liability company

Location: 670 S Rooney Road, Golden

Section 14, Township 4 South, Range 70 West

Approximate Area: 35.67 Acres

Purpose: To rezone from Agricultural-Two (A-2) to Planned Development (PD) to allow for an RV resort, and various commercial and industrial uses.

Today’s Action: To continue the case until October 22, 2024 to allow the applicant to make revisions to the ODP.

Case Manager: Allie McGahee

11. Hearing Regular Agenda - No Agenda Items

12. Public Comment

Please see public comment instructions above.

13. Reports

14. Adjournment

Jefferson County does not discriminate on the basis of race, color, national origin, sex, religion, age, disability or sexual orientation in the provision of services. Disabled persons requiring reasonable accommodation to attend or participate in a County service, program or activity should call 303-271-5000 or TDD 303-271-8560. We appreciate a minimum of 24 hours advance notice so arrangements can be made to provide the requested auxiliary aid.



JEFFERSON
COUNTY COLORADO

Board of County Commissioners' Hearing Minutes

August 27, 2024, 9:00 a.m.

Hybrid BCC Hearing - Hearing Room 1 and WebEx Webinars

100 Jefferson County Parkway, Golden, CO 80419

BCC Present: Commissioner Andy Kerr
Commissioner Lesley Dahlkemper, Chair

BCC Excused: Commissioner Tracy Kraft-Tharp

Staff Present: Joe Kerby, County Manager
Kym Sorrells, County Attorney
Jeremy Fleming, Public Affairs and Communications Specialist
Zahra Murad, Deputy Clerk to the Board
Ana Cendejas, Deputy Clerk to the Board
Alanna Blomquist, Deputy Clerk to the Board

1. Call to Order

Commissioner Dahlkemper called the meeting to order.

Motioned by Commissioner Kerr

Seconded by Commissioner Dahlkemper

The Board unanimously approved to excuse Commissioner Kraft-Tharp's absence for today's hearing.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

- 3. **Public Comment**
- 4. **Business Meeting**
- 5. **Approval of Minutes Dated August 20, 2024**

Motioned by Commissioner Kerr
Seconded by Commissioner Dahlkemper

The Board unanimously approved the minutes dated August 20, 2024.

- 6. **Consent Agenda**

Motioned by Commissioner Kerr
Seconded by Commissioner Dahlkemper

The Board unanimously approved the Resolution items 6.1 through 6.6.
The Board took no action on item 6.7 Resolution CC24-260 Disaster Declaration - Continuation - County Manager's Office.

- 6.1 **Resolution CC24-252**

Expenditure Approval Listings dated August 22, 2024

- 6.2 **Resolution CC24-253**

Abatement/Refund of Property Taxes

- 6.3 **Resolution CC24-254**

City of Wheat Ridge - Reverter Exchange JCOS 24-03- Open Space

- 6.4 **Resolution CC24-255**

Public Health- Part 3 Regulations, Chapter 3 Business, Section 1 - Ambulance Licensing and Inspection Policy

- 6.5 **Resolution CC24-256**

Public Affairs- Policy Manual Part 6, Chapter 1, Section 1 Regarding Jefferson County Website Policy

- 6.6 **Resolution CC24-259**

Disaster Declaration - Termination - Quarry Fire - County Manager's Office

- 6.7 **Resolution CC24-260**

Disaster Declaration - Continuation - County Manager's Office

- 7. **Regular Agenda**

7.1 Resolution CC24-257

Addition of 2 F/T Emergency Management Coordinators – Jefferson County Sheriff Office (JCSO)

Presenter

Nathaniel Whittington - Emergency Management Manager
Marc Snowden - Division Chief, Sheriffs Department

Motioned by Commissioner Kerr
Seconded by Commissioner Dahlkemper

Following a presentation and brief discussion, the Board unanimously approved Resolution item 7.1.

7.2 Resolution CC24-258

BOARD OF EQUALIZATION RECOMMENDATIONS FOR SENIORS/DISABLED VETERANS

Presenter

Amber Munck - Asst County Attorney

Motioned by Commissioner Kerr
Seconded by Commissioner Dahlkemper

Following a presentation and brief discussion, the Board unanimously approved Resolution item 7.2.

