

**NOTICE OF MEETING FOR THE
JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY (“JCECA”)
NOVEMBER 30, 2023, AT 9 A.M.**

THIS WILL BE A VIRTUAL MEETING ONLY

There will not be a physical meeting. The virtual meeting can be attended via Google Meet at the link below or by calling in via telephone.

<https://meet.google.com/viq-cvys-edu>. Use of computer audio (headset/mic) works best or join by phone: 413-459-4200, PIN: 669 173 972# - press *6 to mute/unmute your phone.

1. Call to Order.
2. Public Comment.
3. Approval of Minutes:
 - i. October 26, 2023, Monthly Meeting.
4. Treasurer's Report:
 - a. Financial Reports – Pinnacle Consulting Group, Inc.
 - i. Financial Statements.
 - ii. Cash Encumbrance Report.
 - iii. 2024 Budget Hearing (copy of proposed budget attached)
 - b. Expenditure Requests – Executive Director.
5. Emergency Communication Center (ECC) Partners Reports:
 - a. City and County of Broomfield (Broomfield PD PSAP).
 - b. Jeffcom 911 (Jefferson County Communications Center Authority PSAP).
 - c. City of Westminster (Westminster PD/FD Communications PSAP).
6. Executive Director’s Report
7. Legal Counsel Report
8. New Business
9. Adjournment.

For Information regarding the Jefferson County Emergency Communications Authority (JCECA) please visit the website <https://jceca.org/> or contact: Jeff Irvin, Executive Director, 303-539-9410, jirvin@jceca.org.

JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY									
STATEMENT OF REVENUES & EXPENDITURES WITH BUDGETS									
GENERAL FUND									
	(a)	(b)	(c)	(d)	(e)	(d-e)	(f)	(f-b)	
	2022	2023	2023	Actual	Budget	Variance	2024	Year to Year	
	Audited	Adopted	Projected	Through	Through	Through	Proposed	Budget	2024
Revenues	Actual	Budget	Actual	09/30/23	09/30/23	09/30/23	Budget	Variance	Comments
9-1-1 fee (ETC)	\$ 11,689,087	\$ 12,500,000	\$ 11,992,638	\$ 8,932,853	\$ 9,375,000	\$ (442,147)	\$ 18,153,248	\$ 5,653,248	Based on 80% collection of \$2.05 Fee
9-1-1 fee (prepaid)	1,538,550	1,275,000	1,634,759	1,257,506	1,275,000	(17,494)	1,815,325	540,325	
PUC Statewide 9-1-1 Trust Reimbursement	887,186	550,000	786,360	604,893	550,000	54,893	726,130	176,130	
Interest Income	-	5,000	49,000	12,173	5,000	7,173	10,000	5,000	
Miscellaneous Income	-	500	12	12	500	(488)	500	-	
Total Revenues	\$ 14,114,823	\$ 14,330,500	\$ 14,462,769	\$ 10,807,437	\$ 11,205,500	\$ (398,063)	\$ 20,705,203	\$ 6,374,703	
Expenditures									
Administrative	\$ 247,101	\$ 293,181	\$ 297,764	\$ 227,163	\$ 224,149	\$ 3,014	\$ 307,153	\$ 13,972	
Agency Operating Fund - BRO	1,089,309	1,198,241	1,198,241	904,578	904,578	-	1,377,977	179,736	
Agency Operating Fund - WES	1,815,515	1,997,068	1,997,068	1,507,630	1,507,630	-	2,296,628	299,560	
Agency Operating Fund - JEFFCOM	9,198,617	10,118,480	10,118,480	7,638,658	7,638,658	-	11,636,252	1,517,772	
Disaster & Recovery Plan (DRP)	57,390	61,800	38,656	38,656	57,390	(18,734)	63,654	1,854	
GIS System	185,220	185,400	185,400	46,480	185,400	(138,920)	190,962	5,562	
Line Charges	742,802	654,998	649,584	584,748	650,548	(65,800)	674,648	19,650	
Notification Systems (ENS)	291,424	204,505	204,505	106,754	211,522	(104,767)	210,640	6,135	
Special Projects	693,535	2,245,185	2,035,265	1,067,562	1,848,454	(780,892)	1,395,887	(849,298)	
Total Operating Expenditures	\$ 14,320,913	\$ 16,958,858	\$ 16,724,962	\$ 12,122,229	\$ 13,228,328	\$ (1,106,099)	\$ 18,153,801	\$ 1,194,944	
Revenues over/(under) Expenditures	(206,090)	\$ (2,628,358)	\$ (2,262,193)	\$ (1,314,792)	\$ (2,022,828)	\$ 708,036	\$ 2,551,401	\$ 5,179,759	
Beginning Fund Balance	5,805,069	6,033,625	5,598,979	5,598,979			5,727,182	(306,443)	
Ending Fund Balance	\$ 5,598,979	\$ 3,405,267	\$ 3,336,786	\$ 4,284,187			\$ 8,278,583	\$ 4,873,316	
Components of Ending Fund Balance									
Capital Reserve	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000			\$ 750,000	\$ -	
Operating Reserve (25% of Expenses)	3,580,228	4,239,714	4,181,241	4,181,241			4,538,450	298,736	
Unrestricted	1,268,751	(1,584,447)	(1,594,455)	(647,054)			2,990,133	4,574,580	
Ending Fund Balance	\$ 5,598,979	\$ 3,405,267	\$ 3,336,786	\$ 4,284,187			\$ 8,278,583	\$ 4,873,316	