



**Board of County Commissioners Meeting
AGENDA**

May 20, 2025, 9:00 a.m.

**Hybrid BCC Hearing - Hearing Room 1 and WebEx Webinars
100 Jefferson County Parkway, Golden, CO 80419**

To attend the Public Meeting please attend in person or visit the County's web site at www.jeffco.us/meetings to attend virtually and click on the link for the BCC Meeting you desire to attend which will take you to the WebEx Webinar platform. Please register and click on the blue "Join by Browser" option to join the meeting. The following website also provides access to the meeting: <https://jeffco.webex.com/jeffco/j.php?MTID=m241207670c25c08cfc4e08280593ded3>

Webinar password: cT3neNAym32

Alternatively, people can also call in and listen to the meeting by dialing: +1-408-418-9388:

Access Code/Webinar Number: 2497 289 2578

People who dial in will not be able to provide public comment during the meeting.

AGENDA

The Tuesday meeting of the Board of County Commissioners (the "Board") is an open meeting in which the Board approves contracts, expends funds, hears testimony, makes decisions on land use cases and takes care of other county matters. The public is welcome to attend.

The Board meeting has three parts: Public Comment, the Business Meeting and the Public Hearing.

General Procedures

Agenda items will normally be considered in the order they appear on this agenda. However, the Board may alter the agenda, take breaks during the meeting, work through the noon hour; and even continue an item to a future meeting date.

The Board welcomes your comments. During the Public Comment time, members of the public have three minutes to present views on county matters that are not included on the Hearing Agenda. Public Comment time is not for questions and answers; it is your time to express your views, people will not be allowed to utilize county resources to make visual presentations during public comment. The Board will take up to 15 minutes at the beginning of the meeting and if needed, additional public comment will be taken at the end of the meeting on items not listed on the Hearing Agenda.

To participate in Public Comment please attend in person or please log into the WebEx Events virtual

meeting using a computer. Once logged into the meeting on your computer, please send a chat message to the host with your name, address, and the topic of your comment so that the Chair can recognize you at the appropriate time for public comment.

Please note that you are always welcome to communicate with the Board on the county's web site (www.jeffco.us), by e-mail (commish@jeffco.us), by phone (303-271-8525), fax (303-271-8941) or US mail (100 Jefferson County Parkway, Golden, CO 80419). You can also meet your Commissioners at numerous community events such as town hall meetings, homeowner associations and chamber meetings.

| | Pages |
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| 1. Call to Order | |
| 2. Pledge of Allegiance | |
| 3. Sustainability Awards | |
| 4. Public Comment Please see public comment instructions above | |
| 5. Business Meeting CONSENT AGENDA PROCEDURES - Items on the Business Meeting Consent Agenda generally are decided by The Board without further discussion at the meeting. However, any Board member may remove an item from the Business Meeting Consent Agenda for a presentation by staff and questions from the Board. The Board is not required to take public comment on business meeting items but may request additional information and input. | |
| 6. Approval of Minutes Dated May 13, 2025 | 5 |
| 7. Consent Agenda Other Contracts and Resolutions for which Notice was not possible may be considered. | |
| 7.1 Resolution CC25-129 Expenditure Approval Listings dated May 15, 2025 | 11 |
| 7.2 Resolution CC25-130 Expenditure Preapproval May 22, 2025 | 12 |
| 7.3 Resolution CC25-131 Expenditure Preapproval May 29, 2025 | 13 |
| 7.4 Resolution CC25-132 Abatement Refund of Property Taxes | 14 |
| 7.5 Resolution CC25-133 Intergovernmental Agreement with City and County of Broomfield for Water/Sewer Infrastructure Related to Taxiway K | 17 |

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| 7.6 | Resolution CC25-134 | 19 |
| | Grant of non-exclusive easement to Qwest Corporation Doing Business As (DBA) CenturyLink Qwest Communication (QC) for a portion of County property containing future Taxiway K | |
| 7.7 | Resolution No: CC25-135 | 21 |
| | Grant of Non-Exclusive Easements to Xcel Energy for portions of County property to allow electrical and gas facility adjustments | |
| 7.8 | Resolution CC25-136 | 23 |
| | Traffic Impact Fee Reimbursement Agreement with HD Quincy, LLC | |
| 7.9 | Resolution CC25-137 | 25 |
| | 2025 Budget – May Supplementary Budget and Appropriation | |

8. Regular Agenda - No Agenda Items

9. Public Hearing

There are two parts to the Public Hearing Agenda: The Hearing Consent Agenda and the Regular Hearing Agenda.

Items are listed on the Hearing Consent Agenda because no testimony is expected. In the event a Commissioner or any member of the public wishes to testify regarding an item on the Consent Agenda, the item will be removed and considered with the Regular Hearing Agenda.

To offer public testimony on any of the cases on the Public Hearing Agenda, please attend in person or please log into the WebEx Events virtual meeting using a computer. Once logged into the meeting on your computer, please send a chat message to the host with your name, address, and the agenda item for which you wish to provide testimony so that the Chair can recognize you at the appropriate time for public testimony. Individuals will receive three minutes and HOA's located with the notice area for the Hearing item will be granted ten minutes.

Unless otherwise stated by the Chair, a motion to approve the Hearing Consent Agenda shall include and be subject to staff's findings, recommendations, and conditions as listed in the applicable Staff Report.

The public is entitled to testify on items under the Public Hearing Regular Agenda. Information on participation in hearings is provided in the County's brochure, *"Your Guide to Board of County Commissioners Hearings."* It may be obtained on the rack outside the hearing room or from the County Public Affairs Office at 303-271-8512.