- 8. Public Hearing**
- 9. Hearing Consent Agenda - No Agenda Items**
- 10. Hearing Regular Agenda - No Agenda Items**
- 11. Public Comment**
Madison Cartaya
- 12. Reports**

Commissioner Kerr: Commissioner Kerr expressed his concerns about the future of the Rocky Flats Stewardship Council and affirmed that Jeffco remains committed to supporting and maintaining the Council. Commissioner Kerr mentioned how it was great to catch up with everyone at the West Colfax Civic association, who meet the third Wednesday of every month at the Hub at 40th West Arts, also known as the Casa Bonita Parking Lot. Commissioner Kerr

welcomes anyone to join who wants to meet business owners and civic minded people who are working on revitalizing that part of Jefferson County. Commissioner Kerr shared that there was a special session with the legislature to discuss a property tax bill that he has been a part of forming. This bill has passed the House committee and is expected to get bipartisan support. Commissioner Kerr thanked Sheriff Marinelli for inviting the Commissioners and all the Jeffco Legislators to their 2nd annual Legislator Dinner. Sheriff Marinelli shared the new technology used in the Sheriff's office and how they are being equitable in law enforcement. This afternoon, there will be a jail inspection. Finally, Commissioner Kerr shared there will be a telephone town hall tonight August 27, 2024. .

Commissioner Dahlkemper: Commissioner Dahlkemper shared, in partnership with the Coroner's Office and Dr. Annette Cannon, the County will recognize this upcoming Saturday August 31, 2024, as Overdose Awareness Day. This event renews our commitment as a County to recognize victims and their families of this epidemic. This year's 2024 theme is "Together We Can". It highlights the power of our community when we all stand together. Dr. Cannon has been going door to door to provide the neighborhood businesses with free Narcan and useful information and by partners with local police departments. Commissioner Dahlkemper thanked Evergreen Rotary to share a county update at their meeting. Commissioner Dahlkemper also mentioned how Colorado County's Inc brought together the Commissioners to talk about the wildfire risks and there was a meeting held recently with the Commissioner of the Colorado Division of Insurance along with Mike Conway where they discussed insurance and remedies. Commissioner Dahlkemper wished to echo Commissioner Kerr's thanks to Sheriff Marinelli for her informative presentation last week. Commissioner Dahlkemper mentioned how it was also fun to join Sheriff Marinelli Jefferson EDC Podcast to talk about the budget issues. Look for the podcast on EDC website soon.

County Manager: County Manager Kerby reminded the public that County offices will be closed on September 2, 2024 due to the Federal Holiday of Labor Day.

County Attorney: County Attorney Sorrells thanked her team, including Chris Courtney, Amber Munck, and Ashly Smith for their work on the Board of Equalization. County Attorney Sorrells also wished happy belated birthday to County Manager Kerby.

13. **Adjournment**

There being no further business to come before the Board, the meeting was adjourned.

These minutes summarize the final decision made by the Board at the referenced meeting. This meeting was also audio recorded and that recording is available for review. In the event there is confusion as to what the final decision of the Board is, the Board will rely on the audio tape to interpret the Board's intent. The audio tape shall act as an official record of these proceedings for any necessary purpose when, in the opinion of the Board, the minutes are in any way insufficient. An audio copy of the Board of County Commissioners' proceedings is available by contacting the Deputy Clerk to the Board.

Chair

Deputy Clerk

M E M O R A N D U M

TO: Honorable Chairman and Members of the Board of County Commissioners

FROM: Joe Kerby, County Manager

RE: EXPENDITURE APPROVAL LISTINGS

DATE: September 10, 2024

Staff Recommendation:

Allow settlement of accounts listed on the Expenditure Approval Listings dated August 29, 2024.

Resolution No. CC24-261

Background:

Jefferson County has established a system of controls to reasonably assure that the claims to be examined and settled by the Board of County Commissioners on the Expenditure Approval Listings are allowable.

Further, the staff has reviewed all claims and has reasonable assurance that all claims are allowable and are in order to be paid.

