



JEFFERSON
COUNTY COLORADO

STAFF BRIEFINGS and WORK SESSIONS

Hybrid Meeting

AGENDA

April 8, 2025, Immediately Follow Hearings

BCC Boardroom, 5th Floor and WebEx Virtual Platform

Join our virtual meeting via WebEx

<https://jeffco.webex.com/jeffco/j.php?MTID=m2adeba298ed4d70fa139a54ced872e3a>

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2. Reports

Commissioners

County Manager

- Rocky Mountain Metropolitan Airport - Save Our Skies Requests

County Attorney

3. Executive Session

3.1 Jefferson Parkway Public Highway Authority – Legal Advice under C.R.S. §24-6-402(4)(b)

3.2 Legal update – Legal Advice under C.R.S. § 24-6-402(4)(b)

4. Adjourn

5. Work Sessions - No Agenda Items

BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

**Topic: Bowles Metropolitan District, Sunset Park
Playground - Community Partnership Program**

Presented by: Nikki Holmlund, Business Manager, Open Space

Date: 4/8/2025

For Information For Discussion/Board Direction Consent to
Place on Business/
Hearing Agenda

Issue:

In 2021, the Board of County Commissioners (BCC) approved the Community Partnership Program (CPP) and allocated 7% of the County's annual Colorado Lottery proceeds, held in the County's Conservation Trust Fund (CTF), for this purpose. Bowles Metropolitan District has submitted a proposal for improvements for the playground located in Sunset Park which has been reviewed by Jeffco Open Space (JCOS) and will be presented to the BCC for consideration and action.

Background:

Adopted August 31, 2021, the Administrative Policy Conservation Trust Fund allocates 7% annual Colorado Lottery proceeds for the CPP. The CPP provides funding to 501(c)(3) nonprofit or governmental entities for up to 25% of local or up to 50% of regional conservation, park, and recreation projects in unincorporated Jefferson County. As of March 18, 2025, the CPP had a balance of \$868,334.41 for these purposes.

Through awards approved by the BCC, funding can be used for the acquisition, development, and maintenance of new conservation properties, for capital improvements, or for the maintenance of recreational amenities on publicly owned sites. CPP proposals are accepted at any time, evaluated by JCOS, and approved by the BCC.

Discussion:

Bowles Metropolitan District has submitted a proposal requesting \$25,000 to upgrade the playground at Sunset Park, located at 5916 W Grant Ranch Blvd. The current structure, over 30 years old, lacks ADA-compliant components. Additionally, the park currently uses wood chips, which, due to drainage issues, wash away after each weather event.

The proposed upgrades will provide a more modern and inviting playground,

featuring ADA-compliant elements such as an accessible swing and spinner. The landscaping and earthwork will address the park's drainage issues. The District's top priority is safety, and given the park's aging condition, there are concerns that safety risks may soon go beyond routine maintenance. The redesign also aims to improve the flow of space, making it more enjoyable for both parents and children.

The total project cost is \$399,000 with Bowles Metropolitan District contributing 94% of the cost (\$374,000) with a 6% match (\$25,000) from the CPP fund balance.

Fiscal Impact: **yes** **no**

\$25,000 from the Jefferson County Conservation Trust Fund CPP fund balance which is \$868,334.41 as of March 18, 2025. This project qualifies for use of CTF dollars.

- Year of impact: 2025
- Existing grant or project: N/A
- New grant or project: New
- Requested in adopted budget: No
- Ongoing or one-time: One-time
- General Fund impact: None
- Staffing impact: None
- Match requirements: N/A
- Mandate/Contractual obligation: N/A

SPA Review: Brett Deady, reviewed March 19, 2025. Support, no concern. Funds are coming from the Conservation Trust Fund which has an allocation to fund these projects and has sufficient funding.

County Attorney Review: Anthony Chambers, March 20, 2025.

Facilities Review: Approved, Support, no concern.

BIT Review: Support, no concern.

Fleet Review: Support, no concern.

Human Resources Review (new FTE only): N/A

Recommendations:

That the Board of County Commissioners consider the recommendation made by JCOS staff to approve the \$25,000 Community Partnership Program grant request from Bowles Metropolitan District for improvements

to the Sunset Park playground and authorize the grant of these funds along with a supplemental 2025 budget increase of \$25,000 for the Conservation Trust from the Conservation Trust Fund balance at a future hearing.