10. Hearing Consent Agenda - No Agenda Items

11. Hearing Regular Agenda - No Agenda Items

12. Public Comment

Please see public comment instructions above.

13. Reports

14. Adjournment

Jefferson County does not discriminate on the basis of race, color, national origin, sex, religion, age, disability or sexual orientation in the provision of services. Disabled persons requiring reasonable accommodation to attend or participate in a County service, program or activity should call 303-271-5000 or TDD 303-271-8560. We appreciate a minimum of 24 hours advance notice so arrangements can be made to provide the requested auxiliary aid.



Board of County Commissioners' Hearing Minutes

May 13, 2025, 9:00 a.m.

**Hybrid BCC Hearing - Hearing Room 1 and WebEx Webinars
100 Jefferson County Parkway, Golden, CO 80419**

BCC Present: Commissioner Andy Kerr
Commissioner Lesley Dahlkemper, Chair
Commissioner Rachel Zenzinger

Staff Present: Joe Kerby, County Manager
Carey Markel, Deputy County Attorney
Cassie Pearce, Public Affairs Director
Maylee Barraza, Deputy Clerk to the Board
Ana Cendejas, Deputy Clerk to the Board
Karina Madrigal Bedolla, Deputy Clerk to the Board
Zahra Murad, Deputy Clerk to the Board

1. Call to Order

Commissioner Dahlkemper called the meeting to order.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Proclamation - Wildfire Awareness Month

The Commissioners proclaimed that May is Wildfire Awareness Month. Sheriff Marinelli spoke as the Fire Marshall for Jefferson County about the efforts and thanked various departments for the collaboration related to wildfire awareness.

4. Public Comment

Christine Catramados

5. Business Meeting

6. Approval of Minutes Dated May 6, 2025

Motioned by Commissioner Kerr

Seconded by Commissioner Zenzinger

The Board unanimously approved the minutes dated May 6, 2025.

7. Consent Agenda

Motioned by Commissioner Kerr

Seconded by Commissioner Zenzinger

The Board unanimously approved the following Resolutions:

7.1 Resolution CC25-122

Expenditure Approval Listings dated May 8, 2025

7.2 Resolution CC25-123

Policy Part 1, Chapter 3, Section 4 Regarding Declaration of Disaster or
Emergency Policy- Emergency Management

7.3 Resolution CC25-124

Policy Manual Part 5 Staff Policies, Chapter 3 Reimbursements, Section 2
Regarding Candidate Interview and Relocation Assistance

7.4 Resolution CC25-125

Part 150 Airport Noise Study Focus Groups

7.5 Resolution CC25-126

Bowles Metropolitan District, Sunset Park Playground – Community
Partnership Program– Open Space

7.6 Resolution CC25-127

Intergovernmental Agreement (IGA) with Jefferson Conservation District
(JCD) for operational support-Parks & Conservation

7.7 Resolution No: CC25-128

Petition for Annexation of Right-of-Way and 5044 Carr Street to the City of Arvada

8. **Regular Agenda - No Agenda Items**
9. **Public Hearing**
10. **Hearing Consent Agenda - No Agenda Items**
11. **Hearing Regular Agenda - No Agenda Items**
12. **Public Comment**
13. **Reports**

Commissioner Zenzinger: Commissioner Zenzinger thanked Alameda Connects for welcoming her to her first meeting with the group and expressed appreciation for their hospitality. She also attended the Arvada Chamber Awards Luncheon, where the Pioneer Award was presented to Bob West in recognition of his longstanding contributions and advocacy for Jeffco Open Space. Keith Cowling received the Man of the Year Award, and Barb Stolte received the Woman of the Year Award. Image Awards were also given to Chris Duncan, Kathy Kuehn, and Jack Emery. Commissioner Zenzinger highlighted the Rising Star Award recipient, Aaron "Junior" Aragon, a senior at Arvada High School. She spoke about how wonderful it was to meet him and how impressed she was by his fashion design project and entrepreneurial spirit. Commissioner Zenzinger also attended the Sheriff's Remembrance Ceremony for the first time and described the experience as truly beautiful. She participated in the Senior Heroes Award Celebration, an annual event sponsored by the Jefferson County Council on Aging and the Seniors' Resource Center. The event was emceed by Kerri Johnson, a longtime advocate and Director of Crime Prevention in the 1st Judicial District Attorney's Office. The celebration honored seniors in the community who have made significant contributions. Charlie and Sooze Gilbert were recognized for their work signing seniors up for emergency response lookout alerts. Stan Jacobson received an award for his service through the Seniors Resource Center, where he has been known as a "Stan of all trades." Al Blount was also recognized for his over 20 years of volunteer work at the Golden Train Museum, dedicating countless hours and contributing to special events. Bob Stjernholm was honored for his work in the IT department at Lutheran Hospital, where he played a critical role in the hospital's transition into a new facility. Cathy Loomis was acknowledged for her long-term commitment to championing community events. Jim Rose was also recognized for his work with the Apex Park and Recreation District, particularly for his involvement with the Senior Center and Project Angel Heart. Commissioner Zenzinger noted how rewarding the event was and emphasized that, although the recipients were