Original returned to:

Dan Conway, Acting Chief Financial Officer x8507, Jefferson County Finance Division

Distribution:

Jerry DiTullio, County Treasurer

M E M O R A N D U M

TO: Honorable Chairman and Members of the Board of County Commissioners

FROM: Joe Kerby, County Manager

RE: EXPENDITURE APPROVAL LISTINGS

DATE: September 10, 2024

Staff Recommendation:

Allow settlement of accounts listed on the Expenditure Approval Listings dated September 5, 2024.

Resolution No: CC24-271

Background:

Jefferson County has established a system of controls to reasonably assure that the claims to be examined and settled by the Board of County Commissioners (BCC) on the Expenditure Approval Listings are allowable.

Further, the staff has reviewed all claims and has reasonable assurance that all claims are allowable and are in order to be paid.

Original returned to:

Dan Conway, Acting Chief Financial Officer x8542, Jefferson County Finance Division

Distribution:

Jerry DiTullio, County Treasurer

M E M O R A N D U M

TO: Honorable Chairman and Members of the Board of County Commissioners

FROM: Kimberly Sorrells, County Attorney

RE: Abatement/Refund of Property Taxes – Board of Equalization

Date: 9/10/2024

Staff Recommendation:

Whereas, the Board of County Commissioners hereby approves the findings and recommendations of the board-appointed referee denoted in the corresponding abatement resolutions and adopts those findings and recommendations as its final action on these abatement appeals.

<u>CASE NO.</u>	<u>PETITIONER</u>	<u>TAXES ABATED/ REFUNDED</u>
A24-035	Avalon Westminster Promenade LLC	\$0.00
A24-052	Richard P Budde	\$0.00
A24-083	Christopher Hall Realty LLC	\$0.00
A24-033	Devigil Family LLC	\$0.00
A24-004	Sean M Hedgecock	\$0.00
A24-101	John and Diane Felsher Arvada Properties LLC	\$0.00
A24-086	Debbie O'Reilly	\$0.00
A24-037	Su Chuan Wang	\$0.00

Resolution No: CC24-267

Background:

Final Board action on 8 abatement petitions, \$0.00 to be refunded. Taxpayers have filed abatement petitions, alleging that their property has been overvalued or that their tax levy is illegal. The Assessor recommended that the petitions be denied and a hearing was held before a board-appointed referee. The referee also recommended denial of the petitions. The Board is taking final action on said petitions by accepting or rejecting the referee’s recommendations. If unsatisfied with this Board’s action, a taxpayer may appeal further to the State Board of Assessment Appeals.

Fiscal Impact: NA

BCC Briefing Presented on: NA

Originator: Amber Munck, Assistant County Attorney

Distribution: Board of Equalization

M E M O R A N D U M

TO: Honorable Chairman and Members of the Board of County Commissioners
FROM: Kimberly Sorrells, County Attorney
RE: Abatement/Refund of Property Taxes – Board of Equalization
Date: 9/10/2024

Staff Recommendation:

Whereas, the Board of County Commissioners (BCC) hereby approves the findings and recommendations of the board-appointed referee denoted in the corresponding abatement resolutions and adopts those findings and recommendations as its final action on these abatement appeals.

<u>CASE NO.</u>	<u>PETITIONER</u>	<u>TAXES ABATED/ REFUNDED</u>
A24-016	James Bridgeman	\$1,243.63
A24-005	Merle Colvin	\$2,413.98
A23-214	Merle Colvin	\$2,201.58
A23-212	Nicholas J Coy	\$718.32
A24-032	Richard Espinoza	\$325.23
A23-127	Four Girls LLC	\$23,085.90*
A24-306	Harold E. Klinkefus	\$2,392.83
A24-159	Kathleen A Lawson	\$2,657.39
A24-154	Elaine J McFerrin	\$412.12
A24-149	Cherish Nortje	\$5,599.72
A24-181	Denine Perry	\$936.26
A24-300	Gregory Peterson	\$1,022.28
A24-099	Dennis J Shaver	\$422.86
A24-088	Barry Tagart	\$379.26
A24-182	Shelley White	\$237.23

*To amend previous Resolution CC24-176 due to clerical errors.