Originator:

Nikki Holmlund, Business Manager

Contacts for Additional Information:

Nikki Holmlund, Business Manager, nholmlun@co.jefferson.co.us 303-271-5943

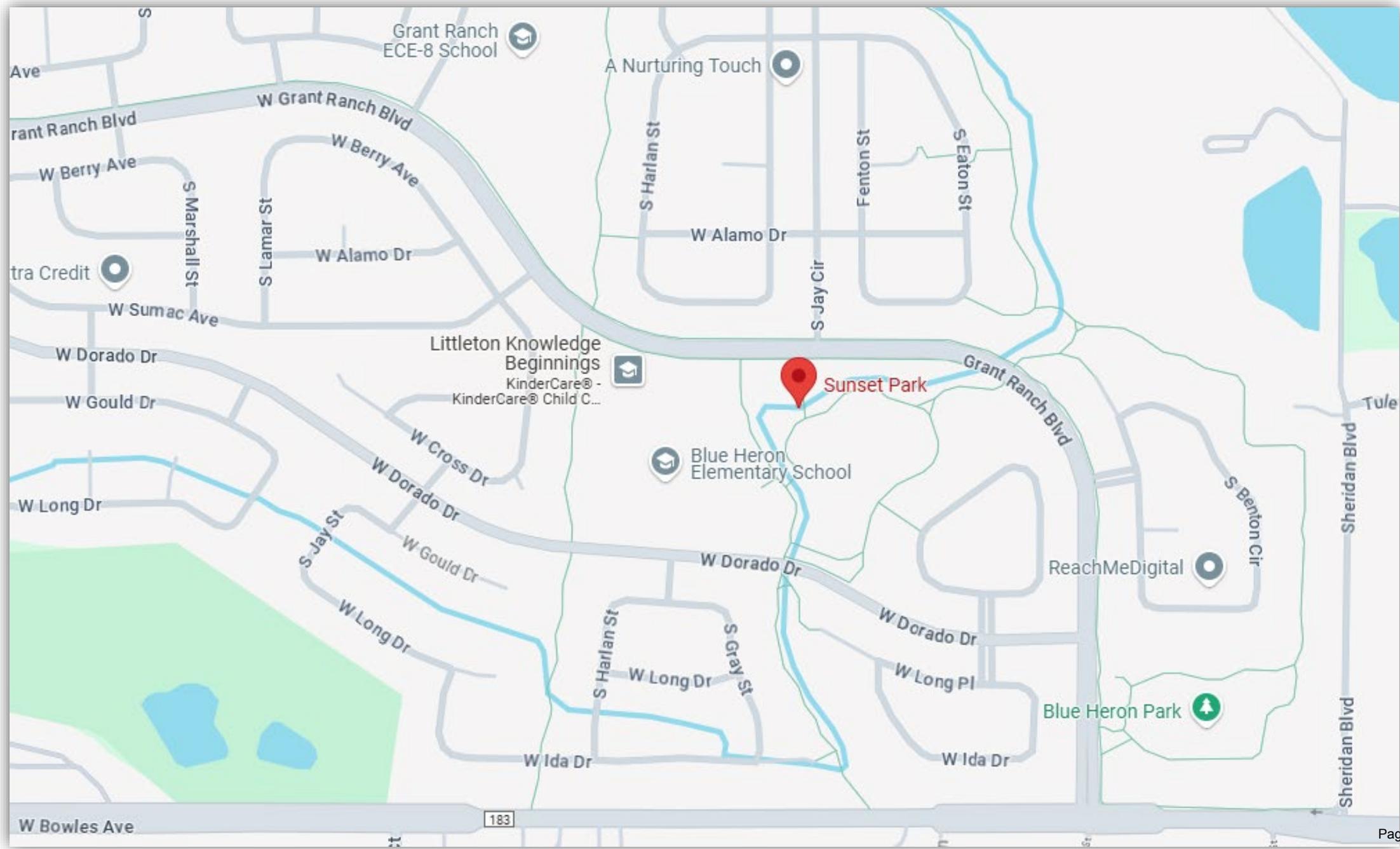


BOWLES METROPOLITAN DISTRICT

Sunset Park Playground – Community Partnership Program



JEFFERSON
COUNTY COLORADO
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Open Space



Playground Upgrade

- **Accessibility:** ADA features needed
- **Materials:** Unsustainable wood chips, drainage issues
- **Safety:** Address aging structure concerns
- **Flow:** Improve space for family use



Public Engagement & Input Summary

Survey open from April 11th, 2024 through April 24th, 2024

KEY TAKEAWAYS ON THE PLAYGROUND REDESIGN:

Local Conservation Project	Amount	Percentage
Grant Amount Request	\$25,000	6%
Applicant Match	\$374,000	94%
Total Project Cost	\$399,000	100%