humble, they were clearly deserving of recognition. She continued her report with updates on the Jeffco Head Start and Jeffco Prosperity Project, both of which have been focused on the potential cuts to social safety net programs being discussed in Congress. She emphasized the power of sharing stories to illustrate the importance of these programs. The two programs came together at the request of Congresswoman Brittany Pettersen to highlight stories of mothers and families positively impacted by these services. Commissioner Zenzinger reported that cuts to the Social Services Block Grant Program now appear to be off the table, along with a scaling back of proposed cuts to the Temporary Assistance for Needy Families (TANF) program. She credited the community's storytelling efforts for this progress. However, she remains concerned about proposed changes to the Supplemental Nutrition Assistance Program (SNAP) and Medicaid and urged the community to shift their advocacy focus to these areas. Commissioner Zenzinger also attended the Head Start Parent and Community Engagement Council meeting on May 12, where these topics were discussed further. The meeting included a call to action encouraging the sharing of uplifting parent stories to emphasize the importance and value of these programs. Head Start Director Rachel Meixner shared an opportunity to sign a letter to the President and Congress, advocating for the continued support of the Head Start program. Commissioner Zenzinger requested that the link to the letter be added to the Jeffco.us website to encourage public participation in the effort.

Commissioner Kerr: Commissioner Kerr reminded the public that high school and college graduations are taking place across the State. He plans to attend Red Rocks' graduation ceremony this Saturday and extended congratulations to all graduates. He also recognized the achievements of many high school sports teams that advanced to state competitions. In boys' lacrosse, teams from Ralston Valley, Columbine, Lakewood, and Chatfield qualified for the 5A playoffs, while Green Mountain, Golden, Dakota Ridge, and Evergreen made it in the 4A bracket. He also reminded the public that the State Track Meet is being held at Jeffco Stadium and advised avoiding 6th Avenue and Kipling during that time due to increased traffic. Commissioner Kerr mentioned upcoming events he plans to attend, including the Rotary Club of Golden's Ethics in Business Awards on Friday, May 16, and the Deer Creek Canyon Park field trip with the Mile High Flood District on Thursday, May 15, which will focus on upcoming flood prevention projects. He noted that the Jefferson County Sustainability Commission will be hosting retired chief meteorologist Mike Nelson this month. Nelson will discuss the science behind weather and climate, emphasizing the importance of science despite political pressure to downplay it. Commissioner Kerr also shared his experience attending an event at the Governor's Mansion last Monday, celebrating an agreement with Union Pacific regarding the Moffat Tunnel—a vital part of the nation's rail

infrastructure. This agreement ensures the tunnel remains open for both passenger and freight traffic. He highlighted a significant increase in ski train ridership this past season and shared hopes that next year will bring a new passenger rail line running from Denver to Granby, and eventually to Craig and beyond. Last Friday, Commissioner Kerr volunteered at Jeffco Eats, where his team was praised for their efficiency—packing 250 lunches by break time and completing 500 boxes by day's end. He encouraged residents to volunteer with local organizations, especially those focused on food access, as many are currently in need of help. He concluded his remarks with a "Go Nuggets!"

Commissioner Dahlkemper: Commissioner Dahlkemper recognized that May is Wildfire Preparedness Month and emphasized the importance of community safety. She gave a shout-out to Fire Management Officer Brian Keating, who recently updated the Community Wildfire Preparedness Plan (CWPP), which outlines key strategies to increase wildfire resiliency. She also discussed the role of “healthy fire” and controlled burns in mitigation efforts and noted that the definition of the Wildland-Urban Interface has been expanded in hopes of attracting more grant funding for community support. She expressed concern about the rising cost of homeowners insurance, which was a topic during the recent legislative session. Although two of the three bills addressing the issue did not pass, efforts will continue through the Colorado Fire Commission. Commissioner Dahlkemper thanked ambassadors and community members elected to boards and commissions for their continued work in support of firefighters and public safety. She also acknowledged that May is Asian American and Pacific Islander Heritage Month and highlighted the community's artistic contributions, not just during this month but throughout the year. She shared her excitement about meeting one of her favorite authors, Juhea Kim, who is of Korean descent. Commissioner Dahlkemper also attended the Alameda Connects meeting and expressed gratitude for their partnership. She attended the Sheriff's Remembrance Ceremony and noted how moving it was to honor those who gave their lives in the line of duty. Lastly, Commissioner Dahlkemper offered her appreciation to Jansen Tidmore, CEO of the Jefferson County Economic Development Corporation, who is stepping down from his position. She thanked him for his five years of service and the significant impact he made in the community.

County Manager: County Manager Joe Kerby also thanked Jansen Tidmore for his contributions to Jefferson County. He encouraged the public to participate in upcoming County meetings, including the Airport Advisory Board Meeting and the Jeffco Idea Advisory Commission Meeting on May 14, as well as the Budget Advisory Committee meeting on Thursday, May 16. He concluded by inviting residents to the Virtual Town Hall scheduled for Monday, May 19, offering an

opportunity to engage directly with the Board of County Commissioners and other County leaders.

County Attorney: No reports.

14. Adjournment

There being no further business to come before the Board, the meeting was adjourned.

These minutes summarize the final decision made by the Board at the referenced meeting. This meeting was also audio recorded and that recording is available for review. In the event there is confusion as to what the final decision of the Board is, the Board will rely on the audio tape to interpret the Board's intent. The audio tape shall act as an official record of these proceedings for any necessary purpose when, in the opinion of the Board, the minutes are in any way insufficient. An audio copy of the Board of County Commissioners' proceedings is available by contacting the Deputy Clerk to the Board.