Resolution No: CC24-268

Background:

Final Board action on 15 abatement petitions, \$ 44,048.59 to be refunded. Taxpayers have filed abatement petitions alleging that their property has been overvalued or that their tax levy is illegal. The Assessor

recommends approval of these petitions in the amounts indicated in the corresponding resolutions. The BCC is taking action on these abatement petitions by accepting or rejecting the Assessor's recommendations.

If an abatement appeal is approved by the Board, the Treasurer's Office will calculate interest owed and send payment to the taxpayer. The Property Tax Administrator must approve all refunds in excess of \$10,000.00. If unsatisfied with this Board's action, a taxpayer may appeal further to the State Board of Assessment Appeals. Abatement refunds over \$10,000.00 are recommended for the following reasons:

A23-127: Assessor recommends approval in part. Owner provided leases. Property changed from commercial to residential for 2022.

Fiscal Impact: NA

BCC Briefing Presented on: NA

Originator: Amber Munck, Assistant County Attorney

Distribution: Board of Equalization

M E M O R A N D U M

TO: Honorable Chairman & Members of the Board of County Commissioners

FROM: Joe Kerby, County Manager

RE: Third Amendment to Contract for Janitorial Services - Facilities

Date: 9/10/2024

Staff Recommendation: WHEREAS, the Board of County Commissioners (BCC) finds that aligning the county-wide custodial contract with Kleen-Tech Services, Inc., to the County's fiscal year will allow more efficient coordination with the custodial vendor and annual budget development cycles under the remaining terms of this Contract.

NOW THEREFORE BE IT RESOLVED, that the Board of County Commissioners approves an amendment to the contract between Jefferson County and Kleen-Tech Services, LLC for \$428,847.03 to extend the current contract term to December 31, 2024, so that it aligns with the County's fiscal year

Resolution No: CC24-262

Background: Facilities Management (FM) has a County-wide Custodial Services contract that includes annual renewals for 4 additional years. The current contract expires September 8, 2024. Due to coordination and timing challenges with vendor and annual budget development cycles, we would like to amend the contract to follow the fiscal/ budget year, (Jan 1 - Dec 31).

Fiscal Impact: Included in the approved 2024 Budget

BCC Briefing Presented on: 8/20/2024

Originator: Agenda memo prepared by Olen Riseng, Purchasing, EXT. 8595

Distribution:

Kate Newman, Deputy County Manager X 8567
Rob Ross, Assistant Director, General Services X 5007
Corey Lanham, Campus Services Supervisor X 6058
Mark Danner, Facilities Management Director, X 5008
Carey Markel, Deputy County Attorney, X 8964

M E M O R A N D U M

TO: Honorable Chairman and Members of the Board of County Commissioners

FROM: Joe Kerby, County Manager

RE: Shelter Solutions for Multiple County Needs – Emergency Management

Date: 9/10/2024

Staff Recommendation: The Board of County Commissioners approves: 1) up to \$700,000 toward the initiation and completion of a Request for Proposal (RFP) process to procure mobile sheltering units; 2) up to \$250,000 toward an RFP process to secure staffing vendors to support the onsite management and service needs for the various mobile shelter utilization events; 3) up to \$50,000 for mobile shelter maintenance needs, for a total of up to \$1,000,000 of American Rescue Plan Act (ARPA) funds. If procurement processes for staffing are not completed by the time extreme weather occurs, an additional recommendation to secure hotel blocks of rooms for this season on an as needed basis, not to exceed \$50,000, separate of the maintenance and needs cost.

Resolution No: CC24-263

Background: Colorado experiences severe swings in temperatures and Jefferson County is not excluded from these. Over the last few years Jefferson County has been asked to shelter individuals during both extreme heat and extreme cold events. This proposal is the culmination of a working group that was tasked with developing a system to support these requests along with creating a system that can be utilized in other emergent situations such as a public safety power shut off, evacuations, and mass vaccination.