“It would be really nice to see a newer and bigger playground for the kids to have more room to run and climb on”

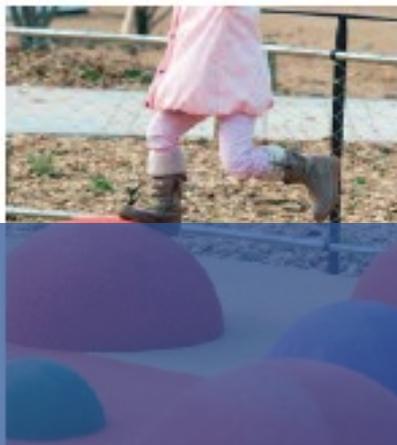
“I like separate areas for the age groups and different seating options for the adults to watch.”

“Why are you keeping the old tired play sets those should be replaced.”

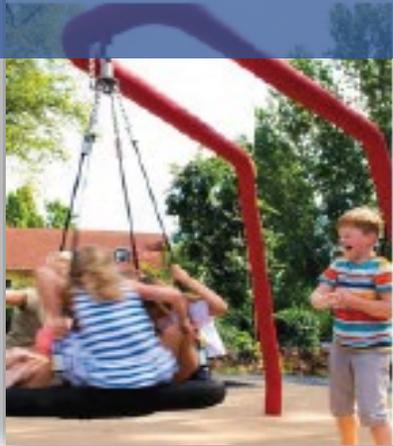
“Existing playground structure must be fixed as it has missing pieces that create a large safety risk for children.”

“Please completely remove the wood chips from the existing play area... Replace with softer, kid-friendly, fall-friendly material - like cushiony rubber.”

“Please don’t keep the existing structure. This is direct comment from my 11 year old who has played there since he was born.”



QUESTIONS?



BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

Topic: City of Arvada Long Lake Regional Park – Telecommunications IGA

Presented by: Hillary Merritt, Deputy Director, Open Space

Date: 4/8/2025

For Information

For Discussion/Board Direction

Consent to
Place on Business/
Hearing Agenda

Issue:

Jefferson County Open Space (JCOS) proposes to enter into an Intergovernmental Agreement (IGA) with the City of Arvada (Arvada) that allows Arvada to extend a lease agreement with a telecommunications company in Long Lake Regional Park, located at 17850 West 64th Avenue in Arvada.

Background:

JCOS helped Arvada acquire Long Lake Regional Park in 1998 using Open Space funds and the Commissioners Deed to Arvada included the Jeffco Open Space Reverter (Reverter). In 2003, Arvada entered into a 20-year lease agreement with a telecommunications company to allow the installation of wireless communications equipment in the park. The agreement required the telecommunications company to construct a shade structure for park visitors where the equipment would be located and to make a \$45,000 payment to Arvada to construct a trail for public use leading to the structure that would also provide vehicular access for the telecommunications company to service its equipment. Additionally, the service line bringing power to the shade structure includes access for both the telecommunications company and Arvada. Arvada staff have confirmed that lease payments received under this agreement were used for park purposes, however at the time of the lease, Arvada did not work with JCOS to confirm the use was allowed under the Reverter.

Arvada desires to extend the telecommunications lease and submitted an application to JCOS to determine if the agreement is compatible with the Reverter. While the equipment in Long Lake Regional Park provides wireless access that extends beyond the park, the facility enables emergency

communications at the park and the park shelter and associated recreation trail leading to the shelter are primarily used for park purposes.

On March 6, 2025, the JCOS Advisory Committee approved Resolution #25-02 recommending Board of County Commissioners approval.

Discussion:

JCOS and Arvada will enter into an IGA that requires that the County review and approve any agreements of the facility to third-party telecommunications operators and further requires that all lease payments made to Arvada will be used exclusively for park and open space purposes. The proposed lease area for the facility is 1,536 square feet and will be co-located at the existing shelter. The lease also permits vehicular access along the recreation trail to service the communications equipment. Arvada will pay a \$3,000 processing fee to complete this request.

Fiscal Impact: yes no

SPA Review: Brett Deady, reviewed March 20, 2025. Support, no concern.

County Attorney Review: Anne Kelson, reviewed and approved, March 20, 2025.

Facilities Review: Support, no concern.

BIT Review: Support, no concern.

Fleet Review: Support, no concern.

County Human Resources Review (new FTE only): N/A

Recommendations:

That the Board of County Commissioners consider the recommendation made by JCOS Staff and the Open Space Advisory Committee in Resolution #25-02, approving an IGA with the City of Arvada and authorize execution of the required documents at a future hearing.