Chair

Deputy Clerk

M E M O R A N D U M

TO: Honorable Chair and Members of the Board of County Commissioners

FROM: Joe Kerby, County Manager

RE: Expenditure Approval Listings

DATE: May 20, 2025

Staff Recommendation:

Resolved that the Board of County Commissioners (BCC) hereby approves settlement of accounts listed on the Expenditure Approval Listings dated May 15, 2025.

Resolution No: CC25-129

Background:

Jefferson County has established a system of controls to reasonably assure that the claims to be examined and settled by the Board of County Commissioners on the Expenditure Approval Listings are allowable.

Further, the staff has reviewed all claims and has reasonable assurance that all claims are allowable and are in order to be paid.

Original returned to:

Dan Conway, Chief Financial Officer, x-8507

Distribution:

Jerry DiTullio, County Treasurer

M E M O R A N D U M

TO: Honorable Chair and Members of the Board of County Commissioners

FROM: Joe Kerby, County Manager

RE: Approval of Expenditure Approval Listings dated May 22, 2025

DATE: May 20, 2025

Staff Recommendation:

Resolved that the Board of County Commissioners (BCC) hereby approves settlement of accounts listed on the Expenditure Approval Listings dated May 22, 2025, to be prepared by the Finance Division subject to review and approval by the County Manager or their designee.

Resolution No: CC25-130

Background:

Jefferson County has established a system of controls to reasonably assure that the claims to be examined and settled by the Board of County Commissioners on the Expenditure Approval Listings are allowable.

Further, the staff has reviewed all claims and has reasonable assurance that all claims are allowable and are in order to be paid.

Originator:

Dan Conway, Chief Financial Officer, x-8507

Distribution:

Jerry DiTullio, Treasurer

M E M O R A N D U M

TO: Honorable Chair and Members of the Board of County Commissioners

FROM: Joe Kerby, County Manager

RE: Approval of Expenditure Approval Listings dated May 29, 2025

DATE: May 20, 2025

Staff Recommendation:

Resolved that the Board of County Commissioners (BCC) hereby approves settlement of accounts listed on the Expenditure Approval Listings dated May 29, 2025, to be prepared by the Finance Division subject to review and approval by the County Manager or their designee.

Resolution No: CC25-131

Background:

Jefferson County has established a system of controls to reasonably assure that the claims to be examined and settled by the Board of County Commissioners on the Expenditure Approval Listings are allowable.

Further, the staff has reviewed all claims and has reasonable assurance that all claims are allowable and are in order to be paid.

Originator:

Dan Conway, Chief Financial Officer, x-8507

Distribution:

Jerry DiTullio, Treasurer

M E M O R A N D U M

TO: Honorable Chair and Members of the Board of County Commissioners

FROM: Kimberly S. Sorrells, County Attorney

RE: Abatement Refund of Property Taxes

Date: 5/20/2025

Staff Recommendation:

Whereas, the Board of County Commissioners hereby approves the findings and recommendations of the Jefferson County Assessor denoted in the corresponding abatement resolutions and adopts those findings and recommendations as its final action on these abatement petitions.

| <u>CASE NO.</u> | <u>PETITIONER</u> | <u>TAXES ABATED REFUNDED</u> |
|------------------------|---------------------------------|---|
| A25-003 | Adler Point LLC | \$34,956.97 |
| A25-023 | April Bailey | \$4,182.52 |
| A25-031 | BEL Westwood LLC | \$23,406.31 |
| A24-452 | Joel Booth | \$1,450.82* |
| A25-032 | Club at Rolling Hills | \$48,343.06 |
| A25-030 | CPVF III Westmoor 10 LLC | \$123,391.93 |
| A25-038 | Dajus Enterprises | \$5,374.48 |
| A24-448 | Golden Valley Vaults LLC | \$38,961.28 |
| A25-045 | Goldpanner Group LLC | \$862.32* |
| A25-011 | Lakeside Partners LLC | \$7,434.17 |
| A25-115 | John Lewis McGowan | \$1,775.35 |
| A25-014 | MLG Trust Giambrocco Greenhouse | \$2,698.73 |
| A25-039 | TBW Investments LLC | \$2,029.72 |
| A25-033 | T and K Holdings LLC | \$10,960.06 |
| A25-009 | Kenneth R Wright | \$480,035.29 |
| A25-012 | 5545 LLC | \$3,553.51 |

*To amend previous Resolution CC25-085 due to clerical errors.

Resolution No: CC25-132

Background:

Final Board action on 16 abatement petitions, \$789,416.52 to be refunded. Taxpayers have filed abatement petitions alleging that their property has been overvalued or that their tax levy is illegal. The Assessor recommends approval of these petitions in the amounts indicated in the corresponding resolutions. The Board is taking action on these abatement petitions by accepting or rejecting the Assessor's recommendations.

If an abatement appeal is approved by the Board, the Treasurer's Office will calculate interest owed and send payment to the taxpayer. The Property Tax Administrator must approve all refunds in excess of \$10,000.00. If unsatisfied with this Board's action, a taxpayer may appeal further to the State Board of Assessment Appeals. Abatement refunds over \$10,000.00 are recommended for the following reasons:

A25-003: Assessor recommends approval. Adjusted to equalize the 2024 adjusted value.

A25-031: Assessor recommends approval. Matching the 2023 stipulated value with the 2024 value.

A25-032: Assessor recommends approval. Value reduced to the 2023 Board of Assessment Appeals stipulated value based on changes to inventory.

A25-030: Assessor recommends approval. Equalized to 2024 adjusted value.