Fiscal Impact: NTE \$1,000,000 (ARPA Funds)

BCC Briefing Presented on: 8/27/2024

Originator: Nathan Whittington, Emergency Management Manager, Sheriff's Office

Distribution:

Clerk to the Board

Kurt Behn (Assistant County Attorney) and Tamara Scott (Paralegal)

Tanya Middlemist, Accounting

Micah Badana, Budget

Joy Hiraki, Budget Analyst

Andrea Niedziela, Federal Grants Manager

Mary O'Neill, Director Grants & Procurement

Mary C. Berg, Human Services Department Executive Director

Julie Adam, Business Office

M E M O R A N D U M

TO: Honorable Chairman and Members of the Board of County Commissioners

FROM: Joe Kerby, County Manager

RE: Opioid Settlement Funds: Advocates for Recovery of Colorado Contract
Signature – Finance

Date: 9/10/2024

Staff Recommendation:

WHEREAS, The State of Colorado established 19 regions across the state to distribute funds from settlements of legal actions initiated by local governments, including Jefferson County, and the State Attorney General against opioid manufacturers and distributors. Jefferson County is part of Region 10, which also includes Gilpin and Clear Creek Counties. An Intergovernmental Agreement dated May 11, 2022, between Jefferson County and the other participating local governments in Region 10 established a Regional Council to manage the opioid settlement funds allocated to Region 10, with Jefferson County designated as the Fiscal Agent for the Regional Council.

WHEREAS, As the Fiscal Agent for the Regional Council, Jefferson County is responsible for receiving, holding, and making available Region 10 opioid settlement funds, and for executing vendor contracts on behalf of the Regional Council.

WHEREAS, On May 10, 2024, the Regional Council approved the Region 10's contract with Advocates for Recovery of Colorado from date of Board Chair signature for final execution of the contract, for one year, establishing the contract price for one year term not to exceed \$597,163.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners hereby authorizes the Board Chair to sign the contract with Advocates for Recovery of Colorado, in accordance with the approval of the Regional Council as to form by the County Attorney Office (CAO).

Resolution No: CC24-264

Background: The Opioid Funds originate from the resolution of lawsuits filed by local governments, including Jefferson County, and State Attorneys General against opioid manufacturers and distributors. A Memorandum of Understanding (MOU) was

established between the Colorado Attorney General and local governments to determine the distribution of these settlement funds within Colorado. These funds offer a unique opportunity to support innovative partnerships at the state, regional, and local levels in addressing the opioid epidemic. The Gateway to the Rockies Opioid Council (GROC) authorized the County, acting as the fiscal agent for the GROC Opioid Regional Council, to execute a contract with Advocates for Recovery Colorado to provide Recovery based community services to the Council. The GROC Opioid Regional Council has since approved the use of regional opioid funds for this contract.

Fiscal Impact: Yes, Regional Opioid Fund

BCC Briefing Presented on: 8/13/2024

Originator: Chris Habgood, Senior Grants Analyst (ext. 8571)

Distribution:

Deb Churchill, Chief of Staff and Strategic Communication (ext. 8502)

Kate Newman, Deputy County Manager (ext. 8567)

M E M O R A N D U M

TO: Honorable Chairman and Members of the Board of County Commissioners

FROM: Joe Kerby, County Manager

RE: Crown Hill Park-SCI Colorado Funeral Services, LLC Easement
JCOS23-01 - Open Space

Date: 9/10/2024

Staff Recommendation:

Whereas, the Board of County Commissioners (BCC) has received the recommendation made in Open Space Advisory Committee Resolution #24-13, approving the grant of an Easement to SCI Colorado Funeral Services, LLC (SCI) for the installation and maintenance of an irrigation pipeline from the pump station near Crown Hill Park Reservoir to the Olinger Crown Hill Cemetery.

NOW, THEREFORE, BE IT RESOLVED that the Board 1) authorize the Chair of the Board to execute all documents necessary to finalize the transaction, including the Easement Agreement; and 2) directs the County Attorney's Office to record the Easement Agreement in the Jefferson County Clerk & Recorder's Office.