Originator: Hillary Merritt, Deputy Director

Contacts for Additional Information:

Hillary Merritt, Deputy Director, hmerritt@co.jefferson.co.us 303-271-5948



City of Arvada Long Lake Regional Park - JCOS25-01

Telecommunications IGA

Last Revised 2/10/2025

-  Project Site
-  Access Easement

-  Other Parks and Open Space
-  Jefferson County School District R1

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City of Arvada Long Lake Regional Park - JCOS25-01

Telecommunications IGA

Last Revised 2/10/2025

-  Project Site
-  Access Easement

-  City of Arvada
-  Jefferson County School District R1

BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

Topic: Van Bibber Park – Canal Agreements

Presented by: Hillary Merritt, Deputy Director, Open Space

Date: 4/8/2025

- For Information
- For Discussion/Board Direction
- Consent to Place on Business/Hearing Agenda

Issue:

Jefferson County Open Space (JCOS) proposes to enter into Agreements with three local irrigation canal companies operated by Farmers Reservoir and Irrigation Company (FRICO/Croke Canal), Farmers’ High Line Canal and Reservoir Company (FHL), and Church Ditch to install and manage trail crossings for the Van Bibber Park trail extension.

Background:

The trail project consists of design and construction of approximately 2 miles of concrete trail, a parallel natural surface trail, multiple bridges, and two at-grade road crossings. When completed, the project will create an important link between the existing Van Bibber Park and North Table Mountain Park via a connection along the Fairmount Trail; ultimately connecting Arvada and Golden Communities.

On March 6, 2025, the JCOS Advisory Committee approved Resolution #25-03 recommending the Board of County Commissioners approval.

Discussion:

The design of this trail has been underway since 2023. JCOS has worked closely with representatives of each irrigation company on design of the trail crossing infrastructure and associated features such as fencing and gates to accommodate and not impede canal operations during construction and when the trail is open to the public. JCOS intends to enter into individual Agreements with FRICO, FHL, and Church Ditch for the purpose of completing these connections.

Fiscal Impact: yes no

SPA Review: Brett Deady, reviewed March 20, 2025. Support, no concern.

County Attorney Review: Anthony Chambers, reviewed and approved, March 20, 2025.

Facilities Review: Support, no concern.

BIT Review: Support, no concern.

Fleet Review: Support, no concern.

County Human Resources Review (new FTE only): N/A

Recommendations:

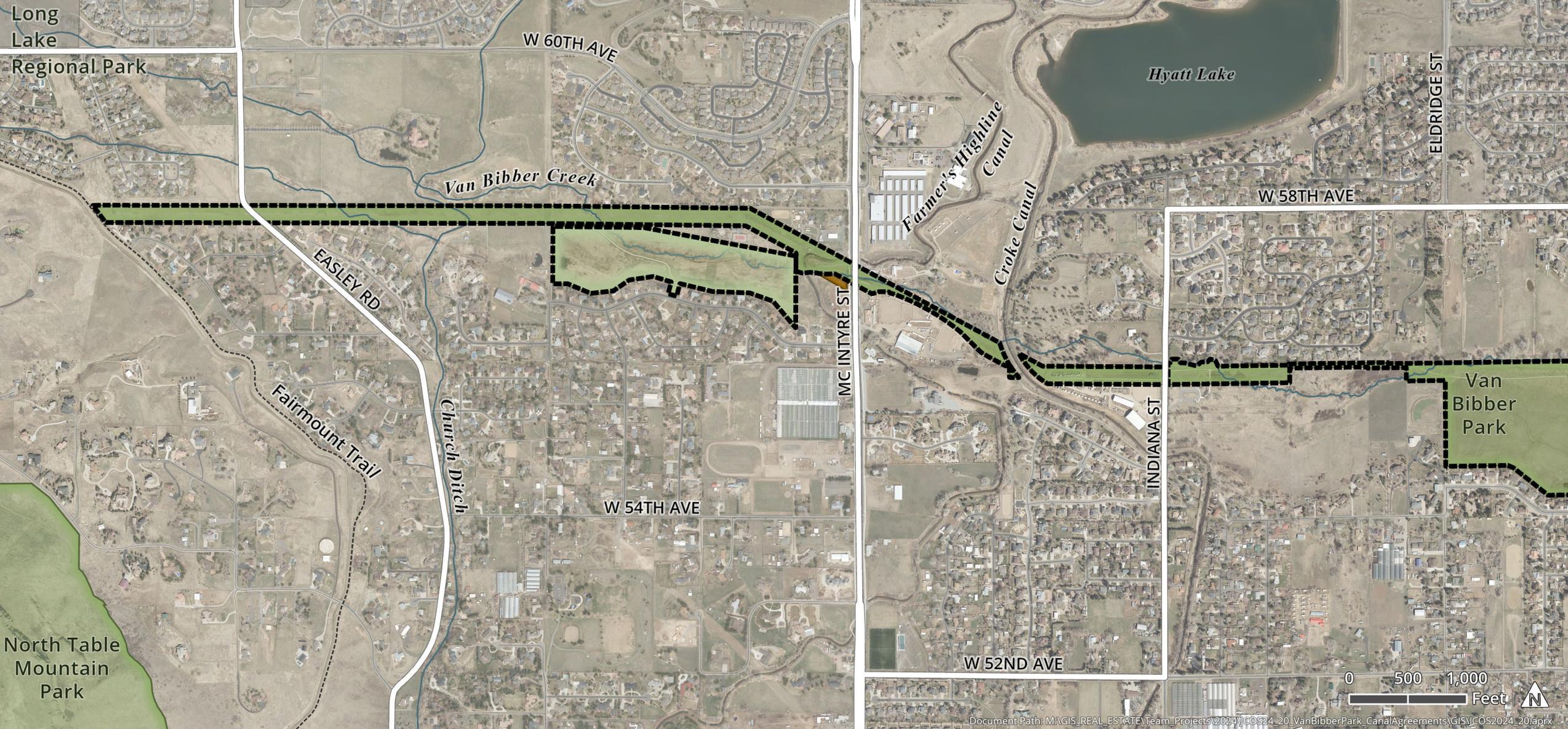
That the Board of County Commissioners consider the recommendations made by JCOS Staff and the Open Space Advisory Committee in Resolution #25-03, approving the Agreements with FRICO, FHL, and Church Ditch for construction and maintenance of the trail crossings and authorizes execution of the required documents at a future hearing.