A24-448: Assessor recommends approval. Equalized to the 2024 Board of Equalization value.

A25-033: Assessor recommends approval. Equalized to the 2024 appeal.

A25-009: Assessor recommends approval. There was a decimal error inputting multi factor. Had fire damage to 4 units making them uninhabitable. Percentage good equals 56 percent.

Fiscal Impact: N/A

BCC Briefing Presented on: N/A

Originator: Amber Munck, Assistant County Attorney

Distribution: Board of Equalization

M E M O R A N D U M

TO: Honorable Chair and Members of the Board of County Commissioners

FROM: Joe Kerby, County Manager

RE: Intergovernmental Agreement with City and County of Broomfield for Water/Sewer Infrastructure Related to Taxiway K

Date: 5/20/2025

Staff Recommendation: RESOLVED, that the Board of County Commissioners authorizes the Chair to execute an intergovernmental agreement with the City and County of Broomfield committing Jefferson County to the completion of water and sewer line adjustments related to the construction of Taxiway K.

Resolution No: CC25-133

Background: City and County of Broomfield water and sewer infrastructure are located within the right-of-way of Callender Drive and will be impacted by the construction of Taxiway K. Airport staff have coordinated on the necessary adjustments to these existing water and sewer lines. The City and County of Broomfield has agreed to allow the execution of an intergovernmental agreement with Jefferson County in lieu of performance bonds to ensure the satisfactory completion of the utility work, to be completed as part of the Aeronautical Information Publication (AIP) 69 construction contract with American West Construction that was approved in September of 2024.

Fiscal Impact: None.

BCC Briefing Presented on: 4/15/2025

Originator:

Ben Miller, Airport Planning and Development Administrator, x4854

Distribution:

Anthony Chambers, Assistant County Attorney, County Attorney's Office,
x8942

Abel Montoya, Director, Development and Transportation

Erick Dahl, Airport Director, Airport, x4851

M E M O R A N D U M

TO: Honorable Chair and Members of the Board of County Commissioners

FROM: Joe Kerby, County Manager

RE: Grant of non-exclusive easement to Qwest Corporation Doing Business As (DBA) CenturyLink Qwest Communication (QC) for a portion of County property containing future Taxiway K

Date: 5/20/2025

Staff Recommendation: RESOLVED, that the Board of County Commissioners 1) grants a non-exclusive utility easement to Qwest Corporation D/B/A CenturyLink QC for a portion of County property containing future Taxiway K; 2) authorizes the Chair of the Board to execute the easement; and 3) authorizes the County Attorney's Office to cause the easement to be recorded in the Jefferson County Clerk & Recorder's Office.

Resolution No: CC25-134 (leave blank)

Background: Fiber-optic telecommunication lines are located within the right-of-way of Callender Drive and will be impacted by the construction of Taxiway K. Airport staff have coordinated with Qwest Corporation, doing business as (DBA) CenturyLink QC, on the necessary adjustments to these fiber-optic telecommunication lines.

These lines will require the dedication of new easements where the right-of-way for Callender Drive will be vacated in the area of Taxiway K. The exact location of this easement is detailed in Exhibit A attached to the Easement Agreement.

Fiscal Impact: None.

BCC Briefing Presented on: 3/11/2025

Originator:

Ben Miller, Airport Planning and Development Administrator, x4854

Distribution:

Anthony Chambers, Assistant County Attorney, County Attorney's Office,
x8942

Abel Montoya, Director, Development and Transportation

Erick Dahl, Airport Director, Airport, x4851

M E M O R A N D U M

TO: Honorable Chair and Members of the Board of County Commissioners

FROM: Joe Kerby, County Manager

RE: Grant of Non-Exclusive Easements to Xcel Energy for portions of County property to allow electrical and gas facility adjustments

Date: 5/20/2025

Staff Recommendation:

RESOLVED, that the Board of County Commissioners 1) Grants non-exclusive utility easements to Xcel Energy for portions of County property; 2) Authorizes the Chair of the Board to execute the easements; and 3) Authorizes the County Attorney's Office to cause the easements to be recorded in the Jefferson County Clerk & Recorder's Office.

Resolution No: CC25-136

Background:

Xcel Energy gas and electric facilities are located within the right-of-way of Callender Drive, and will be impacted by the construction of Taxiway K. Airport staff have coordinated with Xcel Energy on the necessary adjustments to these electric and gas lines.

These utility adjustments require the dedication of new easements on Jefferson County property where proposed realignments are not covered by existing easements or right-of-way.

Fiscal Impact: None

BCC Briefing Presented on: 3/11/2025

Originator:

Ben Miller, Airport Planning and Development Administrator, x4854

Distribution:

Anthony Chambers, Assistant County Attorney, County Attorney's Office,
x8942

Abel Montoya, Director, Development and Transportation

Erick Dahl, Airport Director, Airport, x4851

M E M O R A N D U M

TO: Honorable Chair and Members of the Board of County Commissioners

FROM: Joe Kerby, County Manager

RE: Traffic Impact Fee Reimbursement Agreement with HD Quincy, LLC

Date: 5/20/2025

Staff Recommendation:

WHEREAS, at a public meeting on May 13, 2025, the Board of County Commissioners of Jefferson County authorized the Traffic Impact Fee Reimbursement Agreement with HD Quincy, LLC and authorized the Chair to execute the Agreement.

NOW THEREFORE, BE IT RESOLVED, the Board of County Commissioners of Jefferson County hereby ratifies the approval and execution of the Traffic Impact Fee Reimbursement Agreement executed by the County on May 13, 2025.