Resolution No: CC24-265

Background:

SCI needs to install 1,400 feet of 16-inch diameter HDPE DR11 pipe that connects a new pump facility on the east side of Crown Hill Park Reservoir to a new irrigation system in the adjacent cemetery. SCI has evaluated alignments designed to remain within its existing road, however the most feasible route is a straight line located just south of the road that connects the pump facility to the Tower of Memories Mausoleum on the cemetery property. This alignment requires Jefferson County Open Space (JCOS) to grant a new easement over approximately 0.867 acres for the installation and maintenance of the pipe. In consideration for the easement, JCOS will receive a water pump near the eastern edge of Crown Hill Park for irrigation and emergency response. Construction of the pipeline will begin in fall 2024 and there will be temporary trail closures during construction and reclamation. Spoils from trenching will be removed and taken off site for disposal, and any disturbance to vegetation will be restored by SCI under JCOS supervision.

Fiscal Impact:

None

BCC Briefing Presented on: 8/20/2024

Originator:

Hillary Merritt, Deputy Director

Distribution:

Karey Baker, Lori Foster, Anthony Chambers, Joy Lucisano, Leticia Lamprecht, Becky Gehrig, and Clerk to the Board

M E M O R A N D U M

TO: Honorable Chairman and Members of the Board of County Commissioners

FROM: Joe Kerby, County Manager

RE: Plains Metropolitan District – Deer Creek Golf Course Land Conservation Partnership Program JCOS24-07- Open Space

Date: 9/10/2024

Staff Recommendation:

Whereas, the Board of County Commissioners (BCC) has received the recommendation made in Open Space Advisory Committee Resolution #24-11, approving a Jeffco Open Space Land Conservation Partnership Program grant of \$212,500 to the Plains Metropolitan District (District) to purchase 63.92 acres of the 137-acre former Deer Creek Golf Course;

NOW, THEREFORE, BE IT RESOLVED that the Board 1) authorize the Chair of the Board to execute all documents necessary to finalize the transaction, including acceptance of the Special Warranty Deed from the District and the Commissioners Deed to the District with the Jeffco Open Space Reverter (collectively, the “Closing Documents”); 2) directs the Treasurer or his designee to make electronic payment of \$212,500 from Open Space funds to the District as reimbursement for the purchase of the Property using specific payment delivery instructions to be provided by the Director of Accounting; and 3) directs the County Attorney’s Office to record the Closing Documents in the Jefferson County Clerk & Recorder’s Office as evidence of the County’s Reverter interest in the Property.

Resolution No: CC24-266

Background:

This 63.92-acre property is located at 8135 Shaffer Parkway, Littleton and is comprised of the northern portion of a closed golf course. The property sits at the bottom of the Dakota Hogback, and it parallels C-470, and the C-470 trail is adjacent to the western boundary of the property. It includes one small building which is plumbed for two separate restrooms, and the acquisition will provide an opportunity for future open space uses including 1.5 miles of paths through rolling hills with wetlands, mature trees, and native grasses. The District has reached an agreement with the seller to purchase the property for \$850,000, a price supported by an appraisal, and is requesting a 25% or \$212,500 contribution from the Jeffco Open Space Land Conservation Partnership Program. The Jeffco Open Space Reverter will be placed on the property to ensure it is used exclusively for park and open space purposes.

Fiscal Impact:

\$212,500, paid with Open Space Funds from the adopted 2024 budget.

BCC Briefing Presented on: 8/20/2024

Originator:

Hillary Merritt, Deputy Director

Distribution:

Karey Baker, Lori Foster, Anthony Chambers, Joy Lucisano, Leticia Lamprecht, Becky Gehrig, and Clerk to the Board

M E M O R A N D U M

TO: Honorable Chairman and Members of the Board of County Commissioners

FROM: Joe Kerby, County Manager

RE: 2025 Employee Benefit Plans – Human Resources

Date: 9/10/2024

Staff Recommendation: Resolved that the Board of County Commissioners (BCC) approves the benefit offerings for 2025 as recommended by Human Resources effective January 1, 2025, which are summarized below as presented at the BCC Briefing on August 27, 2024:

1. Continue medical vendors, UnitedHealthcare and Kaiser Permanente with a Health Savings Account to include funding and mandated medical plan design changes for 2025.
2. Rates/premium changes fully funded by the county on the medical plans with funding offsets in addition to the fees on Patient-Centered Outcome Research Institute (PCORI) as noted in the BCC Briefing for 2025.
3. Maintain the health management (wellness) discounts and incentives that will continue to be funded through UnitedHealthcare Rx Rebates. Continue to partner with Kaiser Permanente, UnitedHealthcare, Delta Dental, Healthbreak Inc., and Jefferson Center in offering outcome-based wellness initiatives, strategic prevention, healthy lifestyle activities, staffing, proper usage of fitness center equipment. Expand on training, resources and support around mental health, resilience, and psychological safety in the workplace. Continue premium incentive program and biometric health screenings as one requisite for offering the medical premium incentives to promote and engage employees in healthy lifestyles in 2025 and offer non-cost flu shots for employees at selected work site locations. Human Resources shall have the authority to modify available wellness programming and other offerings as necessary due to logistical circumstances or arising out of a pandemic.
4. Rate/Premium changes fully funded by the county on the dental plans as noted in the BCC Briefing for 2025.
5. No Rate/Premium changes on the vision plan for 2025.
6. Provide up to two monthly Benefit Premium Holidays in 2025 as noted in the BCC Briefing.

7. Maintain basic group term life insurance, accidental death and dismemberment insurance, short-term and long-term disability insurance and voluntary life insurance, voluntary accidental death and disbursement insurance and continue voluntary Critical Illness Insurance, Accidental Insurance and Hospital Indemnity Insurance with voluntary plans being fully paid by employees with Unum for 2025.
8. Maintain the contract with Lockton Companies for consulting services to include a campaign strategy around employee engagement and consumerism.
9. Maintain services with Surency for the 2025 Flexible Spending Accounts and COBRA administration with the authority of the Chief Human Resources Officer and the Total Rewards Director to make administrative plan modifications as necessary.
10. Maintain Cafeteria Plan documents that allowed pre-tax savings on medical, dental and vision insurance premiums. Delegate authority to the Chief Human Resources Officer and the Total Rewards Director to make administrative modifications as necessary.
11. Maintain Legal Shield pre-paid voluntary legal services at full cost to employees.
12. Maintain Employee Loan Solutions LLC a small loan voluntary benefit at full cost to employees.
13. Maintain retirement savings plans for employees through the Colorado Retirement Association (CRA) and Nationwide Retirement Solutions. Continue delegation of authority to the Chief Human Resources officer and the Total Rewards Director to make administrative plan modifications and to execute documents related to those elections.
14. Maintain Services with LeaveSource, leave of absence management software, to provide compliance with county, state, and federal policies and regulations.
15. Maintain services to be provided by Strada for Affordable Care Act Compliance with reporting and generating tax and legal documents for benefits administration.

Further resolved that the Board of County Commissioners approves the benefit offerings as outlined above and authorizes the Chairman to sign such contracts and other documents which require signature by the Chairman of the Board of County Commissioners as necessary for the implementation of these benefits for 2025 with the vendors listed below when those contracts and other documents have been approved by the County Attorney's Office, the Human Resources Department and fiscally by the Director of Strategy, Planning and Analysis.

1. UnitedHealthcare
2. Optum Financial
3. Kaiser Permanente
4. Delta Dental Plan of Colorado
5. Vision Service Plan

6. Unum Life Insurance Company of America
7. Lockton Companies, LLC
8. Surency Life and Health Insurance Company
9. Strada (dba Alight Solutions, LLC)
10. Qcera (dba LeaveSource)
11. Employee Loan Solutions, LLC (dba True Connect)
12. Healthbreak, Inc.
13. Pre-Paid Legal Services, Inc.
14. Jefferson Center
15. Colorado Retirement Association
16. Nationwide Retirement Solutions
17. Other vendors as deemed necessary by the Human Resources Department

Resolution No: CC24-269

Background: Human Resources recommends implementation of changes and enhancements to employee benefits for 2025 as described above. Employee benefits related contracts, amendments, and associated documents are typically reviewed and signed annually. Frequently negotiations and detail reviews of these documents are not complete until near the renewal or implementation dates. This authorization helps facilitate the execution of documents related to these employee benefits.