Originator:

Hillary Merritt, Deputy Director

Contacts for Additional Information:

Hillary Merritt, Deputy Director, hmerritt@co.jefferson.co.us 303-271-5948



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Van Bibber Park - JCOS24-20

Canal Agreements

Last Revised 2/12/2025



Project Site



LONG LAKE REGIONAL PARK | 1.7 mi
VAN BIBBER CREEK TRAIL (ARVADA) | 0.7 mi
LAURI DANNEMILLER PARK | 0.4 mi

TONY GRAMPSAS PARK | 2 mi
NORTH TABLE MOUNTAIN PARK | 1.75 mi

CHURCH DITCH CROSSING

EASLEY CROSSING

ARMORED CHANNEL CROSSING

EXAMPLE TRAIL FEATURE

EXAMPLE TRAIL CROSSING

VAN BIBBER TRAIL ALIGNMENT

- Concrete Trail
- Gravel Trail
- Natural Surface Trail
- Crossing
- Xcel Utility Tower
- Stream
- Canal
- Approximate Property Line

- Project Area
- Proposed Access Point
- Existing Access Point



Updated 9/18/2024



TYPICAL NATURAL SURFACE TRAIL

TYPICAL CONCRETE TRAIL

FARMERS' HIGH LINE CANAL CROSSING

MCINTYRE UNDERPASS

VAN BIBBER CREEK

FARMERS HIGH LINE CANAL

MCINTYRE STREET





QUESTIONS?

BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

Topic: City of Lakewood Head Start Grant Application

Presented by: Rachel Meixner, Head Start Division Director

Date: 4/8/2025

- For Information
- For Discussion/Board Direction
- Consent to Place on Business/Hearing Agenda

Issue: Jefferson County Head Start (JCHS) seeks to apply for and accept a new Head Start grant from the Department of Health and Human Services, Office of Head Start (OHS), in an amount not to exceed \$2,000,000 to expand Head Start services in the City of Lakewood, Colorado. This grant would provide Head Start services to 64 preschoolers and 16 infants/toddlers that reside in Lakewood, Colorado.

Background: The City of Lakewood has operated its own Head Start program for many years and has recently voted to relinquish their Head Start grant and return the funds to OHS to be reissued as a competitive grant opportunity. As a current Head Start provider, JCHS is well positioned to provide these services in Lakewood, which is already part of JCHS’s service area. These funds will allow JCHS to provide high quality early childhood and family support services to more families in Lakewood, which is one of the highest needs areas in Jefferson County. The City of Lakewood is committed to ensuring Head Start services remain available to its residents and have agreed to allow the new grant recipient to utilize its existing facilities and maintain them at no cost. This use of space will contribute approximately \$270,000 toward the total match requirement.