Resolution No: CC25-136

Background:

HD Quincy, LLC's planned improvements included a traffic report and analysis that showed that the intersection of Quincy Avenue and Tufts Avenue would be failing during peak hour traffic. The remedy for this failure would be either a traffic signal or a roundabout. Colorado Department of Transportation (CDOT) will not allow a traffic signal because of the proximity to their newly constructed C470 ramp roundabout. The Traffic Impact Fee program had included this segment of Quincy to provide and fund the improvements.

Staff would like to pay the developer for the County's share of these improvements after the acceptance of the roadway in one lump sum. The County shall pay to HD Quincy, LCC a one-time payment in the amount of \$1,874,092. If improvements are completed and accepted in 2025, a budget supplemental will need to be submitted, or if completion and acceptance is not until 2026, the funds will be budgeted in 2026.

Fiscal Impact:

Additional capital expenditure in the South Traffic Impact Fund in the amount of \$1,874,092. Potential budget impact in 2025 and if project is not completed this year, then 2026. Funding for this project will be from unrestricted fund balance in the South Traffic Impact Fund.

The South Traffic Impact Fund generates revenue from traffic impact fees from new developments. These funds are reserved until projects arise. This Quincy construction project is an allowable project for the South Traffic Impact Fund.

BCC Briefing Presented on: 4/29/2025

Originator: Mike Vanatta, Transportation & Engineering, x8481

Distribution:

Abel Montoya, Development and Transportation, x8578
Carey Markel, County Attorney Department, x8964
Kathy Parker, County Attorney Department, x8911
Heather Reynolds, Accounting Department, x8530

M E M O R A N D U M

TO: Honorable Chair and Members of the Board of County Commissioners

FROM: Joe Kerby, County Manager

RE: 2025 Budget – May Supplementary Budget and Appropriation

Date: 5/20/2025

Staff Recommendation:

RESOLVED, that the 2025 Budget adopted by the Board of County Commissioners on November 19, 2024, is hereby amended as follows:

1. The budget and appropriation of the General Fund for the Business Innovation and Technology Department are hereby increased in the amount of \$192,000 for a cybersecurity state grant; to be offset by a like amount of state grant revenue.
2. The budget and appropriation of the General Fund for the Sheriff's Office are hereby increased in the amount of \$15,000 for the Department of Local Affairs Peace Officer Mental Health Grant; to be offset by a like amount of state grant revenue.
3. The budget and appropriation of the General Fund for the Sheriff's Office are hereby increased in the amount of \$118,779 for administrative adjustments for the State Criminal Alien Assistance Program; to be offset by a like amount of federal grant revenue.
4. The budget and appropriation of the General Fund for the Sheriff's Office are hereby increased in the amount of \$963,000 for administrative adjustments for a federal grant to assist with Time Division Multiple Access (TDMA) Radio Interoperability Upgrades; to be offset by a like amount of federal grant revenue.

5. The budget and appropriation of the American Rescue Plan Fund for the Strategy, Innovation and Finance Department are hereby decreased in the amount of \$861,678 to remove staffing support; and a like amount restored to the unrestricted fund balance in the American Rescue Plan Fund.
6. The budget and appropriation of the Conservation Trust Fund for the Parks and Conservation Department are hereby increased in the amount of \$25,000 for the Bowles Metro District, Sunset Park - Community Partnership Program; to be offset by a like amount of unrestricted fund balance in the Conservation Trust Fund.
7. The budget and appropriation of the Fleet Services Fund for the Operations Department are hereby increased in the amount of \$15,000 for the National Renewable Energy Laboratory Technical Assistance program; to be offset by a like amount of federal grant revenue.
8. The budget and appropriation of the Open Space Fund for the Parks and Conservation Department are hereby increased in the amount of \$30,000 for administrative adjustments for the Nature's Next Stewards Grant Award; to be offset by a like amount of intergovernmental revenue.
9. The budget and appropriation of the Patrol Fund for the Sheriff's Office are hereby increased in the amount of \$267,591 for administrative adjustments for the Coverdell Grant; to be offset by a like amount of federal grant revenue.
10. The budget and appropriation of the Patrol Fund for the Sheriff's Office are hereby increased in the amount of \$17,951 for administrative adjustments for the Impaired Driving Grant; to be offset by a like amount of federal grant revenue.
11. The budget and appropriation of the Patrol Fund for the Sheriff's Office are hereby increased in the amount of \$74,823 for administrative adjustments for the Speed Mitigation Grant; to be offset by a like amount of federal grant revenue.
12. The budget and appropriation of the Patrol Fund for the Sheriff's Office are hereby increased in the amount of \$20,000 for the 2025

Click It or Ticket Grant; to be offset by a like amount of federal grant revenue.

13. The budget and appropriation of the Rescue Plan Project Fund for the Strategy, Innovation and Finance Department are hereby increased in the amount of \$861,678 for staffing support; to be offset by a like amount of unrestricted fund balance in the Rescue Plan Project Fund.
14. The budget and appropriation of the South Traffic Impact Fund for the Development and Transportation Department are hereby increased in the amount of \$1,874,092 for the Quincy Reimbursement Agreement; to be offset by a like amount of unrestricted fund balance in the South Traffic Impact Fund.
15. The authorization of the American Rescue Plan Fund for the Strategy, Innovation and Finance Department is hereby decreased by 7.25 regular positions.
16. The authorization of the Rescue Plan Project Fund for the Strategy, Innovation and Finance Department is hereby increased by 7.25 regular positions.