Fiscal Impact: Total Projected Annual Benefits Budget of \$46,668,215 for 2025.

- Year of impact: 2025
- TABOR impact: None
- Existing grant or project: N/A
- Requested in Adopted Budget: Funding will be included in 2025 Proposed Budget
- Ongoing or one-time: Ongoing (but approved one year at a time)
- General Fund impact: Proportionate share of General Fund costs will be included in 2025 Proposed Budget.
- Staffing impact: None
- ARPA impact: None
- Match requirements: N/A

BCC Briefing Presented on: 8/27/2024

Originator: Tina Wise, HR Total Rewards Director, x8405

Distribution: Jennifer Fairweather, Chief Human Resources Officer
Patrick Mayne, Assistant County Attorney
Dan Conway, Acting Chief Financial Officer
Heather Frizzell, Finance Director

CASE SUMMARY

CASE SUMMARY
Consent Agenda

PC Hearing Date: September 25, 2024 (Continued from August 14, 2024)

BCC Hearing Date: September 10, 2024

23-113678RZ Rezoning

Case Name: Westside Resort Official Development Plan

Owner/Applicant: Dinosaur Ridge Resorts LLC, a Colorado limited liability company

Location: 670 S Rooney Road, Golden
Section 14, Township 4 South, Range 70 West

Approximate Area: 35.67 Acres

Purpose: To rezone from Agricultural-Two (A-2) to Planned Development (PD) to allow for an RV resort, and various commercial and industrial uses.

Today's Action: To continue the case until October 22, 2024 to allow the applicant to make revisions to the ODP.

Case Manager: Allie McGahee

Applicant Team Presenters:

Alyssa Rivas, alyssa.rivas@baselinecorp.com, 303-202-5010, Applicant Representative
Vince Harris, vince@baselinecorp.com, 303-912-1900, Applicant Representative

Representative for Applicant: Alyssa Rivas

General Location: Southwest of the intersection of Colorado State Highway 470 and Interstate 70.

Case Manager Information: Phone: 303-271-8736, e-mail: almgahe@jeffco.us

PC RESOLUTION

It was moved by Commissioner **Spencer** that the following Resolution be adopted:

BEFORE THE PLANNING COMMISSION
COUNTY OF JEFFERSON
STATE OF COLORADO

August 14, 2024

RESOLUTION

23-113678RZ Rezoning
Case Name: Westside Resort Official Development Plan
Owner/Applicant: Dinosaur Ridge Resorts LLC, a Colorado limited liability company
Location: 670 S Rooney Road, Golden
Section 14, Township 4 South, Range 70 West
Approximate Area: 35.67 Acres
Purpose: **To rezone from Agricultural-Two (A-2) to Planned Development (PD) to allow for an RV resort, and various commercial and industrial uses.**
Today's Action: **To continue the case until September 25, 2024 to allow the applicant to make revisions to the ODP.**
Case Manager: Allie McGahee

WHEREAS, the Applicant requests and Staff recommends that the subject case be continued to September 25, 2024, to allow the applicant to make revisions to the Official Development Plan (ODP).

NOW THEREFORE, the Jefferson County Planning Commission hereby resolves to **CONTINUE** the case, for the above application, to the regular Planning Commission Hearing scheduled for September 25, 2024.

Commissioner **Liles** seconded the adoption of the foregoing Resolution, and upon a vote of the Planning Commission as follows:

Commissioner	Rogers	aye
Commissioner	Spencer	aye
Commissioner	Becker	aye

Jefferson County Planning Commission Resolution
Case #23-113678RZ
August 14, 2024
2 of 2

Commissioner	Duncan	aye
Commissioner	Bolin	aye
Commissioner	Liles	aye
Commissioner	Messner	aye
Commissioner	LaRocque	aye
Commissioner	Carpenter	aye

The Resolution was adopted by **unanimous** vote of the Planning Commission of the County of Jefferson, State of Colorado.

I, Kimi Schillinger, Executive Secretary for the Jefferson County Planning Commission, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Jefferson County Planning Commission at a regular hearing held in Jefferson County, Colorado, August 14, 2024.



Kimi Schillinger
Executive Secretary