Discussion: OHS will award a Head Start grant in the amount of \$1,591,647 to provide Head Start services in Lakewood, Colorado. JCHS’s grant request will also include one-time start-up costs for items such as Information Technology (IT) equipment, security cameras, and any additional supplies that will be needed to deliver high-quality programming. Increasing Head Start enrollment by these 64 preschools and 16 infant/toddler slots will require up to an additional 22 Grant Funded Positions (GFP). New positions will include teachers, teacher associates, supervisors, and other support staff.

Fiscal Impact: **yes** **no**

This is a federal grant award to provide additional Head Start services. The total cost is up to \$2,000,000 for the Head Start Fund. There is a 20% match requirement that for 2025, is proposed to be met by unspent funds originally allocated to Human Services from American Rescue Plan Act (ARPA) funds for the PEAK Call Center through Resolution No. CC22-150. The 2025 match will be appropriated in the Rescue Plan Project Fund (RPPF) in the amount of \$125,000 with an increase in transfer expenditures to the Head Start Fund.

Beginning in 2026, the total General Fund impact is \$323,700, \$250,000 for match requirements and \$73,700 for additional county support for new staff. The requested funding is detailed in the table below:

	2025	2026	2027	2028	2029
General Fund Match	\$-	\$250,000	\$250,000	\$250,000	\$250,000
General Fund Support Staff and Equipment	\$-	\$73,700	\$73,700	\$73,700	\$73,700
Rescue Plan Project Fund	\$125,000	\$-	\$-	\$-	\$-

While pursuing the Head Start grant presents an opportunity to expand and enhance early childhood education services, there is a possibility that future funding could be reduced or discontinued. Should this occur, the County would need to evaluate options to address the funding gap. These options may include increasing appropriations from the General Fund budget to sustain current service levels or implementing reductions to Head Start program offerings. It is important to consider the long-term sustainability of the program and the potential impact on families who rely on these services.

- Year(s) of impact: 2025 - 2029
- Existing grant or project: No
- New grant or project: Yes
- Requested in adopted budget: No
- Ongoing or one-time: Ongoing, with one-time match requested in

2025 from RPPF Fund.

- General Fund impact: Yes, beginning in 2026, \$250,000 of the total match requirement is requested to come from the General Fund. Additionally, an increased General Fund appropriation of \$73,700: \$35,200 for additional Business Innovation & Technology (BIT) staff support, \$16,500 for additional Human Resources staff support, and \$22,000 for BIT enterprise software subscriptions.
- Staffing impact: Addition of up to 22 GFPs for Head Start, 0.22 BIT support staff, and 0.22 Human Resources support staff.
- Match requirements: 20% of total project budget
- Mandate/Contractual obligation: None

SPA Review: Support with no concerns, Sherry Wilger 4/1/25

County Attorney Review: Support with no concerns, Carey Markel, 4/1/25

Facilities Review: Does not apply/no fiscal impact, Mark Danner, 3/26/25

BIT Review: Support with no concerns, Kara Dorobek, 3/26/25

Additional funding required for software and support for 22 additional GFPs.

Fleet Review: Does not apply/no fiscal impact, Janice Mayer, 3/26/25

County Human Resources Review (new FTE only): Support with no concerns, Madeleine McCarthy, 3/27/25

HR has reviewed this request as of 3/27/25 and supports the use of the following job profiles and comp grades:

Lead Teacher HH614

Teacher Associate HH206H

Family Support Specialist HH210H

Mental Health Specialist (HS) HH616

Education Supervisor HH616

Head Start Kitchen & Van Aide MT202H

Classroom Aide HH203H

Benefits for Standard Full Time Employee (FTEs) should be accounted for at 33.76%.

Recommendations: That the Board of County Commissioners at a future

hearing (1) authorizes Jefferson County Head Start to apply for and accept a Head Start grant to provide services to 64 preschoolers and 16 infants/toddlers and their families in Lakewood, Colorado, in an amount not to exceed \$2,000,000; (2) support a supplemental appropriation in the Rescue Plan Project Fund (one-time \$125,000) and in the General Fund and Head Start Fund's revenue and expenditure budgets by a like amount contingent on JCHS receiving the grant; (3) approves the creation of up to 22 Grant Funded Positions in the Department of Human Services, 0.22 positions in Business Innovation and Technology Department, & 0.22 positions in the Human Resources Department, tied to the Lakewood Head Start Grant; and (4) authorizes the Chairman to sign a statement indicating support and approval of the grant application.