FURTHER RESOLVED, that a copy of this Resolution shall be transmitted immediately to the affected spending agencies; and

FURTHER RESOLVED, that a certified copy of this Resolution shall be filed by the Interim Director of Strategy, Planning, and Analysis with the Division of Local Government in the State of Colorado Department of Local Affairs.

Resolution No: CC25-137

Background: Departments have identified and briefed programs, grants, or administrative accounting adjustments that were not identified or awarded prior to budget adoption.

Fiscal Impact: This resolution would increase the 2025 budget and appropriation for various funds by a total of \$3,613,236. This supplemental

appropriation identifies \$1,714,144 in increased expenditures with offsetting revenue and \$1,899,092 in the use of fund balance. This resolution also authorizes the transfer of 7.25 regular positions between the American Rescue Plan Fund and the Rescue Plan Project Fund. The specific funds and departments are identified on the Supplemental Appropriation Summary attachment.

BCC Briefing Presented on: 4/15/2025

2/25/2025, 3/25/2025, 4/8/2025, 4/29/2025 and an administrative supplemental email sent to the BCC on May 13, 2025.

Originator: Micah Badana, Strategy, Innovation & Finance, x8594

Distribution:

Micah Badana, Strategy, Innovation & Finance, x8594
Michael Smith, Strategy, Innovation & Finance, x8572
Daniel Conway, Strategy, Innovation & Finance, x8507
Jean Biondi, County Attorney's Office, x8963

Supplemental Appropriation Summary

For Adoption on May 20, 2025

| Fund | Department | Expenditures | Revenues | Transfers | Use of Fund Balance | Positions | | | | |
|---------------------------------|----------------------------------|--------------|--------------|-----------|------------------------|-----------|-----|-----|---|--|
| | | | | | | Reg | GFP | LTE | | |
| ADMINISTRATIVE REQUESTS | | | | | | | | | | |
| General - Fund 030 | Sheriff | \$ 1,081,779 | \$ 1,081,779 | \$ - | \$ - | - | - | - | - | |
| Open Space - Fund 050 | Parks & Conservation | \$ 30,000 | \$ 30,000 | \$ - | \$ - | - | - | - | - | |
| Patrol - Fund 190 | Sheriff | \$ 360,365 | \$ 360,365 | \$ - | \$ - | - | - | - | - | |
| Subtotal | | \$ 1,472,144 | \$ 1,472,144 | \$ - | \$ - | - | - | - | - | |
| DEPARTMENT BRIEFED REQUESTS | | | | | | | | | | |
| General - Fund 030 | Business Innovation & Technology | \$ 192,000 | \$ 192,000 | \$ - | \$ - | - | - | - | - | |
| | Sheriff | \$ 15,000 | \$ 15,000 | \$ - | \$ - | - | - | - | - | |
| American Rescue Plan - Fund 181 | Strategy, Innovation & Finance | \$ (861,678) | \$ - | \$ - | \$ (861,678) | (7.25) | - | - | - | |
| Conservation Trust - Fund 060 | Parks & Conservation | \$ 25,000 | \$ - | \$ - | \$ 25,000 | - | - | - | - | |
| Fleet Services - Fund 150 | Operations | \$ 15,000 | \$ 15,000 | \$ - | \$ - | - | - | - | - | |
| Patrol - Fund 190 | Sheriff | \$ 20,000 | \$ 20,000 | \$ - | \$ - | - | - | - | - | |
| Rescue Plan Project - Fund 036 | Strategy, Innovation & Finance | \$ 861,678 | \$ - | \$ - | \$ 861,678 | 7.25 | - | - | - | |
| South Traffic Impact - Fund 100 | Development & Transportation | \$ 1,874,092 | \$ - | \$ - | \$ 1,874,092 | - | - | - | - | |
| Subtotal | | \$ 2,141,092 | \$ 242,000 | \$ - | \$ 1,899,092 | - | - | - | - | |
| TOTAL APPROPRIATION BY FUND | | | | | | | | | | |
| General | | \$ 1,288,779 | \$ 1,288,779 | \$ - | \$ - | - | - | - | - | |
| American Rescue Plan | | \$ (861,678) | \$ - | \$ - | \$ (861,678) | (7.25) | - | - | - | |
| Conservation Trust | | \$ 25,000 | \$ - | \$ - | \$ 25,000 | - | - | - | - | |
| Fleet Services | | \$ 15,000 | \$ 15,000 | \$ - | \$ - | - | - | - | - | |
| Open Space | | \$ 30,000 | \$ 30,000 | \$ - | \$ - | - | - | - | - | |
| Patrol | | \$ 380,365 | \$ 380,365 | \$ - | \$ - | - | - | - | - | |
| Rescue Plan Project | | \$ 861,678 | \$ - | \$ - | \$ 861,678 | 7.25 | - | - | - | |
| South Traffic Impact | | \$ 1,874,092 | \$ - | \$ - | \$ 1,874,092 | - | - | - | - | |
| TOTAL | | \$ 3,613,236 | \$ 1,714,144 | \$ - | \$ 1,899,092 | - | - | - | - | |