Originator: Rachel Meixner, Head Start Division Director (x7941)

Contacts for Additional Information: Mary C. Berg, Human Services Department Executive Director (x4613)

April 22, 2025

Office of Head Start
OHS Grant Review Team c/o Guardians of Honor
1990 K Street, NW, Suite 650
Washington, DC 20006

To Whom It May Concern:

I, Lesley Dahlkemper, attest that Jefferson County collaborated with an external grant writer(s), consultant(s), and/or contactor(s) on the development of the application submitted in response to the Notice of Funding Opportunity Announcement. Further I, Lesley Dahlkemper, attest that the governing Board of Jefferson County, actively participated in the content development and commitment included in the applicant's proposal. On behalf of Jefferson County, I also confirm that its governing Board, and proposed Head Start and Early Head Start management staff are fully knowledgeable of the Head Start regulatory requirements.

Sincerely,

JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS

Lesley Dahlkemper, Chair

cc: Commissioner Kerr
Commissioner Zenzinger
Joseph Kerby, County Manager

BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

Topic: Petition for Annexation of Right-of-Way and 5044 Carr Street to the City of Arvada

Presented by: Chris O’Keefe, Planning and Zoning Director

Date: 4/8/2025

- For Information
- For Discussion/Board Direction
- Consent to Place on Business/Hearing Agenda

Issue: The applicant, Orlando Martinez Sr., wishes to annex into the City of Arvada to obtain public water.

Background: The property has been served by a well, which is now failing. The property has no access to public water. The property is located in unincorporated Jefferson County. The City of Arvada does not offer water service to properties not in the incorporated City limits. The property will remain residential with no current plans for further development.

Discussion: State Statute requires that 1/6th of a property being annexed be contiguous to the annexing city. To achieve this contiguity, the applicant has proposed two annexations. The first annexation will include only the right-of-way for Carr Street. The second annexation will include the additional right-of-way for Carr Street and the subject property. Because the first annexation includes only right-of-way owned and maintained by the County, the County must sign the Petition for Annexation.

The City of Arvada has agreed to take over maintenance of the annexed Right-of-Way.

Fiscal Impact: yes no

No fiscal impact. There is no request for appropriations. This request is for a petition for annexation.

SPA Review: Micah Badana, 3/25/25.

Support, no concern.

No fiscal impact. This is a request for a petition for annexation.

County Attorney Review: Approved, Kathy Parker 3/25/25

Facilities Review: Mark Danner 3/25/25 No Fiscal Impact

BIT Review: Rebecca Hascall 3/25/25 No Fiscal Impact

Fleet Review: Janice Mayer 3/25/25 No Fiscal Impact

Recommendations: Staff recommends that the Board of County Commissioners approve the Petition for Annexation for Carr Street at a future hearing.

Originator: Chris O'Keefe, Planning and Zoning Director

Contacts for Additional Information:

Nick Nelson, Planning and Zoning

Abel Montoya, Development and Transportation Director

BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

Topic: Funding and Award of Safe Streets for All

Presented by: Abel Montoya, Development & Transportation, Christina Lane, Transportation & Engineering, and Marni Ratzel, Transportation & Engineering

Date: 4/8/2025

- For Information For Discussion/Board Direction Consent to Place on Business/Hearing Agenda

Issue: Support to award the Safe Streets for All (SS4A) project contract for professional consultant services.

Background:

Jefferson County entered into a grant agreement funded through the Federal Infrastructure Investment and Jobs Act (IIJA) with the U.S. Department of Transportation (USDOT) for the SS4A Grant. The project will complete a Vision Zero Safety Action Plan for Jefferson County, including Cities of Lakewood, Morrison, Golden, Wheat Ridge, Mountain View, Lakeside, and Edgewater. The funds are provided under the Bipartisan Infrastructure Law, which establishes the SS4A discretionary grant program to strengthen local approaches to roadway safety and save lives. Completion of the Safety Action Plan will allow Jeffco and participating municipalities to be eligible for future federal implementation grants.

Discussion:

The project is funded by an 80% federal grant/20% local match. The county entered into an Intergovernmental Agreement (IGA) with the City of Lakewood for cost sharing and the City of Lakewood agreed to provide up to \$80,000 of the local match requirement for the federal grant.

To accommodate the required revisions from the Federal Highway Administration, including a multijurisdictional approach and a unified Safety Action Plan, staff requested and received an 18-month contract extension. On March 20, USDOT approved the County’s request to extend the contract. The new contract end date is April 6, 2027.

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Due to the uncertain status of the federal funding, the County requested that USDOT confirm the availability of the funding per the terms of the executed IGA. Pursuant to the terms of the grant, the County expects to be reimbursed with federal grant funds at the completion of the project. Because this project is of such importance to the County, the Road & Bridge Fund will be used to make up any shortfall in federal grant funding for the Project.

Fiscal Impact: yes no

Funding for this grant was included in the Road & Bridge Fund's 2024 Budget and appropriations for the 2025 budget will be requested through the carryforward process. No additional funding is being requested at this time.

- Year(s) of impact: 2025 - 2026
- Existing grant or project: Yes
- New grant or project: No
- Requested in adopted budget: Yes
- Ongoing or one-time: The grant is a one-time award of \$545,000.
- General Fund impact: None, IJJA Federal Funds
- Staffing impact: None
- Match requirements: Required match up to \$136,250 of project cost. Road & Bridge Fund \$56,250 and City of Lakewood \$80,000
- Mandate/Contractual obligation: Contract for Services

SPA Review: Micah Badana, 3/26/25

Support, no concern.

This is a request to execute a contract, no additional appropriations being requested.

County Attorney Review: Approved, Carey Markel, 3/25/25

Facilities Review: Does not apply/no fiscal impact

BIT Review: Does not apply/no fiscal impact

Fleet Review: Does not apply/no fiscal impact

County Human Resources Review (new FTE only): Does not apply/no

~

fiscal impact

Recommendations:

Staff recommends that the Board of County Commissioners place this item on a future hearing for approval and authorize the Purchasing Manager to execute the contract with the selected vendor in a form approved by the County Attorney's Office.

Originator: Marni Ratzel, Transportation & Engineering, 303-271-8480

Contacts for Additional Information:

Abel Montoya, Development & Transportation, 303-271-8578

Mike Vanatta, Transportation & Engineering, 303-271-8481

Christina Lane, Transportation & Engineering, 303-271-8473

Carey Markel, County Attorney's Office, 303-271-8964

BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

Topic: Jeffco Road and Bridge Master Contract for Truck Hauling Services

Presented by: Abel Montoya, Development and Transportation Director

Date: 4/8/2025

- For Information
- For Discussion/Board Direction
- Consent to Place on Business/Hearing Agenda

Issue: Jeffco Road and Bridge requires the services of a Truck Hauling Contractor to provide additional trucking support for Road and Bridge maintenance operations in 2025.

Background: Jefferson County posted an Invitation to Bid (ITB) 25-13628AP-RB / Truck Hauling Services, 5 February 2025 with a Bid submittal deadline date of 20 February. Of the five vendors which submitted bids for this solicitation, JK Transports was notified of a Notice of Intent to Award based on information indicating this awardee to be of the best value to the County.

After receiving additional information and reviewing it further, we have deemed JK Transports' bid submission "Nonresponsive" and disqualified this vendor from being awarded 25-13628AP-RB.

Contracted Truck Hauling services supplement Road and Bridge trucking operations thereby increasing production capabilities of asphalt road paving, asphalt patching and asphalt milling during the construction season. Jeffco Road and Bridge has utilized Contract Trucking since 2012.

Discussion: The Truck Hauling Services Contract was presented for pre-approval on 1/28/25. JK Trucking was the overall low bidder during the solicitation process but was found to be non-responsive. TRP Transports was the next responsive responsible lowest bid and will now be awarded the Contract.

Pre-Approval of R&B Annual Supplies & Services Contracts on January 28th 2025

- 1. Trucking/Hauling Services Master Contract** - Solicitation Process - Not to Exceed \$750,000.

Fiscal Impact: yes no

This project is listed and is included in the 2025 approved budget.

SPA Review: Support, no concerns. Zoe Jenkins, 01/21/2025

County Attorney Review: Approved, Carey Markel, 04/01/2025

Facilities Review: Does not apply/no fiscal impact

BIT Review: Does not apply/no fiscal impact

Fleet Review: Does not apply/no fiscal impact

Human Resources Review (new FTE only): Does not apply/no fiscal impact

Recommendations: The Board of County Commissioners directs staff to work with the County Attorney's office and Purchasing Manager regarding the above-listed contract that will be placed on a future hearing agenda for the Board of County Commissioners Chair's signature.

Originator: Louis Anderson, Road and Bridge, Ext.5233

Contacts for Additional Information:

Abel Montoya, Development and Transportation, Ext. 8578

Mike Vanatta, Transportation and Engineering, Ext. 8481

Mike Secary, Road and Bridge, Ext. 5201