| Administrative Requests | | | | | | | | | | | |
|-------------------------|----------------------|---|---------------------|---------------------|-------------|--------------|----------|----------|----------|----------|----------|
| Fund | Department | Description | Expenditure | Revenue | Transfers | Fund Balance | REG | GFP | LTE | Ongoing | One-Time |
| Open Space - Fund 050 | Parks & Conservation | Nature's Next Stewards Grant Award | \$ 30,000 | \$ 30,000 | \$ - | \$ - | - | - | - | - | ✓ |
| General - Fund 030 | Sheriff | Congressionally Directed Spending TDMA Radios | \$ 963,000 | \$ 963,000 | \$ - | \$ - | - | - | - | - | ✓ |
| Patrol - Fund 190 | Sheriff | Coverdell Grant | \$ 267,591 | \$ 267,591 | \$ - | \$ - | - | - | - | - | ✓ |
| Patrol - Fund 190 | Sheriff | CDOT Impaired Driving Grant | \$ 17,951 | \$ 17,951 | \$ - | \$ - | - | - | - | - | ✓ |
| General - Fund 030 | Sheriff | SCAAP Grant | \$ 118,779 | \$ 118,779 | \$ - | \$ - | - | - | - | - | ✓ |
| Patrol - Fund 190 | Sheriff | Speed Mitigation Grant | \$ 74,823 | \$ 74,823 | \$ - | \$ - | - | - | - | - | ✓ |
| Total | | | \$ 1,472,144 | \$ 1,472,144 | \$ - | \$ - | - | - | - | - | |

| Fund Totals | Expenditure | Revenue | Transfers | Fund Balance | REG | GFP | LTE |
|-----------------------|--------------|--------------|-----------|--------------|-----|-----|-----|
| General - Fund 030 | \$ 1,081,779 | \$ 1,081,779 | \$ - | \$ - | - | - | - |
| Open Space - Fund 050 | \$ 30,000 | \$ 30,000 | \$ - | \$ - | - | - | - |
| Patrol - Fund 190 | \$ 360,365 | \$ 360,365 | \$ - | \$ - | - | - | - |
| Total | \$ 1,472,144 | \$ 1,472,144 | \$ - | \$ - | - | - | - |

| Department Briefed Requests | | | | | | | | | | | | |
|-----------------------------|---------------------------------|----------------------------------|--|---------------------|-------------------|-------------|---------------------|----------|----------|----------|---------|----------|
| Briefing Date | Fund | Department | Description | Expenditure | Revenue | Transfers | Fund Balance | REG | GFP | LTE | Ongoing | One-Time |
| Feb 25, 2025 | American Rescue Plan - Fund 181 | Strategy, Innovation & Finance | Decrease appropriations from ARPA for support staff | \$ (861,678) | \$ - | \$ - | (861,678) | (7.25) | - | - | | ✓ |
| Feb 25, 2025 | Rescue Plan Project - Fund 036 | Strategy, Innovation & Finance | Increase appropriations in RPPF for support staff | \$ 861,678 | \$ - | \$ - | 861,678 | 7.25 | - | - | | ✓ |
| Feb 25, 2025 | Patrol - Fund 190 | Sheriff | 2025 Click it or Ticket Grant | \$ 20,000 | \$ 20,000 | \$ - | - | - | - | - | | ✓ |
| Mar 25, 2025 | General - Fund 030 | Sheriff | DOLA Grant | \$ 15,000 | \$ 15,000 | \$ - | - | - | - | - | | ✓ |
| Apr 8, 2025 | Conservation Trust - Fund 060 | Parks & Conservation | Bowles Metro District, Sunset Park - Community Partnership Program | \$ 25,000 | \$ - | \$ - | 25,000 | - | - | - | | ✓ |
| Apr 29, 2025 | Fleet Services - Fund 150 | Operations | NREL Laboratory Technical Assistance Grant (In-Kind) | \$ 15,000 | \$ 15,000 | \$ - | - | - | - | - | | ✓ |
| Mar 22, 2025 | General - Fund 030 | Business Innovation & Technology | Cybersecurity State Grant | \$ 192,000 | \$ 192,000 | \$ - | - | - | - | - | | ✓ |
| Apr 29, 2025 | South Traffic Impact - Fund 100 | Development & Transportation | Quincy Reimbursement Agreement | \$ 1,874,092 | \$ - | \$ - | 1,874,092 | - | - | - | | ✓ |
| | | | | \$ 2,141,092 | \$ 242,000 | \$ - | \$ 1,899,092 | - | - | - | | |

| Fund Totals | Expenditure | Revenue | Transfers | Fund Balance | REG | GFP | LTE |
|---------------------------------|---------------------|-------------------|-------------|---------------------|-------------|-------------|-------------|
| General - Fund 030 | \$ 207,000 | \$ 207,000 | \$ - | \$ - | - | - | - |
| American Rescue Plan - Fund 181 | \$ (861,678) | \$ - | \$ - | (861,678) | (7.25) | - | - |
| Conservation Trust - Fund 060 | \$ 25,000 | \$ - | \$ - | 25,000 | - | - | - |
| Fleet Services - Fund 150 | \$ 15,000 | \$ 15,000 | \$ - | - | - | - | - |
| Patrol - Fund 190 | \$ 20,000 | \$ 20,000 | \$ - | - | - | - | - |
| Rescue Plan Project - Fund 036 | \$ 861,678 | \$ - | \$ - | 861,678 | 7.25 | - | - |
| South Traffic Impact - Fund 100 | \$ 1,874,092 | \$ - | \$ - | 1,874,092 | - | - | - |
| Total | \$ 2,141,092 | \$ 242,000 | \$ - | \$ 1,899,092 | \$ - | \$ - | \$ - |